

19431

1. CALL TO ORDER

Chair David Piper called the meeting to order at 7:00 p.m. (present at Community Center). Other Supervisors present were Chuck Beck (present at Community Center); Ron Servello (present at Community Center) and Patti Hartle (present at Community Center). Staff present were Amy Smith, Township Secretary (present at Community Center); Brett Laird, Township Treasurer (present at Community Center); Chuck Beck, Public Works Laborer (present at Community Center) and Derrick Reese, Public Works Department Laborer (present at Community Center). Residents & others in attendance: Fred Henry, Henry Surveys (present at Community Center); John Witherite, PMFC (present at Community Center); Rose Ann Hoover (present at Community Center); John Hoover (present at Community Center); Donald Tice, Jr., PMFC (present at Community Center); Virginia Squier (present at Community Center); Lee Pressler (present at Community Center); Bruce Helms (present at Community Center); Michelle Schellberg (present at Community Center); Jim Smith (present at Community Center); Cindy Hahn, C-NET (present at Community Center); Lyn Gotwalt (present by Zoom); Connie Jones (present by Zoom); Hyeseon Kim (present by Zoom).

2. OPENING ANNOUNCEMENTS

More information is available on the website: www.halfmoontwp.us

- This evening's meeting is being LIVE recorded on [C-NET's YouTube channel](https://www.youtube.com/channel/UCNET1). You may also view locally produced programs online at www.cnet1.org

3. CITIZEN COMMENTS

Ms. Squier stated June is pride month. Ms. Squier noted that June 19th marks the end of slavery. Ms. Squier stated the Halfmoon Inclusion, Diversity & Alliance group donated two bikes for the summer reading program and donated a gift basket of items from Way Fruit Farm to the Port Matilda Fire Company (PMFC) to raffle off at their raffle fundraiser.

4. APPROVAL OF AGENDA

- **MOTION:** *Mr. Servello moved to approve the agenda; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.*

5. SUBDIVISION/LAND DEVELOPMENT PLANS OR CONDITIONAL USES AND PUBLIC HEARINGS**a. Fedor Subdivision Discussion**

Mr. Henry stated he is seeking an informal opinion from the board on a waiver from the Subdivision and Land Development Ordinance (SALDO) regarding public road access. Mr. Henry commented that the road access to these lots is on a private road. Mr. Henry added that Autumn Circle ends being a public road about 400' from these lots. Mr. Henry explained that this subdivision would not be creating any new lots but is just subdividing the commercial business off from the residence. Mr. Henry commented that this subdivision would also require a decision from the Zoning Hearing Board due to the commercial business being on a two-acre lot versus a five-acre lot. Mr. Henry explained that per the Zoning Ordinance a commercial business must be on a five-acre lot so there would need to be approval of a variance.

Ms. Hartle questioned whether there would be a change in use moving forward with the commercial business. Mr. Henry commented that Mr. Fedor would like the use to remain the same. Mr. Servello questioned whether there would be any issue with having a commercial business on a smaller lot. Mr. Henry stated that would have to be determined by the Zoning Hearing Board (ZHB) and there is a fee involved so therefore Mr. Fedor would like the informal opinion of the board on the waiver prior to going to the ZHB.

Ms. Hartle questioned if there was access for each lot involved. Mr. Piper explained that when the subdivision was originally done, the township facilitated an agreement between the landowners for maintenance of the road. Mr. Piper added that private streets were allowed then and there was no public road frontage Ordinance requirement. Mr. Henry stated Mr. Fedor will have access to the residential lot through the commercial lot and the home that was owned by Mr. Tressler will access through both lots.

Ms. Hartle questioned whether the commercial business could be torn down and a single-family home built in its place. Mr. Henry stated there could be a restriction on the plan.

Mr. Servello requested Mr. Henry clarify what he is seeking from the board. Mr. Henry stated he is seeking a consensus of the board on the waiver request prior to going to the ZHB. Ms. Hartle commented that based

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off what she has heard she is not opposed to the waiver. Mr. Servello commented that he also did not see any major issues. Ms. Hartle stated Mr. Fedor should take this to the ZHB and see if there are any issues from their viewpoint.

