

1. **CALL TO ORDER**

Chair Danelle Del Corso called the meeting to order at 7:00 p.m. Other Supervisors present were Mark Stevenson, Bob Strouse, Barb Spencer and Patti Hartle. Staff present were Susan Steele, Manager; Scott Brown, Township Road Superintendent; Jeff Stover, Township Solicitor and Don Franson, Township Engineer. Residents & others in attendance: Corey Dillon and Dave Schirf.

2. **CITIZEN COMMENTS**

There were no citizen comments.

3. **MINUTES**

- ***MOTION: Mr. Stevenson moved to approve the minutes for August 22nd, 2019; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.***

4. **BILLS LIST**

- ***MOTION: Mr. Strouse moved to approve the Bills List dated September 12th, 2019; Mr. Stevenson seconded; Vote 5-0-0; Motion Carried.***

5. **TREASURER'S REPORT**

- ***MOTION: Mr. Strouse moved to approve the Treasurer's Report dated September 12th, 2019 for end of month for July, 2019; Ms. Hartle seconded; Vote 5-0-0; Motion Carried.***

6. **ADDRESSING CONCERNS AND QUESTIONS REGARDING SMITH ROAD FIBERMAT**

Ms. Del Corso requested a status report as to whether Smith Road is completed or not. Mr. Brown stated it is done with the exception of line painting. Mr. Brown explained that the road will wear in and get lighter. Mr. Strouse stated it is really course now and is concerned with it being so rough and questioned whether the fibermat seal will be compromised when plowing. Mr. Brown explained that there is no fibermat on the top layer but it is in between two layers of stone and oil. Ms. Del Corso stated there was some concern with the project being done as expected. Mr. Brown stated that yes, it was done as expected. Ms. Spencer stated the traffic will help mush it down. Mr. Brown stated it is harder on the plow until it gets shaved off.

Mr. Franson stated next year you will not be able to tell a difference between the fibermat and standard overlay. Mr. Brown explained that fibermatting is a longer process because it has to cure and the Company decides when to do the fog seal. Mr. Strouse commented that the process seemed to take longer than normal and the end result seemed as if something was wrong with it. Mr. Franson commented it did look shinier than what he is typically used to and is not sure why but the fog seal helps seal it. Mr. Franson explained that the bituminous fiber reinforced seal coat has more flexibility and strength than the standard tar & chip.

Explain fibermat vs. asphalt overlay. Mr. Franson stated fibermat is a layer of oil, fiberglass threads, another coat of oil and stones that is rolled in with a Numatics tire roller that rolls the stones into layers to lock them in. Mr. Franson explained that the idea of using more stones than you need is if you don't you will have patches and when cars run over it that acts as numeric tire rollers that helps push the stone in so people sweep that off in a day or two but Mr. Franson stated he would never recommend that especially if it is a hot time of year. Mr. Franson recommends letting those tires push in the stone as long as they can then the contractor will keep an eye on it and when they feel anything that is going to be locked in is locked in then they will sweep any loose stone. Mr. Franson explained that with tar & chip that was always a complaint because you can't sweep off loose stone, it just slowly gets kicked over a course of 4-5 months. Mr. Franson stated he feels the shine is coming from an upper range of fog seal application and typically it is done at a low range to use less materials but it will wear down to where it is a stone surface and with overlay you are putting 2 inches of materials down.

Why do you recommend fibermat? Mr. Franson explained that it is \$3.00 a square yard to fibermat versus \$12.00 a square yard to do a basic overlay. Mr. Franson stated Smith Road was in pretty good shape as far as blowout so it was important to seal the road at that point instead of waiting a couple years and getting blow out. Mr.

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Franson explained at that point you are not just overlaying you are reconstructing. Mr. Franson added that we are trying to stretch the budget as much as we can so we go with a fiber mat on a road like that at ¼ the cost knowing it is not going to last as long but it is going to help us get to some other roads that need to be done now. Mr. Franson explained that there are other roads that are also in need of attention and we need to get to those too. Mr. Franson stated another benefit of fiber mat versus overlay is you don't have all these tie ins at driveways, having to raise the shoulders and drainage issues.

