

1. **CALL TO ORDER**

Temporary Chair (2022) David Piper called the meeting to order at 7:00 p.m. (present at the Community Center). Other Supervisors present were Patti Hartle (present at the Community Center); Rose Ann Hoover (present at the Community Center); Chuck Beck (present at the Community Center) and Ron Servello (present at the Community Center). Staff present were Amy Smith, Township Secretary (present at the Community Center); Brett Laird, Treasurer (present at the Community Center) and Chuck Beck, Public Works Department (present at Community Center). Residents & others in attendance: Jack Bonsell, PMEMS (present at the Community Center); Donna Hughes (present at the Community Center); Denise Sticha (present at the Community Center); Michelle Schellberg (present at Community Center); Dr. Cliff Neal (present at Community Center) Daniel Hughes (present at Community Center); Elizabeth Miller (present at Community Center); Hyeseon Kim (present at Community Center); David & Marya Schoenholtz (present at Community Center); Adam Armstrong (present at Community Center); Joe Pogue (present by Zoom); Virginia Squier (present by Zoom); Herbert Motter (present by Zoom); Susan Person (present by Zoom); Connie Jones (present by Zoom); Cheryl Barr (present by Zoom); Rene Day (present by Zoom); Tom Majewski (present by Zoom); Adrian Barragan (present by Zoom); Jen Jen (present by Zoom); Jackie Elliott (present by Zoom); John Devlin (present by Zoom) and Jennilyn Vallejera (present by Zoom).

2. **PLEDGE OF ALLEGIANCE**

3. **NOMINATE & ELECTION OF CHAIRPERSON OF THE BOARD OF SUPERVISORS**

- ***MOTION: Mr. Servello moved to nominate David Piper as Temporary Chairperson; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.***
- ***MOTION: Mr. Servello moved to nominate David Piper as Chairperson; Ms. Hoover seconded; Mr. Piper questioned whether there were any other nominations; There were no other nominations; Mr. Piper called for the vote; Vote 4-1-0; Mr. Beck, yea; Mr. Servello, yea; Mr. Piper, yea; Ms. Ms. Hoover, yea; Hartle, nay; No abstentions; Motion Carried.***

4. **NOMINATION & ELECTION OF VICE CHAIRPERSON OF THE BOARD OF SUPERVISORS**

- ***MOTION: Mr. Piper moved to nominate Ron Servello as Vice Chairperson; Ms. Hoover seconded; Mr. Piper questioned whether there were any other nominations; There were no other nominations; Mr. Piper called for the vote; Vote; 5-0-0; Motion Carried.***

5. **OPENING ANNOUNCEMENTS**

More information is available on the website: www.halfmoontwp.us

- This evening's meeting is being LIVE recorded on C-NET's YouTube channel

6. **EXECUTIVE SESSION (PERSONNEL)**

Mr. Piper called for an Executive Session at 7:02 p.m. to discuss personnel. Mr. Piper reconvened the meeting at 7:04 p.m.

7. **CITIZEN COMMENTS**

There were no citizen comments.

8. **APPROVAL OF AGENDA**

Mr. Piper requested that the agenda be amended to include the appointment of Chuck L. Beck as Public Works Department Lead.

- ***MOTION: Mr. Servello moved to approve the agenda as amended; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.***

9. **CONSENT AGENDA**

- a. Township Clerk/Secretary – Amy Smith
- b. Township Treasurer – Brett Laird

- c. Deputy Tax Collector – Amy Smith
- d. Full-time Public Works Department Laborer Lead – Chuck L. Beck
- e. Full-time Public Works Department Laborer – Derrick Reese
- f. Seasonal Road Crew Member – James Smith and Daniel Truax
- g. Open Records Officer – Amy Smith
- h. Code Enforcement Officer – Vacant
- i. Open Space Preservation Administrator – Amy Smith
- j. Sewage Enforcement Officers –
 - i. Primary SEO, Walter G.M. Schneider III,
 - ii. Alternate SEOs, Cory M. Warner, James W. Royer, Robert E. Royer Jr., Bryan K. Roan, Jonathan T. Long
- k. Zoning Officer – Patton Township Zoning Officer Nicole Harter
- l. Township Solicitor & Compensation – Zachary Rice, Esq. of Salzmans Hughes
- m. Zoning Hearing Board Solicitor & Compensation – Elizabeth “Betsy” Dupuis of Babst Callend
- n. Special Council & Compensation – Attorney Thomas Shrank of McQuade Blasko, Inc.
- o. Township Engineering Service & Compensation – Don Franson, P.E., P.L.S. of Franson Engineering
- p. Alternate Engineering Service & Compensation – McCormick Taylor
- q. Local Emergency Management Coordinator – Shawn Kauffman
- r. Delegate & Alternate members to the Tax Collection Committee – Amy Smith, delegate, and Brett Laird, alternate
- s. Banks and Depositories:
 - i. First National Bank
- t. Accounting Firm for 2022FY Professional Audit– BBD, LLP
- u. Mileage Reimbursement Rate for use of personal vehicle for 2023 as determined by the IRS
- v. Bond Limits
 - i. Township Treasurer - \$1.5 million, provided by Doty & Hensch
 - ii. Township Clerk/Secretary - \$50,000, provided by Doty & Hensch
- w. Safety Director – Derrick Reese

