



TOWNSHIP OF HALFMOON

100 MUNICIPAL LANE · PORT MATILDA, PA 16870

TELEPHONE : (814) 692-9800

www.halfmoontwp.us

SPORTING FIELD RENTAL APPLICATION

APPLICANT NAME: _____

NAME OF REPRESENTATIVE (IF GROUP): _____

ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

FIELD REQUESTED (PLEASE CHECK):

AUTUMN MEADOW: _____ MUNICIPAL LANE LOWER: _____ MUNICIPAL LANE UPPER: _____

FOR THE PURPOSE OF: _____

DAY/SEASON(S) REQUESTED: _____

SPECIFIC HOURS: _____

(Must state specific hours (beginning and ending times))

Reservation Request Seasonal Schedule

WINTER (Dec.-Mar.)

SPRING/SUMMER (Apr.-Aug.)

FALL (Sept.-Nov.)

NO RESERVATIONS

March 1st Reservation Deadline

August 1st Reservation Deadline

Sporting Field Rental Fees:

a. Daily Rate

i. Rental Fee (Per 3-hour Block) \$30.00 \$ _____

b. Seasonal Rate

i. Softball/Baseball Field, per field, per season \$330.00 \$ _____

ii. Soccer/Lacrosse/Football Field, per field, per season \$440.00 \$ _____

c. Sports Field Lighting (Lower Field Only)

i. Daily Use Fee (Per 3-hour Block) \$50.00 \$ _____

ii. Seasonal Use Fee (Per Season) \$200.00 \$ _____

TOTAL \$ _____

STAFF USE ONLY: RECEIVED BY: _____ DATE: _____



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SPORTING FIELD CONDITIONS FOR USE

1. SPORTING FIELD RENTAL FEES ARE SUBJECT TO THE ANNUAL TOWNSHIP FEE SCHEDULE. PAYMENT FOR RENTAL MUST BE IN THE FORM OF CASH, CHECK OR MONEY ORDER. PAYMENT MUST BE RECEIVED PRIOR TO THE RESERVATION BECOMING OFFICIAL.
2. ALL CLUBS, FUNDRAISERS, GROUPS, ORGANIZATIONS AND SPECIAL EVENT RENTALS MUST PROVIDE PROOF OF LIABILITY INSURANCE WITH A MINIMUM GENERAL LIABILITY POLICY OF \$1,000,000.00.
3. ALL PERSONS WILL ABIDE BY ALL PARKS & RECREATION RULES & REGULATIONS.
4. ALL GROUPS SHALL BE REQUIRED TO CLEAN UP ANY/ALL DEBRIS AFTER THE EVENT(S).
5. NO EQUIPMENT IS ALLOWED TO REMAIN ON TOWNSHIP PROPERTY OVERNIGHT, WITHOUR PRIOR CONSENT OF THE TOWNSHIP. HALFMOON TOWNSHIP IS NOT RESPONSIBLE FOR ANY PRIVATE EQUIPMENT/PROPERTY THAT IS DAMAGED OR STOLEN.
6. ALL PARKING MUST BE IN THE PARKING LOT. NO VEHICLES ARE ALLOWED TO PARK ON GRASSY AREAS, GRAVEL ROADWAYS, BEHIND BACKSTOPS OR ALONG THE SIDE OF THE FIELDS OR PAVILION.
7. THE TOWNSHIP BUSINESS ONLY AND HANDICAP PARKING SPACES MUST BE RESPECTED. THE TOWNSHIP RESERVES THE RIGHT TO HAVE ANY UNLAWFULLY PARKED VEHICLE TOWED AT THE OWNER'S EXPENSE.
8. THE TOWNSHIP OWNS AND PAYS FOR THE BASEBALL FIELD LIGHTS. PLEASE CONTACT TOWNSHIP STAFF IF THE LIGHTS WILL BE USED. THE TOWNSHIP RESERVES THE RIGHT TO BILL ADDITIONAL FEES FOR USE OF THE FIELD LIGHTS.
9. THE TOWNSHIP RESERVES THE RIGHT TO APPROVE, DENY OR DISCONTINUE THE USE OF ANY FACILITIES BY ANY GROUP.

I have read and understand these rules and regulations regarding my request for a rental with Halfmoon Township.

Signature: _____

Date: _____

STAFF USE ONLY: RECEIVED BY: _____

DATE: _____