What are the expected outcomes of fiber matting? The Smith Road fiber mat project came out as expected and by next summer it will look like we paved it but right now there is a shinier than usual fog and he feels that may be what people are looking at. Mr. Franson commented when the lines are painted it will really show up on that road and will really look sharp. Ms. Del Corso questioned when the line painting is happening? Mr. Brown stated he had called them and they come up 2-3 times a year so they will catch us when they are up the next time but we don't know when that is yet. Mr. Franson explained that with fog seal you have to wait until dry conditions so if rains you have to wait at least 24 hours with dry conditions. Mr. Franson commented that with overlay you have a good 6 - 7-day solid construction time. Mr. Franson stated he does not recommend fiber mat on smaller neighborhood roads. Mr. Stevenson questioned why? Mr. Franson explained you would get 10 times the amount of complaints because there is not enough traffic to seal it.

Mr. Strouse commented that there was a pothole brought to his attention that got filled after the fact. Mr. Brown stated he should have filled in before the fact but has too many other things going on and it did get filled after the fact but was filled with cold patch. Mr. Strouse stated in the future it is important to get potholes and crumbling edges fixed before a construction project.

Mr. Stevenson questioned the life of fiber mat versus overlay. Mr. Franson stated you can get 5-6 years out of fiber mat and your lucky to get 15 years out of an overlay. Mr. Franson stated you try to get a 20 year over all life out of an overlay but 15 years if the reality. Mr. Brown stated he would cut that back to 4-5 years for fiber matting and 10-12 years for an overlay. Mr. Stevenson stated that fiber mat is ¼ the cost and 1/3 the time so that is a pretty good exchange. Mr. Brown added plus there is some drainage work that needs worked on.

Ms. Steele questioned why it took so long to complete and asked if it was because people saw the signs ahead of time and thought it was starting sooner so it seemed as if the project took longer. Mr. Brown stated the signs were there 2 weeks ahead of the project and a week after. Mr. Franson stated he thinks it took 10-12 days and with good weather it should have been closer to 8 days but there were a couple days of rain.

Ms. Steele asked how many miles were fiber matted? Mr. Franson stated about 2.7 miles. Ms. Steele stated the overlay from Towhill Road to SR 550 was 1.5 miles and cost \$250,000 and the fiber mat from Towhill Road to Marengo Road was \$70,000 for 2.5 miles. Ms. Spencer questioned if people knew this because it seems there were so many complaints and does not understand. Ms. Steele stated she received 3 complaints but most were private Facebook page concerns. Ms. Spencer commented the guys have done a fantastic job and we are fortunate to find fiber mat and save money to fix roads.

Ms. Del Corso stated she will request Ms. Smith post to Facebook and website that citizens should view this meeting to help answer questions and understand the process of fiber matting.

7. DISCUSSION REGARDING 1-10 ROAD PLAN FOR BUDGETING/GRANT PURPOSES

Ms. Steele stated at the 8/9/2010, Board of Supervisors meeting, Mr. Franson presented Township wide stormwater improvements and widening of Smith Road turn recommendations and the Board directed Mr. Franson to provide them with options to be presented to them in the future prior to budgeting. Ms. Steele stated she met with Mr. Franson and Mr. Brown to discuss the present 1-10 Road Improvement Plan and discussed how to revise the plan.

Ms. Steele stated there are two options being presented. Option 1 – Widen Smith Road curves and correct all Township stormwater problems with a tentative cost of \$110,000. Option 2 – Do Ira Lane and Shanelly Drive from SR 550 to Darrich Court overlay and only do Shanelly Drive stormwater improvements. Ms. Steele commented that staff recommends Option 1.