- **MOTION: Mr. Servello moved to approve the Consent Agenda; Ms. Hartle seconded; Vote 4-0-1; Mr. Piper, yea; Ms. Hartle, yea; Mr. Servello, yea; Ms. Hoover, yea; No Nays; Mr. Beck abstained; Motion Carried.**

10. **BOARD APPOINTMENTS**

- a. PSATS State Convention Voting Delegate (Conference dates April 23-26, 2023, in Hershey)
There was no board member interested in attending.
- b. Upper Bald Eagle/Halfmoon Council of Governments Representative (UBEH COG)
Mr. Servello stated he held this appointment taking over for Mr. Strouse and would like to continue to be the Upper Bald Eagle/Halfmoon Council of Governments Representative.
 - **MOTION: Mr. Piper moved to appoint Mr. Servello as the UBEH COG Representative; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**
- c. Open Space Preservation Board Representative
Ms. Hartle stated she held this appointment and would like to continue to be the Open Space Preservation Board Representative. (OSPB)
 - **MOTION: Mr. Beck moved to appoint Ms. Hartle as the OSPB Representative; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.**
- d. Spring Creek Watershed Commission
Mr. Piper held this appointment and stated he will continue to serve as the Representative to the Spring Creek Watershed Commission.
 - **MOTION: Mr. Servello moved to appoint Mr. Piper as the Spring Creek Watershed Commission Representative; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.**

e. Centre Region Council of Governments

i. Executive Committee

Mr. Servello stated he would like to be considered for this this appointment.

- **MOTION: Mr. Beck moved to appoint Mr. Servello as the Executive Committee Representative; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.**

ii. Finance Committee

Mr. Servello stated he would like to be considered for this appointment.

- **MOTION: Mr. Piper moved to appoint Mr. Servello as the Finance Committee Representative; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

iii. Human Resources Committee

Ms. Hoover stated she held this appointment and would like to continue to serve on the Human Resources Committee.

- **MOTION: Mr. Piper moved to appoint Ms. Hoover as the Human Resources Committee Representative; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.**

iv. Public Safety Committee

Ms. Hoover commented that she would like to be considered for this appointment.

- **MOTION: Mr. Servello moved to appoint Ms. Hoover as the Public Safety Committee Representative; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.**

v. Facilities Committee

Ms. Hartle stated she held this appointment and would like to continue to serve on the Facilities Committee.

- **MOTION: Mr. Piper moved to appoint Ms. Hartle as the Facilities Committee Representative; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

vi. Climate Action and Sustainability Committee

- **MOTION: Mr. Beck moved to appoint Mr. Piper as the Climate Action and Sustainability Committee Representative; Mr. Servello seconded; Vote 5-0-0; Motion Carried.**

vii. Land Use and Community Infrastructure (LUCI)

Mr. Servello stated he would be willing to continue to serve as the Land Use and Community Infrastructure Committee Representative.

- **MOTION: Mr. Piper moved to appoint Mr. Servello as the Land Use and Community Infrastructure (LUCI) Representative; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

viii. Parks and Recreation Governance Special Committee

This appointment was tabled.

ix. Solar Power Purchase Agreement Working Group – Bob Strouse, term expires 12/31/2022

Ms. Hartle stated she would be willing to serve on this committee.

- **MOTION: Mr. Piper moved to appoint Ms. Hartle as the Solar Power Purchase Agreement Work Group Representative; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

x. CCMPO Technical

Mr. Piper stated he would be willing to serve on this committee.

- **MOTION: Mr. Servello moved to appoint Mr. Piper as the CCMPO Technical Representative; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

f. State College Borough Water Authority

Mr. Servello stated he would be willing to serve on this committee.

- **MOTION: Ms. Hartle moved to appoint Mr. Servello as the Representative to the State College Borough Water Authority; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

<u>Committee/Commission</u>	<u>2023 Representative</u>
Executive	Servello
Finance	Servello
Human Resources	Hoover
Public Safety	Hoover
Facilities	Hartle
Climate Action & Sustainability	Piper
Land Use and Community Infrastructure	Servello
Parks & Recreation Governance	Tabled
Solar Power Purchase Agreement Working Group	Hartle
Spring Creek Watershed	Piper
State College Borough Water Authority	Servello
C-NET Member to Board of Directors	Karen Miller
Upper Bald Eagle COG	Servello
Open Space Representative	Hartle
CCMPO Coordinating	Spencer
CCMPO Technical	Piper

11. CITIZEN APPOINTMENTS

a. Open Space Preservation Board (4-year terms)

- Candidate James D. Smith, term expires 12/31/2026
- Candidate Ronald J. Hoover, term expires 12/31/2026
- Joanne Fisher, term expires 12/31/2023
- D. Christine Bracken-Piper, term expires 12/31/2024
- Reed Moyer, term expires 12/31/2025
- Annual BOS Member, term expires 12/31/2023
- Annual PC Member, TBD, term expires 12/31/2023

