

1. CALL TO ORDER

Chair David Piper called the meeting to order at 8:27 p.m. (present at the Community Center). Other Supervisors present were Patti Hartle (present at the Community Center); Bob Strouse (present at the Community Center); Chuck Beck (present at the Community Center) and Ron Servello (present at the Community Center). Staff present were Denise Gembusia, Township Manager (present at the Community Center); Amy Smith, Township Clerk (present at the Community Center); Brett Laird, Treasurer (present at the Community Center); Scott Brown, Roadmaster (present by Zoom) and Corey Rilke, CRPA (present by Zoom). Residents & others in attendance: Mark Hartle (present at the Community Center); Melissa Stine (present by Zoom); Karl Stine (present by Zoom); Brenda Black (present by Zoom); Carol Wright (present by Zoom) and Virginia Squier (present by Zoom).

OPENING ANNOUNCEMENTS

More information is available on the website: www.halfmoontwp.us

- This evening's meeting is being LIVE recorded on C-NET's YouTube channel <https://www.youtube.com/user/CNetCentreCounty>
- The township is asking for resident's email addresses for important updates and notices even if you signed up in the past. To sign up, visit www.halfmoontwp.us and click on the CONTACT US button on the homepage.
- We're looking for residents to volunteer on various committees and boards. If you would be interested in volunteering, please visit the township website, or contact the manager.

2. CITIZEN COMMENTS

Ms. Gembusia stated she received a letter from Ms. Amy Paster requesting the watch children signs be relocated from James Hill Road onto Centennial Hills Road to make them more visible to traffic on Centennial Hills Road. Mr. Brown will relocate the signs.

Ms. Virginia Squier thanked the Board and wished them a Happy New Year. Ms. Squier stated that according to the 2020 census there were 2,790 citizens in Halfmoon Township. Ms. Squier stated out of the 2,790 citizens, 165 identified themselves as other than white. Ms. Squier stated would like to board to recognize those citizens and have a standing agenda item that could be used to recognize a heritage month event, recognize community concerns, or some type of recognition. Ms. Squier commented this could also be used as a device for intervention. Mr. Strouse commented that he thought this was a splendid idea and verified that Ms. Squier is requesting a place holder on the agenda for these types of items. Ms. Squier stated that a place holder is what she is requesting. Mr. Piper stated he would consider the request.

3. APPROVAL OF AGENDA

- **MOTION:** *Mr. Strouse moved to approve the agenda; Mr. Servello seconded; Vote 5-0-0; Motion Carried.*

4. SUBDIVISION/LAND DEVELOPMENT PLANS OR CONDITIONAL USES AND PUBLIC HEARINGS

- a. *Halfmoon Acres Preliminary Subdivision/Land Development Plan #2021-02 (revised 12/1/2021)*
 - a. *60-day time extension, plan now expires April 1, 2022*

Ms. Gembusia stated that this plan was submitted in August of 2018. Ms. Gembusia explained that the Manager at the time provided a denial letter to the applicant, but the plan denial was taken to court. Ms. Gembusia stated that there was a court order for the plan to be reviewed under the 2018 Zoning & Subdivision Ordinances that were in place at the time of the original plan submission. Ms. Gembusia commented the plan is now being reviewed through the proper channels and is currently under Planning Commission review. Ms. Gembusia stated the court order was dated April 21, 2021, and that the plan is still under review. This extension will take the plan expiration date to April 1, 2022.

- **MOTION:** *Mr. Strouse moved to accept the 60-day time extension for the Halfmoon Acres Preliminary Subdivision/Land Development Plan; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.*

5. APPROVAL OF MINUTES

Secretary

- **MOTION:** *Mr. Strouse moved to approve the regular meeting minutes of December 9, 2021; Mr. Beck seconded; Vote 5-0-0; Motion Carried.*

6. CONSENT AGENDA

- Ratify payment of the Bills List for the period of 12/04/2021 to 12/17/2021 from the following funds:
 - General Fund in the amount of \$89,683.93
 - Open Space Preservation Fund in the amount of \$2,033.46
 - Parks & Recreation Fund in the amount of \$2,999.62
 - State Highway Liquid Fuels Fund in the amount of \$719.53

- **MOTION:** *Mr. Strouse moved to approve the Consent Agenda; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.*

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

- Resolution 2022-08: Street Dedication of a Portion of Susan Lane (cul-de-sac) to Township Public Roadway System
 - Post Construction Letter from Township Engineer
 - Deed of Dedication
 - 18-month Maintenance Bond
 - Recorded Plan for Allen & Heather Wilson

