

INSTRUCTIONS FOR  
APPLICATIONS FOR WAIVERS OF  
HALFMOON TOWNSHIP SUBDIVISION & LAND ORDINANCES: PUBLIC & PRIVATE  
STREET ACCESS

The State of Pennsylvania Municipal Planning Code as well as the Halfmoon Township Subdivision Ordinances, allows under certain conditions, for the Board of Supervisors to grant a waiver of certain subdivision & land development regulations.

The Application as attached must be in writing, state the grounds and facts pertaining to the request for the waiver, and discussed and approved by the governing body. There is no public hearing involved. In addition, all applications for waivers must be reviewed by the Township's Solicitor, Township Planning Commission and Fire Company Representative responsible for firefighting services in that location prior to being placed on the Board of Supervisors regular meeting agenda. Therefore, all Applications for Waiver should be filed with the Township Clerk no later than 14 days prior to a regularly scheduled Board of Supervisors meeting to allow sufficient time for Planning Commission, Solicitor and Fire Company review and comments.

At the Board of Supervisors' meeting, the Applicant should be prepared to present verbally his grounds and factors as to why the waiver should be granted. Afterwards, Township staff will give their comments and recommendations to the Board of Supervisors. The Board of Supervisors will discuss and make recommendations and/or approval for the waiver.

HALFMOON TOWNSHIP PUBLIC & PRIVATE STREET ACCESS WAIVER APPLICATION  
1948 Halfmoon Valley Road  
Port Matilda, PA 16870  
814-692-9800

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Location: \_\_\_\_\_  
\_\_\_\_\_

Property Parcel Number: \_\_\_\_\_

A detailed plan must be included of the property and the public or private street involved, showing the fire suppression facilities available on the property, and in the case of a single access or dead-end street, showing all other properties having access to said public or private street and providing distances from the property to the collector street and the overall distance of the dead-end street.

Describe proposed waiver(s)

---

---

---

---

---

---

---

I intend to show evidence of fire suppression by using one of the following:

Automatic Fire Sprinkler System \_\_\_\_\_

Cistern \_\_\_\_\_

Public Water System \_\_\_\_\_

Applicant Signature(s) \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY HALFMOON TOWNSHIP STAFF:**

***Planning Commission Review & Recommendations:***

---

---

Date: \_\_\_\_\_

***Township Solicitor Review & Comments:***

---

---

Date: \_\_\_\_\_

**Fire Company Review & Comments:**

---

---

---

---

Date: \_\_\_\_\_

**Board of Supervisors Action:**

Agenda Item Date: \_\_\_\_\_

Waiver Granted \_\_\_\_\_

Waiver Not Granted \_\_\_\_\_

Reason: \_\_\_\_\_

---

---