- **MOTION: Mr. Servello moved to appoint James D. Smith & Ronald J. Hoover for a term to expire 12/31/2026 and acknowledge all members; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.**

b. Planning Commission

- David Pick, term expires 12/31/2025
- Andrew Meehan, term expires 12/31/2023
- Ricky Bates, term expires 12/31/2024
- George Stine, term expires 12/31/2024
- Mark Hartle, term expires 12/31/2023
- VACANT, term expires 12/31/2022
- VACANT ALTERNATE, term expires 12/31/2024
- VACANT ALTERNATE, term expires 12/31/2025
- VACANT ALTERNATE, term expires 12/31/2026

Mr. Piper stated staff conferred with the Solicitor on the current Planning Commission Member Ordinance which is set with a sliding scale from 5-7 members. Mr. Servello stated this should be a set number and believes that 5 members is sufficient. Mr. Piper stated this can be discussed at a future meeting. Mr. Piper questioned whether there was any interest to fill any of the open positions. Ms. Smith stated there were two interested parties but was unsure of their willingness to serve as alternates.

c. Zoning Hearing Board (3-year terms)

- i. Candidate Steven Schellberg, term expires 12/31/2025
- ii. Ed Miranda, term expires 12/31/2023
- iii. James Andrews, term expires 12/31/2023
- iv. Candidate Tom Majewski, Alternate, term expires 12/31/2025

- **MOTION: Mr. Servello moved to appoint Steven Schellberg as a Zoning Hearing Board member for a term to expire 12/31/2025; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.**

- **MOTION: Mr. Servello moved to appoint Tom Majewski as a Zoning Hearing Board alternate for a term to expire 12/31/2025; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.**

d. Auditor (Elected)

- i. Candidate Charles Simons, term expires 12/31/2023
- ii. Lemuel Adkins Jr., term expires 12/31/2023
- iii. Candidate Michell Schellberg, term expires 12/31/2023

- **MOTION: Mr. Servello moved to appoint Michelle Schellberg for a term to expire 12/31/2023; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.**

- **MOTION: Mr. Servello moved to appoint Charles Simons for a term to expire 12/31/2023; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

e. Vacancy Board Chairman

- i. Barry Hamilton, term expires 12/31/2023

- **MOTION: Mr. Servello moved to appoint Barry Hamilton for a term to expire 12/31/2023; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

12. TOWNSHIP FEE SCHEDULES & RESOLUTIONS

a. Resolution 2023-01: Township Schedule of Fees

- **MOTION: Ms. Hartle moved to approve Resolution 2023-01; Township Schedule of Fees; Mr. Servello seconded; Vote 5-0-0; Motion Carried.**

b. Resolution 2023-02: Township Solicitor Fee Schedule

- **MOTION: Mr. Beck moved to approve Resolution 2023-02; Township Solicitor Fee Schedule; Mr. Servello seconded; Vote 5-0-0; Motion Carried.**

c. Resolution 2023-03: Township Engineer Fee Schedule

- **MOTION: Mr. Servello moved to approve Resolution 2023-03; Township Engineer Fee Schedule; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.**

d. Resolution 2023-04: Zoning Hearing Board Solicitor Fee Schedule

- **MOTION:** Mr. Beck moved to approve Resolution 2023-04; Zoning Hearing Board Solicitor Fee Schedule; Mr. Servello seconded; Vote 5-0-0; Motion Carried.

e. Resolution 2023-05: Appointment of CPA Firm for 2022 Fiscal Year Audit

- **MOTION:** Mr. Servello moved to approve Resolution 2023-05; A Resolution approving the appointment of a Certified or Competent Public Accountant, or a firm Certified or Competent Public Accountants to make an examination and audit of all the accounts of the Township for the 2022 fiscal year; Ms. Hoover seconded; Mr. Servello thanked Mr. Laird for his work on searching for an CPA firm to complete the 2022 audit; Vote 5-0-0; Motion Carried.

f. Resolution 2023-06: Township Alternate Engineer Fee Schedule

- **MOTION:** Mr. Servello moved to approve Resolution 2023-06; Township Alternate Engineer Fee Schedule; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.

g. Resolution 2023-07: Township Special Counsel Fee Schedule

- **MOTION:** Mr. Servello moved to approve Resolution 2023-07; Township Special Counsel Fee Schedule; Mr. Beck seconded; Vote 5-0-0; Motion Carried.

13. APPROVE EMPLOYEE WAGES FOR 2023 AS SET IN THE 2023 BUDGET APPROVAL, EFFECTIVE JANUARY 1, 2023

- **MOTION:** Mr. Servello moved to approve the employee wages for 2023 as set in the 2023 budget approval, effective January 1, 2023; Mr. Beck seconded; Vote 5-0-0; Motion Carried.

14. GOOD & WELFARE

There was nothing reported.

15. ADJOURNMENT

There being no further business before the board, the organization meeting was adjourned at 7:34 p.m.

- **MOTION:** Mr. Servello moved to adjourn the organization meeting at 7:34 p.m.; Mr. Beck seconded; Vote 5-0-0; Motion Carried.

Respectfully Submitted,



Amy M. Smith,
Township Secretary