- **MOTION:** *Mr. Stevenson moved to approve Option 1 and direct Township Engineer to revise the 1-10 Road Improvement Plan and have the Manager prepare the budget and apply for Centre County Liquid Fuels funds accordingly; Mr. Strouse seconded; Vote 5-0-0; Motion Carried.*

8. AUTUMM MEADOW PARK IMPROVEMENT UPDATE

Ms. Steele provided a timeline for plantings and estimated park completion dates. Ms. Steele discussed umbrella ideas and round picnic tables. Mr. Brown commented he had conduit placed in two locations within the park in case the need for future electric is needed so the concrete does not need to be dug up to lay the conduit and lines. The Board requested Mr. Brown move the park sign so it is more visible. Ms. Steele discussed the signage that will be placed within the park. Mr. Brown requested that it be paved between the recycling pad and Maintenance Building driveway that is currently going to be stoned. The Board agreed to pave that area. Mr. Stevenson stated he would like to see a carry in – carry out park where there are no garbage cans located in the park and citizens bring their own garbage bags and take the trash with them. The Board like that idea and requested Mr. Brown order the sign. Ms. Steele questioned whether the Board would like the park open to the public when work is completed or wait until the landscaping is complete. Mr. Brown stated he has concerns that the grass will not be established enough and would like to wait. The park opening will be determined at a later date.

9. POSSIBLE MOTION TO APPROVE ORDINANCE NO. 2019-03, AN ORDINANCE AUTHORIZING THE INCURRING OF NON-ELECTORAL DEBT EXECUTION AND PRIVATE SALE OF A FEDERALLY TAXABLE GENERAL OBLIGATION NOTE AND PLEDGING THE TOWNSHIP'S FULL FAITH, CREDIT AND TAXING AUTHORITY AS SECURITY AND DIRECTING CHAIR DANELLE DEL CORSO TO EXECUTE THE NOTE ON BEHALF OF THE TOWNSHIP EFFECTIVE 9/12/19 AND RESOLUTION NO. 2019-12, A RESOLUTION AUTHORIZING THE INCURRING OF NON-ELECTORAL DEBT EXECUTION AND PRIVATE SALE OF A FEDERALLY TAXABLE GENERAL OBLIGATION NOTE AND PLEDGING THE TOWNSHIP'S FULL FAITH, CREDIT AND TAXING AUTHORITY AS SECURITY

- **MOTION:** *Ms. Spencer moved to approve Ordinance No. 2019-03, An Ordinance authorizing the incurring of non-electoral debt execution and private sale of a federally taxable general obligation note and pledging the township's full faith, credit and taxing authority as security and directing Chair Danelle Del Corso to execute the note on behalf of the township effective 9/12/19 and Resolution No. 2019-12, A Resolution authorizing the incurring of non-electoral debt execution and private sale of a federally taxable general obligation note and pledging the township's full faith, credit and taxing authority as security; Mr. Strouse seconded; Vote 4-0-1; Mr. Strouse, Ms. Hartle, Ms. Del Corso, Ms. Spencer; No Nays; Mr. Stevenson abstained; Motion Carried.*

10. UPPER HALFMOON WATER COMPANY REQUEST TO WAIVE USER FEES OF THE COMMUNITY CENTER

Ms. Steele reported that the Upper Halfmoon Water Company is requesting the Board waive the fees to rent the Community Center for their monthly meetings. The Upper Halfmoon Water Company does not charge the Township for water usage at Autumn Meadow Park or the Maintenance Building unless more than 4,000 gallons of water is used.

- **MOTION:** *Ms. Del Corso moved to waive the user fees for the Community Center for the Upper Halfmoon Water Company; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.*

11. GUIDELINES FOR BASEBALL FIELD MAINTENANCE DISCUSSION

Ms. Del Corso stated there is no longer an agreement with Little League due to DCNR requirements and questioned what this changes as far as Little League using the field. Ms. Steele commented that she did not feel this was the issue but maintenance was the issue and they would like to know what kind of maintenance the Township is going to do since we do not currently do field maintenance outside of mowing. Ms. Steele stated she questioned what Centre Region Parks & Recreation does for field maintenance and they will line the field for \$85.00 per lining. Ms. Steele stated Little League can reserve the field but can not have exclusive rights and the maintenance would be the same as it is now.

