

1. CALL TO ORDER

Chair David Piper called the meeting to order at 7:03 p.m. (present at Community Center). Other Supervisors present were Chuck Beck (present at Community Center); Ron Servello (present at Community Center); Patti Hartle (present at Community Center) and Rose Ann Hoover (present at Community Center). Staff present were Amy Smith, Township Secretary (present at Community Center); Brett Laird, Township Treasurer (present at Community Center); Jim Smith, Public Works Department Lead (present at Community Center); Chuck Beck, Public Works Department Laborer (present at Community Center); Mark Boeckel (present at Community Center) and Solicitor Zach Rice (present by Zoom). Residents & others in attendance: Bruce Helms (present at Community Center); Tom & Peggy Majewski (present at Community Center); Michael Vaow, Stahl Sheaffer Engineering (present at Community Center); Michelle Schellberg (present at Community Center); Kathy Henry, Mease Associates (present at Community Center); Donna Hughes (present at Community Center); Dan & Claire Digman (present at Community Center); Sharon & Ron Rovanseck (present at Community Center); Marlin & Patti Burns (present at Community Center) Lieutenant Andrew Lynn, Pennsylvania State Police (present at Community Center) Mike Shuey, First National Bank (present at Community Center); Tammy Perkins (present at Community Center); Karen Miller (present at Community Center); Connie Jones (present by Zoom); Dot Green (present by Zoom); JB Leve (present by Zoom); Virginia Squier (present by Zoom) and Karen Miller (present by Zoom).

2. OPENING ANNOUNCEMENTS

More information is available on the website: www.halfmoontwp.us

- This evening's meeting is being LIVE recorded on C-NET's YouTube channel.

3. CITIZEN COMMENTS

Lieutenant Lynn stated there were nine criminal incidents and six car crashes in Halfmoon Township. Lieutenant Lynn questioned whether the board had any concerns they wanted to address with him. Mr. Servello commented that he has concerns with speeding and added that he was passed by another vehicle in the Village of Stormstown. Mr. Servello stated he would like to see more of a police presence. Ms. Perkins stated she also had someone pass her and agreed that speeding is an issue. Ms. Hughes stated speeding is also an issue on Marengo Road. Lieutenant Lynn commented that he would look into addressing those issues. The board thanked Lieutenant Lynn for his attendance.

Ms. Schellberg, Centre County Republican Committee Chair, commented that a citizen was singled out for having a political sign in their yard. Ms. Schellberg provided a letter that states it is against first amendment rights, and you cannot restrict political signs on citizens private property.

Ms. Hughes commented that she would like to see better communications with the board. Ms. Hughes stated some of the Supervisors do not have emails and citizens are not getting answers. Ms. Hughes commented that possibly the board could hold office hours so citizens can come in and meet with them. Ms. Hughes stated she would like the board to come up with a plan for communication.

Ms. Squier questioned the procedure for hiring or contracting services. Mr. Piper stated it depends on the service or position. Solicitor Rice explained that the Second-Class Township Code contains bidding requirements for contracts for certain services. Solicitor Rice added that for contracts and services below \$11,800 there is no formal bidding requirement; if between \$11,800 - \$21,900 there is a requirement to get three written or phone quotes and if it is for anything above \$21,900 there is a requirement where it is publicly bid, and the township can enter into a contract to the lowest bidder.

Ms. Rovanseck requested the board consider passing a Resolution recognizing National Hispanic Heritage month. Ms. Rovanseck stated President Ronald Regan expanded the recognition from a week to a month in 1988. Ms. Rovanseck commented that National Hispanic Heritage month celebrates all histories, cultures, and contributions from those of Spain, Mexico, Caribbeans and Central & Southern America. Ms. Rovanseck stated that 46 of approximately 1,005 households are of Hispanic or Latino descent in Halfmoon Township according to the 2022 census. Ms. Rovanseck added that if you look back at the prior census, the increase of Hispanic & Latinos is proportionate of what is going on in the Country and are the fastest growing population in the Nation. Ms. Rovanseck commented that this Resolution makes them feel seen and welcomed into the community.

- **MOTION:** Ms. Hartle moved to approve the recognition of National Hispanic Month; Ms. Rovanseck stated that National Hispanic Heritage month is recognized from September 15th to October 15th

and those dates are significant dates of independence of various South American countries; There was not a second; Motion dies.

4. APPROVAL OF AGENDA

- **MOTION:** *Mr. Servello moved to approve the agenda; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

5. SUBDIVISION/LAND DEVELOPMENT PLANS OR CONDITIONAL USES AND PUBLIC HEARINGS

- a. Plan # 2022-05 – Land Development Plan for Sawmill Road Antenna Project
 - i. 90-day Extension Request

Mr. Servello questioned whether this was the first extension request. Mr. Boeckel verified that this was the developers first extension request.

