

**HALFMOON TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

RESOLUTION 2022 - 26

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF HALFMOON TOWNSHIP,
CENTRE COUNTY, PA, AUTHORIZING THE SALE AND DISPOSAL OF
UNNECESSARY MUNICIPAL PROPERTY WITH A VALUE OF LESS THAN \$2,000.**

WHEREAS, Section 1504 (b) of the Second Class Township Code; states with respect to personal property, either individual items or lots of items, the fair market value of which is estimated to be less than two thousand dollars (\$2,000), the Board of Supervisors shall by resolution adopt a procedure by which the property may be sold without further action by the board of supervisors.

WHEREAS, the Township now desires to adopt procedures to permit a township designee to sell or dispose of unused, surplus, inoperable, or outdated Municipal personal property valued at less than \$2,000 without the need for legal advertising or formal, separate approval resolutions.

NOW, THEREFORE, BE IT RESOLVED by the Halfmoon Township Board of Supervisors, that a township designee at his or her discretion is hereby authorized to sell or dispose of unused, surplus, inoperable, or outdated Municipal personal property valued at less than \$2,000, pursuant to the following procedures:

**SALE OR DISPOSAL OF SMALL VALUED MUNICIPAL PROPERTY
PROCEDURES.**

1. *The township designee shall first determine that the Personal Property to be sold is unused, surplus, inoperable, or outdated, which determination may include whether the Personal Property is no longer cost effective to operate.*
2. *The township designee shall then reasonably estimate the fair market value of the personal property by using one of the following procedures:*
 - a. *Obtaining two estimates, whether verbal or written, from two independent vendors who sell similar or comparable products, with the average of the two estimates being considered the estimated fair market value; or*
 - b. *Obtaining value from industry sources (i.e. Kelley Blue Book) or insurance claim information; or*
 - c. *Using current market information for similar items to estimate current value with further consideration and reduction given to existing conditions or useful life of personal property to be sold; or*
 - d. *Such other procedure or evaluation employed by the township designee in his or her discretion may be used to determine a reasonable estimation of fair market value taking into consideration the*

circumstances of the personal property to be sold including such things as age, use, and type.

3. *If the personal property meets the requirements as set forth in Nos. 1 and 2 above, then it may be sold or disposed of either individually or by lot.*
4. *Any person authorizing or conducting a sale or disposal pursuant to these regulations shall be subject to the provisions of the Public Official and Employee Ethics Act. 65c1101.1s. § 1101.1 et. seq.*

NOW, THEREFORE, BE IT RESOLVED, that the above actions are hereby ratified as the proper and official action of the board.

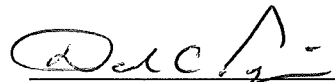
ENACTED as a Resolution of the Halfmoon Township Board of Supervisors at a regular meeting of the board held the 22nd day of September 2022.

ATTEST:

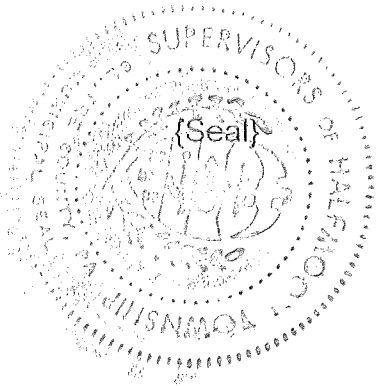
TOWNSHIP OF HALFMOON:



Amy M. Smith, Township Secretary



David C. Piper, Chair



I, Amy Smith, Secretary for Halfmoon Township, do hereby attest that the foregoing Resolution No. 2022-26 was voted upon and approved by majority vote of the Board of Supervisors on the 22nd day of September 2022.