6. CONSENT AGENDA

a. Approve payment of the Bills List for the period of 05/21/2022 to 06/03/2022 from the following funds:

- (i) General Fund in the amount of \$33,068.14
- (ii) Fire Protection Fund in the amount of \$17,014.68
- (iii) Park & Recreation Fund in the amount of \$2,999.62

- **MOTION: Mr. Servello moved to approve the consent agenda; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.**

7. ACTION ITEMS

Mr. Piper read the following statement: At the May 26th meeting there was an administrative oversight, and a motion was mistakenly made to approve the hiring of two full-time public works laborers and one part-time seasonal laborer. There was an oversight with Mr. Beck voting on the motion. The hiring of these employees should have been done in separate motions so that Mr. Beck could abstain from the motion to hire Charles L. Beck. The board will now vote to rescind this motion and vote to hire these employees in separate motions and Mr. Beck will abstain from the motion to hire Charles L. Beck due to a conflict of interest.

a. Rescind motion to hire Public Works Department Laborers Derrick Reese, Charles Beck and Daniel Truax made at the May 26th, 2022 Board of Supervisors meeting

- **MOTION: Ms. Hartle moved to rescind the motion to hire Public Works Department Laborers Derrick Reese, Charles Beck and Daniel Truax made at the May 26th, 2022 Board of Supervisors meeting; Mr. Servello seconded; Vote 4-0-0; Motion Carried.**

b. Ratify motion to hire Derrick Reese as a full-time Public Works Department Laborer at \$20.00 an hour

- **MOTION: Ms. Hartle moved to ratify the motion to hire Derrick Reese as a full-time Public Works Department Laborer at \$20.00 an hour; Mr. Servello seconded; Vote 4-0-0; Motion Carried.**

c. Ratify motion to hire Charles Beck as a full-time Public Works Department Laborer at \$20.00 an hour

- **MOTION: Mr. Servello moved to ratify the motion to hire Charles Beck as a full-time Public Works Department Laborer at \$20.00 an hour; Ms. Hartle seconded; Vote 3-0-1; Mr. Servello, yea; Mr. Piper, yea; Ms. Hartle, yea; No nays; Mr. Beck abstained; Motion Carried.**

d. Ratify motion to hire Daniel Truax as a part-time seasonal non-CDL Public Works Department Laborer at \$16.50 an hour

- **MOTION: Ms. Hartle moved to ratify the motion to hire Daniel Truax as a part-time seasonal non-CDL Public Works Department Laborer at \$16.50 an hour; Mr. Servello seconded; Vote 4-0-0; Motion Carried.**

Mr. Piper questioned whether there were any citizens comments. There were no citizen comments.

e. State College Little League Agreement

Mr. Servello stated he reviewed the agreement and has some comments. Mr. Servello stated one concern is that the fields are being leased for \$1.00. Ms. Hartle questioned if they had paid in the past. Mr. Laird explained that in 2019 staff started charging the fee that is in the fee schedule for the field reservations because there was no agreement. Mr. Piper stated parking is a concern and would like to have a field and parking available for at least one weekend a month for building rentals. Mr. Servello stated he is concerned about the length of the agreement. Mr. Servello the township should have first right of renewal on the renewal of the agreement. Mr. Servello added that Little League should provide prompt reporting of any accident or damage. Ms. Hartle questioned whether Solicitor Rice had reviewed the contract. Ms. Smith stated the Solicitor Rice did review the agreement and that she forwarded the

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agreement to the State College Little League for review. Mr. Servello stated the agreement should clearly specify who owns what equipment or structures for insurance coverage and replacement purposes.

- f. Appoint Representative to the Upper Bald Eagle Halfmoon COG
- **MOTION: Ms. Hartle moved to appoint Mr. Servello as the Halfmoon Township Representative to the Upper Bald Eagle Halfmoon COG; Mr. Beck seconded; Vote 4-0-0; Motion Carried.**

- g. Appoint Representative to Executive Committee & Human Resources Committee for Centre Region COG
- **MOTION: Mr. Piper moved to appoint Ms. Hartle as the Representative to the Centre Region COG Executive Committee; Mr. Beck seconded; Vote 4-0-0; Motion Carried.**

The appointment to the Centre Region COG Human Resources Committee was tabled until the appointment to the vacancy on the Board of Supervisors.