- **MOTION:** *Ms. Hartle moved to approve Resolution 2022-08; A Resolution of Halfmoon Township, Centre County, Pennsylvania accepting dedication of a portion of Susan Lane; Mr. Strouse seconded; Vote 4-0-1; Ms. Hartle, yea; Mr. Strouse, yea; Mr. Servello, yea; Mr. Beck, yea; No Nays; Mr. Piper abstained due to a possible conflict with the subdivision plan surveyor; Motion Carried.*

- Resolution 2022-09: Destruction of Certain Records in Accordance with the Adopted Record Retention Schedule

- **MOTION:** *Mr. Strouse moved to approve Resolution 2022-09; A Resolution authorizing for disposition of records as set forth in the Municipal Records Manual; Mr. Servello seconded; Vote 5-0-0; Motion Carried.*

- Resolution 2022-10: Personnel Manual Changes and Updated Adoption Resolution
Ms. Gembusia stated the changes to the Personnel Manual include the change in operation hours setting them at 7:00 a.m. to 3:30 p.m. with a half hour floating lunch. Ms. Gembusia explained that the office will remain open and will not close for lunch. Ms. Gembusia added that there were other revisions made to employee holiday pay, premium pay, comp time and vacation accrual based on a 40-hour work week.

- **MOTION:** *Mr. Strouse moved to approve Resolution 2022-10; A Resolution of the Board of Supervisors of Halfmoon Township, Centre County, PA, adopting personnel policies and regulations; Ms. Hartle seconded; Mr. Servello stated he is concerned that these new hours will not coincide with other business offices; Ms. Gembusia commented that this will add an extra hour in the morning and will only shorten the workday by a ½ hour. Mr. Servello questioned whether the employee core hours line up with other businesses; Ms. Gembusia reminded the Board that it is a 30 minute lunch break and the office will not be closed over the lunch hour; Mr. Strouse commented that between the hours of 7-8 this may give staff time to get some work done before the phone starts ringing; Mr. Servello questioned whether Ms. Gembusia consulted with HR personnel; Ms. Gembusia she did consult with a HR Attorney at Salzmann Hughes; Mr. Piper stated he is not comfortable with this and will not vote for it; Mr. Beck questioned whether Ms. Gembusia will be working 7-3:30. Ms. Gembusia stated she may not be in at 7:00 a.m. but will flex time and be available after 3:30 p.m. Mr. Servello commented that he is not comfortable with the early hours; Mr. Piper stated there are a lot of evening meetings and is concerned that it may have an impact on Ms. Smith; Vote 3-2-0; Mr. Strouse, yea; Mr. Servello, yea; Ms. Hartle, yea; Mr. Beck, nay; Mr. Piper, nay; No abstentions; Motion Carried.*

Secretary

9. DEPARTMENT REPORTS

- a. Treasurer's Report
- b. Tax Collector's Report
- c. Building/Code/Zoning Report
- d. Public Works Report
- e. Manager's Report
- f. Budget Report

Ms. Gembusia reminded the Board that they now have some money to look at putting into reserves.

- a. P&L General Fund
- b. Balance Sheet

10. SUPERVISOR'S REPORTS

There were no reports provided.

	<u>Committee/Commission</u>	<u>2022 Representative</u>
A.	Executive	Strouse
B.	Finance	Hartle
C.	Human Resources	Strouse
D.	Public Safety	Servello
E.	Facilities	Hartle, Alternate Servello
F.	Climate Action & Sustainability	No Appointment
G.	Land Use and Community Infrastructure	Servello, Alternate Piper
H.	Parks & Recreation Governance	No Appointment
I.	Solar Power Purchase Agreement Working Group	Strouse
J.	Spring Creek Watershed	Piper
K.	State College Borough Water Authority	Piper
L.	C-NET Member to Board of Directors	Strouse
M.	Upper Bald Eagle COG	Strouse
N.	Open Space Representative	Hartle
O.	CCMPO Coordinating	Spencer
P.	CCMPO Technical	Spencer

11. GOOD & WELFARE

There was nothing reported.

12. ADJOURNMENT

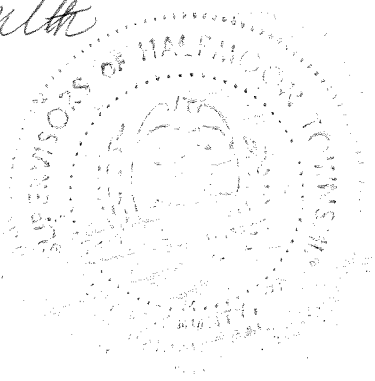
There being no further business before the board, the regular meeting was adjourned at 8:59 p.m.

- **MOTION:** Mr. Strouse moved to adjourn the meeting; Mr. Servello seconded; Vote 5-0-0; Motion Carried.

Respectfully Submitted,



Amy M. Smith
Township Secretary



Secretary

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