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Mr. Schirf stated that one of his jobs is to make sure they have fields and do all the field reservations. Mr. Schirf commented that Little League has been for years storing tractors, drags and rakes in the concession stand shed so they can teach the coaches how to maintain the field, how to fix home plate, how to drag the field when they are done and how to make it so the next group, whether it be Little League or a resident, can go out and play on it. Mr. Schirf stated that when the lease ends, they will not do that anymore so this is where he is not sure of the maintenance. Mr. Schirf commented that they have no where to store the equipment if they are just reserving the field and they are being told they can't put anything in the snack shack because it is open to the public and anyone can use it. Mr. Brown stated they could just keep it locked up. Ms. Steele commented that the reservation policy states the snack shack is open to the public. Mr. Schirf stated that half of the structure is snack shack and half is a storage compartment which is where they keep the equipment. Mr. Brown commented that he does not know what this park has to do with Autumn Meadow Park. Ms. Steele stated it does according to the DCNR it is township wide and equipment and facilities have to be open to everyone. Ms. Spencer commented that if it is separated why can't the snack shack be open to the public and Little League can store their equipment in the other compartment. Mr. Schirf stated he has concerns the equipment could get used by others or stolen. Ms. Steele commented that Little League could still use the compartment for storage and keep it locked. Mr. Schirf questioned whether there was an agreement with Little League outside of the lease that gives them exclusive access to that compartment. Ms. Spencer commented that if Little League stores their equipment there and they have a key and we have a key than no one else can touch it. Ms. Steele stated she has no problem with that. Mr. Schirf stated he is okay for that for Little League purposes but then when they are looking at reserving the fields a couple of months out of the year and another group wants to use it then Little League is in control of maintaining the field for everybody else? Ms. Steele stated they would just do it what any other group does in the Centre Region, you are maintaining it for you and if another group comes, they will have to line the field. Mr. Schirf commented that they would not have the equipment to do that and Centre Region has the equipment. Ms. Steele commented that Centre Region is being paid to paint the lines. Mr. Schirf commented that there is a traveling softball team that will probably want to use the field and is concerned about the condition of the field when they are done using it. Mr. Brown commented that we could say they are responsible for putting the field back to the way it was when they came. Ms. Steele stated that Little League did not want others using their equipment. Mr. Brown stated that Little League could maintain it and charge them a fee or they could bring their own equipment.

Mr. Schirf stated he is fine that Little League can store their equipment in the snack shack but just did not know if they needed anything in writing. Ms. Steele commented that she did not know there was a storage compartment in the snack shack.

Ms. Del Corso stated there are items in the snack shack that are owned by Little League and requested that they be segmented off so it is being stored somewhere else in the event someone wants to reserve the snack shack. Mr. Schirf stated there are two refrigerators and Little League could just store stuff in one of them. There was discussion on items in the old sheds at the top of the parking lot.

Ms. Del Corso commented that nothing needed to be in writing and the minutes and C-NET video will serve as a reference. Ms. Del Corso reviewed that Little League can reserve the fields, store their equipment in the snack shack compartment and indicate what is Little Leagues in the snack shack by either putting it in bins or whatever to segregate it.

Mr. Dillon stated he has some concerns with the batting cages. Mr. Dillon commented that they put the nets up and take them down but anyone can use them and they buy the nets at their cost. Mr. Schirf stated that they may be willing to do a 50/50 sort of deal but not bare all costs. Ms. Steele stated that we can't keep other people from using them but Little League could submit budget requests each year and the Board can review them and decide whether they can fund them. Mr. Stevenson commented that this may be where the 50/50 comes in and if we have the funds to pay for x amount and Little League can purchase other needs if needed. Ms. Del Corso suggested posting a sign that they are the property of Little League and if they want to use them, they would love a donation. Mr. Stevenson requested they provide an itemization and estimated cost sheet for budgeting requests.

Mr. Dillon commented they had almost 900 kids this year and a good portion of them were from Halfmoon Township.

12. POSSIBLE MEETING GUIDELINES FOR TOWNSHIP BOARD OF SUPERVISOR MEETINGS

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No action was taken on this agenda item.

