

1. **CALL TO ORDER**

Chair Danelle Del Corso called the meeting to order at 7:03 p.m. Other Supervisors present were Bob Strouse and Barbara Spencer. Staff present were Susan Steele, Manager and Amy Smith, Township Clerk. Residents & others in attendance: None.

2. **CITIZEN COMMENTS**

There were no citizen comments.

3. **MINUTES**

- ***MOTION: Mr. Strouse moved to approve the minutes for June 27th, 2019; Ms. Spencer seconded; Vote 3-0-0; Motion Carried.***

4. **BILLS LIST**

- ***MOTION: Mr. Strouse moved to approve the Bills List dated July 11th, 2019; Ms. Spencer seconded; Vote 3-0-0; Motion Carried.***

5. **TREASURER'S REPORT**

- ***MOTION: Ms. Spencer moved to approve the Treasurer's Report dated July 11th, 2019 for end of month for May, 2019; Mr. Strouse seconded; Vote 3-0-0; Motion Carried.***

6. **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE 2019-02, REPEAL OF TOWNSHIP CODE CHAPTER 42, PARKS AND RECREATION BOARD AND SET FOR PUBLIC HEARING ON 7/25/2019**

- ***MOTION: Mr. Strouse moved to approve the draft of Ordinance 2019-02, repealing Chapter 42, establishing a Township Parks and Recreation Board and directs same to be published and advertised for public hearing on 7/25/19 at 7:00 p.m.; Vote 3-0-0; Motion Carried.***

7. **DISCUSSION AND APPROVAL OF FY 2020 BUDGET CALENDAR**

Ms. Del Corso stated she would not be available the week of October 14th to attend the budget meetings.

- ***MOTION: Ms. Spencer moved to approve the FY 2020 budget calendar as drafted by Manager; Mr. Strouse seconded; Vote 3-0-0; Motion Carried.***

8. **APPROVAL OF RESOLUTION 2019-09, A RESOLUTION OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PENNSYLVANIA DESIGNATING THE MONTH OF SEPTEMBER, 2019 AS "HALFMOON SUICIDE AWARENESS AND PREVENTION MONTH" AND DESIGNATING SEPTEMBER 10, 2019 AS "HALFMOON SUICIDE AND PREVENTION DAY"**

Ms. Del Corso questioned whether there is something planned for the month or day on this issue. Ms. Smith stated that there was a letter sent with the request to pass the Resolution but did not have the information on hand. The Board requested we post this to the website and Facebook closer to the end of August. Ms. Spencer offered to get phone numbers for suicide hotlines.

- ***MOTION: Ms. Spencer moved to approve Resolution 2019-09, Designating the month of September, 2019, as Halfmoon Suicide Awareness and Prevention month and designating September 10, 2019 as Halfmoon Suicide and Prevention day; Mr. Strouse seconded; Vote 3-0-0; Motion Carried.***

8. **DISCUSSION AND POSSIBLE MOTION TO ESTABLISH A TOWNSHIP MONETARY DONATIONS POLICY ON REQUESTS FROM OUTSIDE GROUPS, NON-FOR-PROFITS, AND OTHER NON-GOVERNMENTAL ORGANIZATIONS FOR TAXPAYER FUNDED DONATIONS**

Ms. Steele stated the Board does not have a policy for donation requests and requested Ms. Steele bring this back for discussion. Ms. Steele provided sample policies from Patton Township and Ferguson Township. Ms. Del Corso stated a policy would help allocate monies to support events that citizens attend. Ms. Steele agreed that it is nice to see the Township's name in support of events citizens attend. Ms. Spencer stated she would like something that is simple and concise.

- ***MOTION: Ms. Del Corso moved to direct Ms. Steele to draft a policy similar to Patton Townships policy and bring back to the next meeting; Mr. Strouse seconded; Vote 3-0-0; Motion Carried.***

9. **DISCUSSION ON OUTSTANDING CITIZEN AWARD**

Ms. Del Corso stated that Mr. Stevenson brought this up at the last meeting and this is why it is an agenda item. Ms. Del Corso stated she feels these awards should be given to citizens that improve the quality of life within the Township or volunteer their time to work on a Board or Committee and that someone helping a fellow citizen can be recognized on Facebook. Mr. Strouse stated he feels awards should be given to individuals and non-profits and not group awards.

10. **MANAGER REPORT**

Ms. Steele reviewed her report as presented on the agenda.