- **MOTION:** *Mr. Servello moved to approve the 90-day time extension request; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

- b. Plan 2022-02 – Land Development Plan for Digman Canine Academy
 - i. Resolution 2022-24 - Component 2 Sewage Planning Module
 - ii. Action on Plan

Mr. Boeckel stated there is a completed Component 2 Sewage Planning Module and there are no outstanding comments. Mr. Piper questioned how many employees will be on staff. Ms. Digman stated there is one administration staff and two trainers.

- **MOTION:** *Mr. Servello moved to approve Resolution 2022-24; Approving the Component 2 Sewage Planning Module for the Land Development Plan for the Digman Canine Academy; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.*
- **MOTION:** *Mr. Servello moved to approve the Land Development Plan for the Digman Canine Academy contingent on DEP approval of the Component 2 Sewage Planning Module; Mr. Beck; Vote 5-0-0; Motion Carried.*

- c. Plan # 2022-07 - **Final Subdivision/Replot** of Tract No. 1 and Tract No. 2 of Tax Parcel 17-04-09 into Lots 2, 3 and 4 (Burns/Wilson) revised August 16, 2022 – *expires October 25, 2022*
 - i. Parkland Fee-In-Lieu Waiver

Ms. Henry stated there is no development taking place on this property and it is in the Open Space Preservation Program and there will be no earth disturbance. questioned what the purpose of approving the waivers would be and asked if the purpose of the subdivision was to settle an estate. Mr. Servello stated he is trying to understand why there is a hardship. Ms. Henry commented that the property is already in the Open Space Preservation Program and cannot be further developed. Ms. Burns provided a brief history of why they are seeking the subdivision of this property. Ms. Burns stated that the farm had been in the family since 1864 and when her dad passed away 10 years ago, she and her sister inherited the farm in a partnership. Ms. Burns stated that her sister recently passed away. Ms. Burns explained that her sister had three children and to settle the estate for her sisters share of the partnership, they must subdivide the farm to provide the monetary compensation needed for settlement. Ms. Burns added that the only other option is to sell off the farm in its entirety. Ms. Burns stated that the Weaver family had farmed a portion of the farm for the past 30 years and were interested in purchasing that portion of the farm now. Ms. Burns commented there were three lots being proposed and that all three lots would remain in the lease program. Ms. Burns stated they would maintain ownership of the lot with the structures and homestead. Ms. Burns stated that all the land would be kept in the land preservation lease program and the lots would be transferred to new owners when the lots were purchased.

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- **MOTION:** *Mr. Beck moved to approve the Parkland Fee-In-Lieu waiver; Ms. Hartle seconded; Vote 4-0-1; Mr. Servello, yea; Mr. Beck, yea; Ms. Hartle, yea; Ms. Hoover, yea; Mr. Piper abstains; Motion Carried.*

ii. Planning & Non-Building Waiver

Ms. Henry stated the Township SEO, Cory Warner, recommended that they seek a Planning & Non-Building waiver being that no development is taking place on this property. Ms. Henry stated soil testing was done for replacement areas for the existing residences.

- **MOTION:** *Mr. Servello moved to approve the Planning & Non-Building waiver; Mr. Beck seconded; Vote 4-0-1; Mr. Servello, yea; Mr. Beck, yea; Ms. Hartle, yea; Ms. Hoover, yea; No Nays; Mr. Piper abstains; Motion Carried.*

iii. Plan Scale Waiver

- **MOTION:** *Ms. Servello moved to approve the Plan Scale Waiver for Plan 2022-07; Mr. Beck seconded; Vote 4-0-1; Mr. Servello, yea; Mr. Beck, yea; Ms. Hartle, yea; Ms. Hoover, yea; No Nays; Mr. Piper abstains; Motion Carried.*

iv. Action on Plan

- **MOTION:** *Mr. Servello moved to approve the Final Subdivision/Replot of Tract No. 1 and Tract No. 2 of Tax Parcel 17-04-09 into Lots 2, 3 and 4 (Burns/Wilson) revised August 16, 2022; Ms. Hoover seconded; Vote 4-0-1; Mr. Servello, yea; Mr. Beck, yea; Ms. Hartle, yea; Ms. Hoover, yea; No Nays; Mr. Piper abstains; Motion Carried.*

6. APPROVAL OF MINUTES

a. August 25, 2022 - Regular Board of Supervisors Meeting Minutes

- **MOTION:** *Mr. Servello moved to approve the regular meeting minutes for the August 25th, 2022; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

7. CONSENT AGENDA

- a. Approve payment of the Bills List for the period of 09/03/2022 to 09/16/2022 from the following funds:
- (ii) General Fund in the amount of \$166,588.05
 - (iii) Open Space Preservation Fund in the amount of \$1,073.00
 - (iv) Park & Recreation Fund in the amount of \$2,999.62
- b. Recognize Fire Prevention Week 2022 in the United States that will begin Sunday, October 9 and end on Saturday, October 15
- c. Trick or Treat Night – October 31st from 5-8 p.m.

