

**Centre County Metropolitan Planning Organization (CCMPO)
Technical and Coordinating Committees
Summary of Responsibilities**

Coordinating Committee

The Coordinating Committee is the policy and decision-making body of the MPO, and representatives are typically elected officials or members of a policy board. However, governing bodies may designate a person who is not an elected official to be a representative on the Coordinating Committee.

In 2019 and prior years, the Coordinating Committee met at 6:00 pm on the fourth Tuesday of months in which meetings were held. The fourth Tuesday was originally selected because there were no conflicts with meetings of municipal governing bodies and other regional organizations. In addition, actions required by the CCMPO are often related to end-of-the-month deadlines; thus, a meeting late in the month provides staff adequate time to prepare the agenda package.

An annual meeting schedule is typically approved by the Coordinating Committee at the beginning of each calendar year. Meetings are ***not*** held every month; however, additional meetings may be scheduled to address unanticipated items.

Members of the Coordinating Committee are occasionally asked to volunteer on subcommittees that are formed to address specific tasks or issues. Persons appointed to the Coordinating Committee should be able to attend evening meetings, which are usually scheduled in municipal buildings in the Centre Region or Bellefonte area.

Technical Committee

The Technical Committee is an advisory body that provides recommendations to the Coordinating Committee. The Technical Committee includes municipal staff members, planning commission members, consulting engineers, and elected officials. In 2019 and prior years, the Technical Committee met at 9:30 am on the second Wednesday of months in which meetings were held.

As with the Coordinating Committee, meetings are ***not*** held every month, but additional meetings may be scheduled to address unanticipated items.

Members of the Technical Committee are occasionally asked to volunteer on subcommittees that are formed to address specific tasks or issues. In addition, Technical Committee representatives may occasionally serve as alternate members of the Coordinating Committee.

Persons appointed to the Technical Committee should be able to attend daytime meetings, which are usually scheduled in municipal buildings in the Centre Region or Bellefonte area.