Individuals or groups interested in reserving field time at either Autumn Meadow Park or Municipal Park can contact the township office at 814-692-9800, Monday through Friday, between the hours of 8:00 AM and 4:00 PM (closed noon to 1:00 p.m. for lunch), or visit the township office (1948 Halfmoon Valley Road, Stormstown) during normal business hours.

All groups seeking field time must register through the township office. Only those groups contacting the township office will have their dates/times considered 'Reserved'.

Unless reserved, all sport fields will remain accessible and free of charge for public use.

Reservations will be accepted based on availability.

All groups must supply proof of liability insurance and all required sporting equipment.

A 'Reserved Date' solely reserves the facility for use by the group. It does not provide field lining, field preparations, bleacher relocations, turf/infield grooming or any other special services or equipment.

Any 'Lining' of fields must be cleared with township office prior to being applied.

No equipment will be allowed to remain on park property overnight without prior consent from the township.
* *Halfmoon Township is not responsible for any private equipment damage or theft*

Halfmoon Township reserves the right to reject any reservation request for any reason.

Halfmoon Township reserves the right to cancel a group's existing reserved date(s) for any reason.
* *No refunds of reservation fees will be provided*

Halfmoon Township reserves the right to assess additional post-play charges if damage or excessive wear and tear of field surface, surrounding turf, parking lot, existing park equipment, and/or use of facilities (garbage and porta potties) require above normal maintenance, services, and/or repair.

All park rules must be respected and will be enforced in accordance with township ordinance.

Field Reservation Fees

Daily Rate per 3-hour block, any field		$20.00
Seasonal (Rented in 3-month agreements)		
i.	Softball/Baseball Field, per field	$120.83 per month
ii.	Soccer/Lacrosse/Football Field, per field	$164.67 per month
Tournament		
i.	Per Youth Field	$150.00 per day
ii.	Per Adult Field	$130 per day
iii.	Either Field for multiple days	$500.00
iv.	Annual, two or more multi-day tournaments per year	$400.00

Determination of Acceptable Field Condition

Halfmoon Township relies on the judgment of the 'user' to determine if field conditions allow for play. If inclement weather, extremely saturated surface, or any other issue outside the control of the user prohibits use, the user must notify the township office that the field was not used and the nature of the issue. At that time, the staff will attempt to reschedule reservation if requested, based on availability.

Halfmoon Township reserves the right to 'close for play' any sport field for any reason. If requested, township staff will attempt to reschedule any reserved date during such closure, based on availability.

** No refunds of reservation fees will be provided*

Baseball Field Lights (Field #1)

The township owns and pays for the baseball field lights. Please contact Township staff if the lights will be used. The township reserves the right to bill additional fees for use of the field lights.

Parking

Autumn Meadow Park

At Autumn Meadow Park there is a main parking lot off of Autumn Circle which is capable of accommodating roughly 35 vehicles.

If additional space is needed, the user must contact the township office during business hours prior to the reservation date and request off street parking. Off street parking must first be approved by the Township Road Master and/or Township Engineer to determine if such parking will create a traffic hazard.

** Under no circumstance are vehicles allowed to park in the Halfmoon Township Maintenance Building parking lot off of Autumn Circle for any purpose other than township business*

Municipal Park

At Municipal Park, there is a main gravel lot (spaces are unmarked) which is capable of accommodating roughly 68 vehicles.

** 'Township Business Only' and handicap spaces must be respected. The township reserves the right to have any unlawfully parked vehicle towed at owner's expense*

In permitted areas, additional parking is available along Municipal Lane.

I fully understand the reservation guidelines and agree to adhere to the above rules and regulations.

X _____ ***Date:*** _____

X _____ ***(Print Name)***

Reservation Date: _____ ***Time:*** _____ ***Field:*** _____

Organization Contact Information

Name of Organization: _____

Organization's Address: _____

_____

Organization's Phone #: _____