- Home Occupation Zoning Revision—Public Hearing on 6/27/19 and approved and adopted by Supervisors. Staff posted on FB and on website asking current home occupation owners to come to Township to fill out permit (grandfathered). Also, requested any new or prospective home occupation property owners to fill out.
- Township Zoning Code Revisions- The Village Zoning District almost zone by PC.
- Township SALDO (Subdivision and Land Use) Code Revisions:
 - a. The PC reviewed the current Parkland Dedication presently a separate code which PC recommends being incorporated into SALDO. They recommend only a fee in lieu be assessed passed on a fee to be established by the supervisors each year (during their reorg meeting). This fee will then be charged to any property owner subdividing or re-subdividing his property based on the number of lots proposed. Payment will be expected prior to final subdivision approval. The PC felt this allows the Township to 1) plan parks as needed 2) have monies available to purchase land and improvements and 3) benefit all residents of the Township. Jim May is supposed to draft some language up and present to the PC at their next meeting.
 - b. The Manager and Township Engineer were scheduled to review sections on road widths and construction on July 1—but Engineer wasn't available. Will be rescheduling.
 - c. No change--The PC and Board worked on revising the Traffic Impact Study (TIS) revisions of the SALDO back in 2017, what happened to it? Answer—the supervisors approved the TIS revisions in 11/17, but no ordinance was ever drafted or adopted. Manager will incorporate language the language into the Code SALDO revision
 - d. No change--What about the Centre Region Implementation Agreement where should that be inserted? In the Chapter of the Code entitled Sewers and Sewage. CRPA will be handling this.
- Organizational Meeting of new Citizens REACH Group: 7/23/19 at 7:00 p.m.
 - a. The Parkland Dedication Code states all park dedications must be reviewed by the Parks and Recreation
- Park Project Update
 - a. Mobilization scheduled for Monday 7/15/19
 - b. Community Build Day still on for 8/10/19. Township Clerk and Assistant Treasurer taking care of refreshments, volunteers, etc. Please let them know who or you will be available. Right now, we have all of Public works (Scott, Mike and Hassell—possibly Jim Smith or other seasonal) but need 7 more—a total of 10. Right now, I know myself and Barb will be out of town. Ms. Del Corso stated she would not be available either.

Secretary

- Halfmoon Community Day—Danelle scheduled in conjunction with movie night on 8/24/19 to begin at 6:00 p.m. Public Works as well as manager will not be able to attend. Public Works due to the Grange Fair and Manager due to some tooth surgery/work in Philadelphia.

Mr. Strouse questioned whether the Public Works Department was berming Smith Road in preparation for the fiber matting.

11. NEW BUSINESS NOT ON THE AGENDA

There was no new business.

12. SUPERVISORS' REPORT

New Manager Search - Ms. Del Corso stated she will be meeting with Ms. Farkas and Ms. Pettit to provide them with information on the Board goals for a new Manager and put together a plan of their professional involvement and how best to work with the Citizen Committee. Ms. Steele stated that so far there was one resume received and commented that is why most places use a search firm.

Community Day - Ms. Del Corso stated Ms. Hyeseon and Mr. Dillon have been great helping her put together the Halfmoon Township Community Day and they recruited the Boy Scouts to help. Ms. Del Corso commented that the Boy Scouts will also be recruiting for new members. Ms. Del Corso requested staff post to Facebook and the website when Community Day will be and the time. Ms. Steele stated she has had some citizens interested in having free booths at Community Day to sell their goods. Ms. Spencer commented that craft booths would be a good idea and if there are 12 tables then it could be first come, first serve. Ms. Del Corso stated she did not want citizens trying to sell their wares and just would like it to be a Community Day where citizens can mingle and not feel pressured. Ms. Del Corso commented she will be contacting food trucks to be present at Community Day. Ms. Spencer suggested that we invite the Port Matilda Fire Company and Port Matilda EMS to attend to show off their equipment and recruit for members. Ms. Del Corso state she would like the Parks Plan displayed and will have name tags that instead of writing their names on them put their street name and number of years they have lived in the Township and the Township map where citizens can put a push pin on their properties to mark where they live. The Board instructed staff to reach out to the PMFC and PMEMS to see if they can attend.

Finance Committee – Ms. Del Corso stated the COG program plan will be coming before the next General Forum meeting and they had no comments. Ms. Del Corso reported that the Finance Committee gave the go ahead to lease building space for the COG Parks and Recreation Agency to be leased for 7 years. The new building space is located at 2040 Sandy Drive.

Ms. Spencer reported that both the TLU and Public Services meetings were cancelled.

C-NET Committee – Mr. Strouse the C-NET meeting was a very administrative based meeting. Mr. Strouse reported he volunteered to serve on a Nominating Committee to nominate next years Chair, Vice-Chair, Treasurer and Secretary.

Mr. Strouse commented that he is concerned about road safety and that there have been a lot of incidents with road traffic accidents. Mr. Strouse stressed to citizens to slow down and respect traffic laws. Mr. Strouse requested if citizens know someone who is speeding and being reckless to reach out and ask them to slow down because we do not need a tragedy.

Mr. Strouse stated he would like to acknowledge the tragedy that happened at Standing Ovation Equestrian Center and expressed his thanks to the EMS and first responders and stated that his thoughts and prayers go out to the family and all involved.

Ms. Spencer stated reminded citizens to slow down and that when passing a bicyclist to make sure there is enough room to pass and if not then wait until the on-coming vehicle passes and then pass.

Ms. Steele stated she attended the CCAC meeting in place of Ms. Hartle. Ms. Steele reported C-NET may receive a capital grant or subscriber pass-through from Comcast in the new franchise. The cost of installing a Remote Origination Point (a live connection) at the Municipal Building is estimated to be a total of about \$32,000.

Secretary

C-NET will pay this cost with a portion of the grant, and Halfmoon Township will reimburse C-NET 50% of the cost (approximately \$16,000). Mr. Strouse stated a Remote Origination Remote would be nice if the Township was larger but does not feel it is needed here.

13. **ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 7:53 p.m.

Secretary