- h. Possible motion to approve the quote from American Pavement Sealcoating for tennis court resurfacing. Mr. Servello provided the background on the request from Mr. Rountree for the tennis court repairs. Mr. Servello stated some of the issues of the tennis court were due to tree roots; the settlement of the amesite; cracks; and possible damage from the ice rink. Mr. Servello added that there needs to be some fill added to the perimeter of the tennis court to keep the edges from breaking away before it causes more damage. Mr. Servello reported he received a quote from American Pavement Sealcoating to resurface the tennis court for \$9,500 that includes repainting the lines. Ms. Hartle questioned whether the pickle ball lines were included in the quote. Mr. Servello stated he did not know but would verify that those lines were included. Mr. Servello suggested that in-lieu of placing the ice rink on the tennis court that a sand court could be leveled for the placement of the ice rink. Ms. Hartle questioned whether there was money in the budget for these repairs. Mr. Laird stated there was money in the budget. Mr. Piper requested that Mr. Servello request a formal bid to bring back to the board for the next meeting. Ms. Hartle requested that Mr. Servello request that the pickle ball lines be included in the bid.

- i. Rental of sickle bar and/or mower from Warriors Mark Township
- Mr. Piper stated he spoke to Mr. Stu Neff from Warriors Mark Township regarding possibly renting mowing equipment or having someone from Warriors Mark Township mow roadsides within Halfmoon Township. Mr. Piper referred to Supervisor Beck. Supervisor Beck stated he spoke to Mr. Neff as well and is waiting to hear an answer back from him whether the equipment can be rented or whether they would come mow roadsides within the township. Mr. Beck stated there have been complaints that there are visibility issues and some of the complaints have been handled by hand. Mr. Beck stated he has been doing some research but there are some availability issues. Mr. Beck will continue to research options.
- **MOTION: Mr. Piper moved to allow Warriors Mark Township to either mow roadsides for Halfmoon Township or allow Halfmoon Township staff to operate the equipment to mow roadsides; Mr. Beck seconded; Vote 4-0-0; Motion Carried.**

8. DISCUSSION ITEMS

- a. Board of Supervisors Vacancy
- Mr. Piper stated there were three letters of interest received for the Board of Supervisors vacancy. Mr. Piper commented that this candidate would fill the term until December 31, 2023. Mr. Piper explained that Mr. Strouse's term would have ended on December 31, 2023. Ms. Hartle stated she was not familiar with the candidates and would like to be able to interview them. Ms. Smith commented that the board could hold a special meeting prior to the next meeting to hold candidate interviews and make an appointment at that meeting. The board agreed that Wednesday, June 15th at 7:00 p.m. worked for their schedules to hold a special meeting.

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- **MOTION: Mr. Servello moved to direct staff to advertise a special meeting for Wednesday, June 15th, 2022 at 7:00 p.m.; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.**
- b. Port Matilda Fire Company
Mr. Witherite provided a power point presentation that reviewed budgetary issues; income and expenses; capital and operating costs; and a proposal to increase the fire tax. Mr. Servello stated that all the participating municipalities within the PMFC service area should pay an equal share for the service. Mr. Pressler commented that the firemen should not have to do fundraising and should be able to spend time with their families and not get burned out. Mr. Pressler stated the municipalities need to set equality. Mr. Servello stated that the member municipalities in the UBEH COG should meet and discuss this issue. Ms. Smith suggested holding a general forum meeting with the municipalities.
 - c. C-Net Bulletin Board Advertising
Ms. Hahn stated if the township is looking for ways in which to control the increases to their C-NET dues, eliminating the posting of the bulletin board messages would be an effective tool. Ms. Hahn explained that the bulletin board messages are valued at 1/10th of a program. Ms. Hahn further explained that the 2023 dues are determined on years 2017-2021 and 2019 was a low program year so this will have an impact on those dues. Ms. Hahn stated that eliminating the bulletin board messages effective immediately will impact dues slightly, but that impact will not be seen until 2024.
 - d. Municipal Building Update
Mr. Servello stated the window was installed on the office door; the duct work materials is on order; the wireless access panels were installed; the outside door keypad has been fixed and there was a keypad lock added to the other office door and door closers to both the office doors. Mr. Servello reported the furniture is due to be delivered on July 26th so moving should be able to be started August 9th, 2022.
 - e. Possible Purchase of equipment for Public Works in-house projects
Mr. Beck provided a list of small equipment the Public Works Department is proposing to purchase that will be needed to complete in-house projects. Mr. Beck stated a plate tamper, 14" cut-off saw, and multi-purpose saw blades would be needed to address some of the in-house projects. Mr. Beck explained that 14" cut-off saw, and the multi-purpose saw blades cut-off saw are used to cut through concrete and asphalt. Mr. Beck stated these items would cost approximately \$3,400.00. Mr. Piper questioned whether there were any hand tools that are needed to help the Public Works Department with their jobs. Mr. Beck stated tools are a concern. Mr. Beck stated they need some shovels and broom too. Ms. Hartle commented that she would like to purchase what is needed this year for the in-house projects and prepare for tool purchases in the 2023 budget.
- **MOTION: Mr. Beck moved to allow the purchase of the plate tamper; 14" cut-off saw and multi-purpose saw blades and incidental hand tools; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.**

