HALFMOON TOWNSHIP PLANNING COMMISSION

MEETING AGENDA ◦ TUESDAY – March 3, 2020 ◦ 7:00 P.M.

100 Municipal Lane, Port Matilda, PA 16870

CALL TO ORDER

Mr. Nauman will call the meeting to order.

ACTION ITEMS

APPROVAL ITEMS

1. Approval of the minutes

   The minutes from the January 21, 2020, Planning Commission (PC) meeting have been posted to the minutes folder on Planning Commissioners' web page.

   Action: Move to approve minutes as noted.

   Draft minutes are attached and at this link:

   https://www.dropbox.com/s/zm6f93j612mxjqq/Halfmoon-Minutes-PC012120.pdf?dl=0

2. Resignation of Ms. Villarreal – PC Member

   For the past few months getting a quorum for PC meetings has been difficult. In early February the BOS approved an ordinance which would allow the PC to contain no less than five (5) members and no more than seven (7) members, with the option of up to three (3) alternates. At this point in time the PC has six (6) members, which still requires four (4) to make a quorum. Ms. Villarreal has asked to resign as a PC member and be assigned by the BOS as an alternate.

   Action: Move to recommend approval of Ms. Villarreal's appointment as an alternate to the PC.

3. Open Space Program - Fisher Property

During its January meeting the Open Space Board discussed the Fisher Property easement application. Ms. Fisher has requested to be considered for a permanent easement of approximately 200 acres. The Open Space Board discussed offering a lease contract for the time being with the possibility of transitioning to a permanent easement in the future.

The Open Space Board motioned to recommend approval of the application with the possibility of transitioning it to a permanent easement in the future.

Action: Move to recommend approval of the Fisher Open Space Applications.

DISCUSSION ITEMS

1. Review of Planning Check list

   CRPA and Municipal staff have complied a checklist for the plan review process. This checklist shows all the items required for plans submitted to the municipality. PC members should review and discuss the planning checklist.

   https://www.dropbox.com/s/67whvzprjv6uchs/CRPA%20Plan%20Checklist.pdf?dl=0

2. Review of Seifert Plan and Staff Comment letters

   A preliminary subdivision plan was submitted to the Township. Staff has reviewed the plan and will discuss the plan with the PC. The plan and comment letters will be made available to PC during the March 3, 2020, meeting. There is no action required as this is just a review/discussion of the proposed plan.

REPORTS

1. Centre Regional Planning Commission – *Mr. Meehan*
2. Halfmoon Township Open Space Board – *Mr. Nauman*
3. Board of Supervisors Report - *Mr. Rilk*
4. Centre Regional Planning Agency Report - *Mr. Rilk*

MATTER OF RECORD

1. The next scheduled Planning Commission meeting is on March 17, 2020.

ADJOURNMENT *Chairperson will call for a motion to adjourn*