

**HALFMOON TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES**

**APRIL 13TH, 2023  
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**1. CALL TO ORDER**

Chair David Piper called the meeting to order at 7:00 p.m. (present at Community Center). Other Supervisors present were Rose Ann Hoover (present at Community Center); Patti Hartle (present at Community Center) and Ron Servello (present at Community Center). Staff present were Amy Smith, Township Secretary (present at Community Center); Brett Laird, Township Treasurer (present at Community Center) and Chuck Beck, Public Works Lead (present at Community Center).

Absent: Supervisor Chuck Beck

Residents & others in attendance (In-person): Becky Brooks; Sharon Rovansek; Hyeseon Kim; Bruce Helms; Gina Motter and David Allegier.

Residents & others in attendance (Zoom): Cheryl Barr and Virginia Squier.

**2. OPENING ANNOUNCEMENTS**

**More information is available on the website:** [www.halfmoontwp.us](http://www.halfmoontwp.us).

- This evening's meeting is being LIVE recorded on C-NET's YouTube channel.

**3. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

Mr. Piper announced there was an executive session held on March 12, 2023 to discuss personnel and no decisions were made. Mr. Piper announced there was also an executive session held on March 17, 2023 to discuss possible litigation and no decisions were made.

**4. PUBLIC COMMENTS**

There were no public comments.

**5. APPROVAL OF MINUTES**

- a. March 9, 2023- Regular Meeting Minutes

- **MOTION: Mr. Servello moved to approve the meeting minutes for March 9, 2023; Ms. Hoover seconded; Vote 4-0-0; Motion Carried.**

**6. CONSENT AGENDA**

- a. Ratification of the Bills List for the period of 03/04/2023 to 03/17/2023 from the following funds:

- i. General Fund in the amount of \$29,297.32
- ii. State Highway Liquid Fuels Fund in the amount of \$9,260.64

- b. Approval of the Bills List for the period of 03/18/2023 to 04/07/2023 from the following funds:

- i. General Fund in the amount of \$45,191.68

- c. Authority, Board & Committee Alternate Appointments

- i. Upper Bald Eagle/Halfmoon Council of Governments- Rose Ann Hoover
- ii. Spring Creek Watershed Commission- Rose Ann Hoover
- iii. Centre Region Council of Governments
  - A. Executive Committee- Patti Hartle
  - B. Finance Committee- Patti Hartle
  - C. Public Safety Committee – Ron Servello
  - D. Facilities Committee – Ron Servello
  - E. Land Use and Community Infrastructure (LUCI)- Rose Ann Hoover
  - F. CCMPO Technical- Rose Ann Hoover

- d. Public Works Lead Job Description

- e. Permission to transfer \$115,000.00 from General Fund to Capital Reserve Fund

- **MOTION: Mr. Servello moved to approve the consent agenda; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.**

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**7. HALF MOON ACRES SEWAGE PLANNING MODULE**

Mr. Piper stated the Board of Supervisors held a Public Hearing on January 30, 2023 at 7:00 p.m. to hear an appeal from Half Moon Acres LLC requesting the board reconsider their denial on July 28, 2022, of the Half Moon Acres Component 3 Sewage Planning Module. Mr. Piper stated that after the hearing was concluded the board announced that a decision would be made at a later date.

- **MOTION:** *Mr. Servello moved that after review and consideration of the request the board has decided to deny the Appellant's appeal of the Township's July 28<sup>th</sup>, 2022, denial of the Component 3 Sewage Planning Module, subject to the analysis set forth in a written decision that will be rendered and distributed to the Appellant in the very near future; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.*

**8. AWARD ROAD PROJECTS**

- **MOTION:** *Mr. Servello moved to award the road projects to the lowest bidders; Ms. Hoover seconded; Vote 4-0-0; Motion Carried.*

**9. EMS FLYER POSTAGE**

- **MOTION:** *Mr. Servello moved to approve paying the postage to mail the EMS flyers; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.*

**10. PARK MAINTENANCE & REPAIR PLAN**

Public Works Lead Beck reviewed the park improvement plan.

Mr. Beck stated he would like to be able to increase the parking area by moving the dumpster to another location within the park, relocating the sand bin to the Maintenance Facility, removing the three sheds that are in disrepair, relocating the batting cage near the tennis court to the lower field with the other two cages and relocating the recycling bins.

Mr. Beck reviewed the recommendations to improve the park and provided cost estimates to replace the upper field home run fence and possible bleacher replacement. Mr. Beck discussed the replacement of infield materials and grass and weed control. Mr. Beck stated he can get quotes for any of the suggested recommendations if the board would like to have further discussion.

- **MOTION:** *Mr. Servello moved to replace the homerun fence with a price not to exceed \$14,000 and remove the current fence; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.*

Ms. Hartle requested an update on the tennis court. Mr. Servello stated he has left a message with the contractor. Ms. Hartle suggested that Mr. Servello turn over the oversight of this project to the Public Works Lead. Mr. Servello stated that he agreed, and Mr. Beck should take over this project.

Mr. Servello stated he will also turn over the Scout Project to Mr. Beck to oversee directly.

**11. TOWNSHIP REPORTS**

- **MOTION:** *Mr. Servello moved to approve the township reports; Ms. Hoover seconded; Vote 4-0-0; Motion Carried.*

**12. AUTHORITY, BOARD, AND COMMITTEE REPORTS**

- **MOTION:** *Mr. Servello moved to approve the Authority, Board and Committee reports; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.*

**13. DIVERSITY, EQUITY & INCLUSION**

Ms. Squier reported that there will be an event held on April 22 and April 23, 2023 at the C3 Sports Complex to celebrate the Penn State 17<sup>th</sup> Annual Traditional Pow Wow. Ms. Squier stated Halfmoon Township has ties to Native American tribes and reviewed some of the history.

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Ms. Squier also reported that Earth Day is April 23 and Clearwater Conservancy will be holding a cleanup day and encouraged citizens to volunteer to help with this event. Ms. Squier stated if there were any questions, they could contact her directly by email.

**14. ADJOURNMENT**

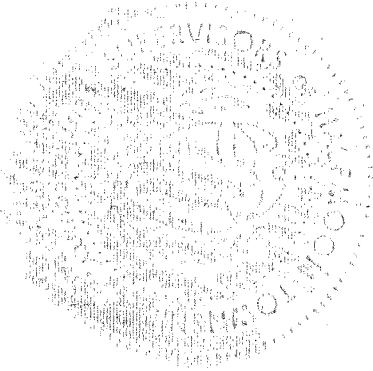
There being no further business before the board, the regular meeting was adjourned at 7:36 p.m.

- **MOTION:** *Mr. Servello moved to adjourn the meeting at 7:36 p.m.; Ms. Hoover seconded; Vote 4-0-0; Motion Carried.*

Respectfully submitted,



Amy M. Smith,  
Township Secretary



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