



**HALFMOON TOWNSHIP COMMUNITY CENTER**  
 100 Municipal Lane  
 Port Matilda, PA 16870  
 Phone (814) 692-9800  
[www.halfmoontwp.us](http://www.halfmoontwp.us)

**HALFMOON TOWNSHIP PLANNING COMMISSION**  
**January 16, 2024**  
**Meeting Minutes**

**1. CALL TO ORDER**

Mr. Bates called the meeting to order at 6:00pm

**2. ROLL CALL**

Present: (In Person) Vice-Chairman Rick Bates, George Stine, Rose Ann Hoover, Mark Hartle, and Chip Jones. Others in attendance; Amy Smith, Halfmoon Township Clerk, Meagan Beck, Recording Secretary.

Absent: Cory Rilk, Zoning Officer

Visitors: Jim Smith, resident.

**3. PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**4. PLANNING COMMISSION REORGANIZATION**

A. Nominations and Appointment of Chair of the Planning Commission

- *Ms. Hoover nominated George Stine as Chair of the Planning Commission. Mr. Bates seconded the nomination. All are in favor; motion carried.*

B. Nominations and Appointment of Vice-Chair of the Planning Commission

- *Mr. Stine nominated Rose Ann Hoover as Vice-Chair of the Planning Commission. Mr. Bates seconded the nomination. All are in favor; motion carried.*

C. Nominations and Appointment of Secretary of the Planning Commission

- *Mr. Stine nominated Mark Hartle as Secretary of the Planning Commission. Mr. Jones seconded the nomination. All are in favor; motion carried.*

D. Nominations and Appointment of representative and alternate to the Centre Regional Planning Commission

- *Mr. Stine nominated Chip Jones as representative of the Planning Commission. Mr. Hartle seconded the nomination. All are in favor; motion carried.*
- *Mr. Stine nominated Mark Hartle as alternate representative of the Planning Commission. Mr. Bates seconded the nomination. All are in favor; motion carried.*

E. Nominations and Appointment of a representative to the Township Open Space Board

- *Mr. Hartle nominated George Stine as Representative to the Township Open Space Board. Ms. Hoover seconded the nomination. All are in favor; motion carried.*
- *Mr. Stine nominated Rose Ann Hoover as alternation representative to the Township Open Space Board. Mr. Jones seconded the nomination. All are in favor; motion carried.*

F. Appointment of Meagan Beck as Recording Secretary

- *Mr. Stine nominated Meagan Beck as Recording Secretary for the Planning Commission. Mr. Jones seconded the nomination. All are in favor; motion carried.*

5. **CHAIRMAN'S COMMENTS**

None

6. **PUBLIC COMMENTS**

Mr. Smith tell the board they're doing a great job.

7. **APPROVAL OF MINUTES**

Mr. Stine noticed some discrepancies on the minutes. Ms. Beck noted Mr. Stine as Vice-Chairman, when he was Secretary at the time. Mr. Stine also noted that Ms. Beck did not record absent board member and recitation of the Pledge of Allegiance.

- *Mr. Stine moved to approve minutes as amended. Mr. Bates seconds the motion. All are in favor; motion carried.*

8. **PROFESSIONAL DEVELOPMENT (N/A)**

9. **STAFF REPORTS**

None

10. **OPEN SPACE PRESERVATION BOARD LIAISON REPORT**

Mr. Hartle states that the OSPB met on 1/10/24. They reviewed the rating charts for the land lease system and permanent easement system. There was an adjustment made to the lease system chart and it was adopted for both the land lease system and permanent easement system, simplifying the rating for both.

11. **CRPC BOARD LIAISON REPORT**

None

12. **BOARD OF SUPERVISORS LIAISON REPORT**

Ms. Smith reports that the BoS met on 1/2/24. Dave Piper was nominated to be Chairman. Ron Servello was nominated to be Vice-Chairman. They also discussed offering closed captions on our C-Net broadcasts and the board approved that service.

13. **ADJOURNMENT**

- *Mr. Hartle moved to adjourn the meeting at 6:23pm. Mr. Stine seconded the motion. All are in favor; motion carried.*

Respectfully Submitted,

Meagan Beck