13. ANNOUNCE HALLOWEEN CELEBRATIONS WITHIN REGION FOR 2019

Halfmoon Township will hold Halloween Trick or Treat night on October 31, 2019 from 5:30 p.m. to 8:00 p.m.

14. MANAGER REPORT

Ms. Steele reported the Planning Commission is down to six participating members and one member who does not attend. There are no alternate members. Ms. Steele stated the Zoning Hearing Board has no members. The Board requested staff re-post a request for volunteers to the website and Facebook.

15. NEW BUSINESS NOT ON THE AGENDA

There was no new business.

16. SUPERVISORS' REPORT

General Forum – Ms. Del Corso stated Mr. Mark Boeckel, CRPA, did a presentation on agriculture in the Centre Region and she would love for him to come to a meeting and invite folks because there is a lot of really good information about maintain/preserving agriculture. Ms. Del Corso commented that this is part of the Comprehensive Plan and part of the Municipalities goals to preserve the agriculture nature of the Centre Region and Mr. Boeckel learned a lot and had some possible thoughts on how we can work towards that preservation. Ms. Del Corso stated she would like to at least have him come talk to the Board and staff can promote the meeting to have other citizens come and maybe do a Q&A kind of thing. Ms. Spencer commented that this is another opportunity to do a community gathering like at Way Fruit Farm or Brothers Pizza. Ms. Del Corso requested staff contact Mr. Boeckel and see if and when he may be available to attend a meeting. Ms. Del Corso commented that another topic Mr. Boeckel discussed has been a conversation piece for the Board and Planning Commission and that is Transferring Development Rights.

Mr. Strouse had nothing to report.

Public Safety Committee – Mr. Stevenson stated the Public Safety Committee meeting was canceled.

UBEH COG – Mr. Stevenson reported the Port Matilda EMS or Fire Company were not able to attend this meeting.

Public Services & Environmental Committee & TLU – Ms. Spencer stated they have been discussing utility integration that is going on in our community and the PSE would like to have that under one umbrella. Ms. Spencer commented that a Climate Action & Adaption Plan and Technical Advisory Group formation is under way. Ms. Spencer stated that there is a group called the Citizens Climate Lobby that meets every 3rd Tuesday at 5:30 at the Universalist Fellowship on Waupelani Drive who are big into climate issues if anyone is interested in attending. Ms. Spencer stated several things that will be looked at worked on is growth forecasting & population trends – workforce & residential housing (what is the need and is it affordable) – land consumption rates and minimum development densities decided by the RGB & SSA – identification of regional growth boundaries outside of the existing growth boundary and comprehensive plan update to Act 537 plan.

COG Facilities Committee – Ms. Hartle stated the intern has completed the assessment on the COG building and it was a very detailed and comprehensive assessment that was very helpful. Ms. Hartle stated the intern went through all the mechanical systems, windows, etc. and laid out recommendations that they can use for planning for things that they want for the COG building. Ms. Hartle commented that assessments will continue throughout other COG owned facilities. Ms. Hartle stated they are looking into another intern from Penn State. Ms. Hartle commented that the Centre Region Parks & Recreation Agency will be moving out of the COG building sometime in November.

Finance Committee – Ms. Hartle reported that Alpha Fire Company needs work done on driveways that was not budgeted for this year but they are going to budget for next year. Ms. Hartle stated they will have to put down 10% now to lock in the price. Ms. Hartle reported that a big issue discussed is an irrigation system for Whitehall Regional Park for the fields to have an under-ground irrigation system that is going to be much less expensive to put in while the park is being developed. Ms. Hartle stated that since this was not budgeted for, they are trying to

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figure out how to handle that and work through it a budget meetings. Ms. Hartle reported budget meeting will begin sometime late September and October.

Mr. Stevenson commented that according to the Penn Dot North Atherton Street project update, milling and repaving of the entire project is scheduled on a 24/7 basis beginning Monday, September 16th from Aaron Drive to Curtain Road.

17. **ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 8:25 p.m.

Secretary