- **MOTION:** *Mr. Servello moved to approve the consent agenda; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.*

8. ACTION ITEMS

- a. Appoint Douglas Workman, P.E. to serve on the Centre Region Building and Housing Board of Appeals to complete Mr. Maholtz's 3-year term, from September 1, 2022 – March 30, 2024
- **MOTION:** *Mr. Servello moved to Appoint Douglas Workman, P.E. to serve on the Centre Region Building and Housing Board of Appeals to complete Mr. Maholtz's 3-year term, from September 1, 2022 – March 30, 2024; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*
- b. Open Space Preservation Board (OSPB) recommendation for Solicitor review of OSPB criteria recommendations for application denial language

Ms. Hartle stated the Open Space Preservation Board recommends that the denial language be based on both the financial impact of the budget and the quality of the land proposed as determined by the current land rating system.

- **MOTION:** *Mr. Servello moved to approve sending the OSPB recommendation to the Township Solicitor to draft language for application denial; Mr. Beck second; Vote 5-0-0; Motion Carried.*
- c. Discussion and possible action to appoint Elise's Cleaning Service to clean and maintain the Municipal Building
- **MOTION:** *Mr. Servello moved to approve appointing Elise's Cleaning Service to clean and maintain the Municipal Building; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.*
- d. Resolution 2022-25 First National Bank Authorized Signers
Mr. Laird stated the board should approve this Resolution authorizing them as signers for the township fund accounts.
- **MOTION:** *Mr. Servello moved to approve Resolution 2022-25; A Resolution of the Township of Halfmoon, Centre County, pursuant to the creation of authorized signers and registration of such authorized persons with First National Bank (FNB) for Halfmoon Township Accounts; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.*
- e. Credit Card Application Approval
Mr. Laird stated that due to the migration of the fund accounts to First National Bank, there is a need to also move the credit card to a First National Bank from the Bank of Montreal (BMO).
- **MOTION:** *Mr. Servello moved to approve authorize Brett G. Laird, Township Treasurer and David C. Piper, Supervisor Chair, to be the authorized signers for Halfmoon Township and to apply on behalf of Halfmoon Township for a Business Solutions Credit Card account with a credit limit of \$50,000; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.*
- f. 2023 Road Work Plan (County Liquid Fuels Funds)
The Public Works Department provided a preliminary partial list of suggested road projects for 2023. Mr. Beck stated that a portion of Lutz Lane and Shanelly Drive have base, surface and shoulder deterioration that has become a safety issue and they would like to use these two projects to apply for Centre County Liquid Fuels funds. Ms. Hartle questioned whether the rest of the projects on the list would be discussed during budgeting sessions. Mr. Beck affirmed that the other projects would be discussed further during budgeting along with additional projects.
- **MOTION:** *Mr. Servello moved to approve the projects that the Public Works Department feels are most important to apply for Centre County Liquid Fuels funds; Supervisor Beck seconded; Vote 5-0-0; Motion Carried.*

9. DISCUSSION ITEMS

- a. Discussion on Smith Road Speed Reduction – Speed Study Quote
Mr. Servello stated he requested this study in an effort to possibly reduce the speed limit on Smith Road. Mr. Servello commented he is concerned with the speeding on Smith Road and that a reduction in the speed limit may help curtail speeding. Ms. Hartle stated that reducing the speed is not going to stop speeding because if the speed limit is already 35 mph and they are not adhering to that speed what is going to stop them from exceeding a lower speed limit. Mr. Servello commented that the speed limit of 35 mph is psychological. Ms. Majewski suggested that the study be done on a weekend. Ms. Hughes suggested that the speed limit could be reduced within a zone for Autumn Meadow Park.
- **MOTION:** *Mr. Servello moved to approve the completion of the speed study with Tri-State Traffic Data; Mr. Piper seconded; Vote 5-0-0; Motion Carried.*

