

HALFMOON TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES

NOVEMBER 9TH, 2023  
PAGE 1 OF 3

**1. CALL TO ORDER**

Chair David Piper called the meeting to order at 7:00 p.m. (present at Community Center). Other Supervisors present were Rose Ann Hoover (present at Community Center); Patti Hartle (present at Community Center); Ron Servello (present at Community Center) and Chuck Beck (present at Community Center). Staff present were Amy Smith, Township Secretary (present at Community Center); Brett Laird, Township Treasurer (present at Community Center) and Chuck Beck, Public Works Lead (present at Community Center).

Residents & others in attendance (In-person): Lenore & Wayne Foster, Gina Motter, Karen Miller, John Witherite III, PMFC Chief; Josh Witherite, PMFC; Mason French, PMFC; Tammy Perkins, Bruce Helms, Donna & Dan Hughes; Susan Person; Gail Jones; Michelle Spanos; Thomas Spanos; Eric Norenberg, Centre Region COG; Dave Crow; David Allgeier and Delton & Mary Ann Shadow.

Residents & others in attendance (Zoom): Brady Clemens; Kimberlee MacMullan, Centre Region COG; Sharon Rovansek; Jim Saylor, Centre Region COG; and Karl Stine.

**2. OPENING ANNOUNCEMENTS**

**More information is available on the website:** [www.halfmoontwp.us](http://www.halfmoontwp.us).

- This evening's meeting is being LIVE recorded on C-NET's YouTube channel.

**3. AMENDMENT OF AGENDA**

- **MOTION: Mr. Servello moved to honor a request from Ms. Rovansek to move Diversity, Equity and Inclusion reports to the beginning of the agenda for this meeting due to a personal emergency; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.**

**4. DIVERSITY, EQUITY & INCLUSION**

Ms. Rovansek stated that National Hispanic Heritage Month ran from September 15, 2023, to October 15, 2023, during which the Centre County Commissioners passed Proclamation 38 of 2023 recognizing the dates.

Ms. Rovansek also provided information on the holiday Day of the Dead which is traditionally celebrated in late October and early November.

Ms. Foster stated that November was National American Indian Heritage Month and encouraged the board to attend the Penn State Powwow on February 24 and 25, 2024.

**5. PUBLIC COMMENTS**

There were no public comments.

**6. APPROVAL OF MINUTES**

- **MOTION: Mr. Servello moved to approve the regular meeting minutes of October 12, 2023 & October 18<sup>th</sup>, 2023; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.**

**7. CONSENT AGENDA**

The following items listed on the Consent Agenda portion of the agenda may be approved with a single motion by a member or if a member of the public requests that an item be removed from the Consent Agenda for a question or further discussion.

a. Ratification of the Bills List for the period of 10/07/2023 to 10/20/2023 from the following funds:

- General Fund in the amount of \$66,172.62
- Open Space Preservation Fund in the amount of \$1,088.09

b. Approval of the Bills List for the period of 10/21/2023 to 11/03/2023 from the following funds:

- General Fund in the amount of \$62,357.07

- **MOTION: Mr. Servello moved to approve the consent agenda; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.**

**HALFMOON TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES**

**NOVEMBER 9TH, 2023  
PAGE 2 OF 3**

**8. AUTUMN MEADOW PARK TREES – PRESENTATION BY THOMAS SPANOS**

Mr. Spanos provided the board with a map detailing his plan to install four new trees at Autumn Meadow Park as part of his Eagle Scout Project. Mr. Spanos stated he planned on installing three white oak trees and one black gum tree on November 19<sup>th</sup> with the help of his troop. Mr. Spanos added he planned on painting the picnic tables at Municipal Lane Park during the Spring of 2024 as part of his project as well. Mr. Spanos stated Ace Hardware donated the paint and Lowes donated the wood for the picnic tables.

- **MOTION:** *Mr. Servello moved to approve the installation of the four trees suggested by Mr. Spanos in Autumn Meadow Park; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

Ms. Perkins questioned if the township had bags to help water the trees once planted.

Mr. Beck stated the township did not possess such bags.

Mr. Witherite stated he would be willing to donate watering bags for the project.

**9. ORDINANCE 2023-06: CENTRE REGION COG LOCAL PLANNING SERVICES WITHDRAWAL PUBLIC HEARING**

Mr. Piper opened the public hearing at 7:18 p.m. There were public comments. Mr. Piper closed the public hearing at 7:19 p.m.