9. DEPARTMENT REPORTS

- a. Public Works Department
Mr. Beck provided a list of projects the Public Works Department is working on for June. Mr. Beck reported they will be finishing street sweeping; brush & weed trimming around signs; repairing bleachers in parks; tennis court repairs; mulching at Municipal Lane Park; clean up equipment; repaint signs and letters in parks and maintenance building; move watch children sign on Centennial Hills Road and Towhill Road drainage if supplies are available. Mr. Piper stated if there are any safety concerns to contact the board. Mr. Servello stated there is no park rules signs at Autumn Meadow Park and there was someone there riding a dirt bike on the field. Mr. Servello requested the Public Works Department check to see if there are any signs that could be posted. Mr. Beck commented they will be doing a sign inventory. Ms. Hartle requested they also look at equipment or items that are not needed anymore. Mr. Beck stated they have already started working on this list. Mr. Servello requested that the lighting in the maintenance building be replaced since it is an old, outdated lighting system that is costing more money.

Mr. Reese commented that the plants needed to be thinned out at Autumn Meadow Park and possibly replaced.

10. ADJOURNMENT

There being no further business before the board, the regular meeting was adjourned at 8:56 p.m.

- **MOTION:** *Mr. Servello moved to adjourn the meeting at 8:56 p.m.; Ms. Hartle seconded; Vote 4-0-0; Motion Carried.*

Respectfully submitted,



Amy M. Smith,
Township Secretary

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2. CANDIDATE INTERVIEWS**a. Introduce Candidates**

Mr. Piper stated there were two interest letters received for the Board of Supervisors vacancy. Mr. Piper stated those letters were received from Mrs. Rose Ann Hoover and Mr. Bruce Helms.

b. Interview Candidates**Ms. Rose Ann Hoover**

Please provide some information about your life and work experiences that would benefit you in your role as a Halfmoon Township Supervisor.

Ms. Hoover stated she has been a resident since 1990 and since that time have seen many changes in the township. Ms. Hoover stated she feels there is too much influence coming from State College. Ms. Hoover commented that she is interested in building the cooperation of the other townships. Ms. Hoover stated she is fiscally responsible and is interested in the budget process. Ms. Hoover commented she has listened to her neighbors and feels there are diverse ideas that could be a benefit to the township.

Ms. Hoover stated she is a graphic designer by training and has administrative and freelance design experience. Ms. Hoover commented she pays attention to detail and also runs a family.

Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.

Ms. Hoover stated she would listen to all points of views and search for the similarities then pull out any disagreements for discussion.

Share an experience you had in dealing with a person whom you disagreed with and how you handled the situation.

Ms. Hoover commented that she listened to the person she disagreed with to learn how they saw the situation and tried to see it from their point of view.

What would you identify as the highest two or three priorities regarding the Township?

Ms. Hoover stated she felt that the top three priorities for the township are the cooperation of other townships, the budget and cleaning up voter roles.

What do you see as the top two or three challenges for the Township?

Ms. Hoover stated she felt the top three challenges for the township are keeping the spread of State College out of the township, alternative resource support with other townships and development.

Do you have internet access at your home and how comfortable are you with creating, sending, receiving e-mail, accessing linked documents, printing linked documents, searching for on-line for information?