- b. Discussion on allocation of funds for purchase of materials for Eagle Scout Project
Mr. Piper questioned whether the Scout Master has approved this project. Mr. Spanos stated he needed the Board of Supervisors approval before he could take it to the council for approval. Ms. Hoover questioned what Mr. Spanos has done to fundraise for this project. Mr. Spanos stated he has not done any fundraising but was going to ask Lowes if they could provide a discount. Ms. Hoover stated she would like to see Mr. Spanos complete some fundraising for the project and not just have the township pay for it. Mr. Servello commented that he is working with Mr. Spanos to find replacement trees for Autumn Meadow Park to replace the trees that have died. Mr. Servello questioned how someone could donate to the project. Mr. Spanos stated he was not sure but would look into how someone could donate to the project.
- **MOTION: Mr. Beck moved to approve providing funds up to \$1,600.00; Mr. Servello seconded; Vote 5-0-0; Motion Carried.**
- c. Topsoil Update
Mr. Servello stated he received three written quotes for the topsoil ranging from \$1,500 - \$1,800 a load. Mr. Servello commented there were 20 loads of topsoil for sale.
- **MOTION: Mr. Servello moved to approve Resolution 2022-26; A Resolution of the Board of Supervisors of Halfmoon Township, Centre County, PA, authorizing the sale and disposal of unnecessary municipal property with a value of less than \$2,000; Ms. Hoover seconded; Vote 5-0-0; Motion Carried.**
- d. Cyber Liability Insurance Quote
Mr. Laird stated that due to the increase of cyber-attacks, requested the board consider adding cyber liability insurance to the policy.
- **MOTION: Mr. Beck moved to approve the additional Cyber Liability Insurance; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.**

10. DEPARTMENT REPORTS

- a. Treasurer's Report
Mr. Laird reviewed the fund balances and added that the second tranche of the ARPA funds have been received.
- b. Tax Collector's Report
Mr. Laird reviewed the Tax Collector's report.
- c. Building/Code/Zoning Report
Ms. Smith stated there were four zoning permits issued in August.
- d. Budget Report
Mr. Laird provided the reports.
 - i. P&L General Fund
 - ii. Balance Sheet
- e. Public Works Report
Mr. Beck stated the Public Works Department has been working on road maintenance and completing a sign inventory. Mr. Beck stated they are also working on storm water maintenance on Tow Hill Road as weather permits. Mr. Beck added that the storm water project on Smith Road is still delayed due to a supply issue for the pipe needed for the project. Mr. Beck stated that all other projects are going well.

11. SUPERVISORS' REPORTS

Ms. Hartle reminded the board that the General Forum meeting will be held on Thursday, September 29th and there will need to be a quorum to discuss the Centre Region COG building amendment.

Ms. Hartle stated the Finance Committee will be holding budget meetings to review the 2023 Centre Region COG budget.

12. GOOD & WELFARE

Mr. Servello stated that the tennis court project has been delayed until spring due to a shortage of materials needed for the project. Ms. Hartle questioned whether the ice rink could be placed on the tennis court. Mr. Servello stated the tennis court has been leveled so the ice rink could not be placed on the tennis court.

Mr. Servello commented that the ice rink will need to be relocated. Mr. Piper requested the board and Public Works Department come back to the next meeting with ideas and discussion on a location for the ice rink.

Mr. Piper announced there was an Executive Session held prior to the start of this meeting to discuss litigation.

13. DIVERSITY, EQUITY & INCLUSION

Ms. Squier requested the board reconsider the request to pass the Resolution recognizing National Hispanic Heritage Month. Ms. Squier stated passing this Resolution costs the board nothing and it increases the feeling of good will and belonging. Ms. Rovasek stated that Latinos are huge agricultural contributors to the community. Ms. Schellberg questioned why there can't be a week or a month that celebrates everyone instead of separating people and heritage out. Ms. Majewski suggested having a Halfmoon Heritage Month to celebrate everyone that came to Halfmoon Township and made it the great township that we love to live in. Ms. Squier stated the Halfmoon Township Inclusion, Diversity & Alliance Group could work on that at a future date. Mr. Piper stated he would rather unify then divide and we are all proud to be a member of Halfmoon Township and glad to be here. Mr. Majewski suggested having a multi-cultural festival. Ms. Squier stated she feels that the board by not passing this Resolution is being dismissive. Mr. Servello commented that he believes that this is just an opinion and there are 2,790+ opinions that need to be equally respected.

14. ADJOURNMENT

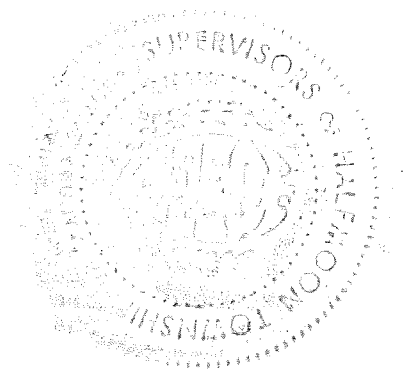
There being no further business before the board, the regular meeting was adjourned at 8:40 p.m.

- **MOTION: Mr. Servello moved to adjourn the meeting at 8:40 p.m.; Mr. Beck seconded; Vote 5-0-0; Motion Carried.**

Respectfully submitted,



Amy M. Smith,
Township Secretary



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