- **MOTION:** *Mr. Servello moved to approve Ordinance 2023-06; An Ordinance of the Township of Halfmoon, Centre County, Pennsylvania, to withdrawal the township from the Centre Region COG Local Planning Services Program; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

**10. RESOLUTION 2023-31A PORT MATILDA EMS GRANT TRANSPORTATION VAN**

- **MOTION:** *Mr. Servello moved to approve Resolution 2023-31A; A Resolution of the Board of Supervisors of the Township of Halfmoon, Centre County, PA, authorizing an official to apply for a DCED Local Statewide Grant on behalf of the Port Matilda Emergency Medical Service; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.*

**11. RESOLUTION 2023-33 PORT MATILDA EMS GRANT POWER-LIFT STRETCHER**

- **MOTION:** *Mr. Servello moved to approve Resolution 2023-33; A Resolution of the Board of Supervisors of the Township of Halfmoon, Centre County, PA, authorizing an official to apply for a DCED Local Statewide Grant on behalf of the Port Matilda Emergency Medical Service; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

**12. PERMISSION TO ADVERTISE THE FY 2024 BUDGET AND SET UP PUBLIC HEARING FOR DECEMBER 14, 2023**

- **MOTION:** *Mr. Servello moved to advertise the 2024 budget and set the public hearing for the December 14th meeting; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

**13. PERMISSION TO ADVERTISE THE FY 2024 BITUMINOUS & AGGREGATE BIDS**

- **MOTION:** *Mr. Servello moved to approve advertising for the bituminous and aggregate materials for 2024; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

**14. TREASURER JOB DESCRIPTION**

- **MOTION:** *Mr. Servello moved to approve the Treasurer job description; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.*

**15. SECRETARY JOB DESCRIPTION**

HALFMOON TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES

NOVEMBER 9TH, 2023  
PAGE 3 OF 3

- **MOTION:** *Ms. Hartle moved to approve the Secretary job description; Mr. Servello seconded; Vote 5-0-0; Motion Carried.*

**16. 2024 CENTRE REGION COG SUMMARY BUDGET**

Mr. Norenberg was in attendance to answer any questions the board may have regarding the 2024 Centre Region COG Summary Budget and the request for additional funds of \$3,532.00 for a Transportation Grant Specialist and consulting support.

Ms. Hoover questioned how the new position of a Transportation Grant Specialist and consulting support would directly benefit Halfmoon Township.

Mr. Saylor stated the position could assist the Centre Region Cog obtain federal funding which could lead to safety projects occurring along state roads, including S.R. 0550 which runs through Halfmoon Township.

Mr. Servello stated he felt the additional request should have been included in the preliminary budget. Mr. Servello questioned why the 8.6 million dollars in fund balance couldn't help in funding this request.

Mr. Norenberg stated that the 8.6 million dollars in fund balance went to different agencies, and most could not fund the project.

Mr. Piper added that he felt the Centre Region COG budget was bloated and they needed to do better with their spending habits.

Ms. Hartle stated she felt the increases were due to inflation, which was similar to what everyone was facing.

Mr. Servello stated he disagreed with inflation being the only driving factor.

Ms. Smith questioned if Mr. Norenberg was seeking any official action.

Mr. Norenberg stated that based on the discussion he knew a majority of the board's feelings toward the budget and the additional funding request.

**17. TOWNSHIP REPORTS**

There were no additional comments or reporting.

**18. AUTHORITY, BOARD, AND COMMITTEE REPORTS**

Mr. Piper stated that all reports are available online by using the links within the individual meeting agendas.

Mr. Crow questioned where the time in the meeting was for him to make comments regarding the budget.

Mr. Piper stated that it would have been under the public comment section.

Mr. Servello added that citizens can make comments at the public hearing on December 14<sup>th</sup>, 2023.


Mr. Kawulich stated he felt all citizens should do something within their power to help their emergency services but felt those that were assisting were under-appreciated for their efforts.

**19. ADJOURNMENT**

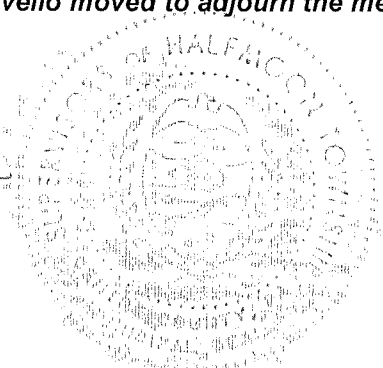
There being no further business before the board, the regular meeting was adjourned at 8:06 p.m.

- **MOTION:** *Mr. Servello moved to adjourn the meeting at 8:06 p.m.; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

Respectfully submitted,



Amy M. Smith,  
Township Secretary



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