

1. **CALL TO ORDER**

Chair Danelle Del Corso called the meeting to order at 7:00 p.m. Other Supervisors present were Barb Spencer, Andy Merritt, Todd Kirsten and Mark Stevenson (arrived at 7:05 p.m.). Staff present were Amy Smith, Township Clerk. Residents & others in attendance: None.

2. **CITIZEN COMMENTS**

Ms. Del Corso stated there was a Town Hall meeting last night where the Small Area Plan Committee presented some information. Ms. Del Corso commented there was a fabulous turnout and estimated about 70 attendees. Ms. Del Corso thanked Ms. Virginia Squier, who presented the plan and Mr. Reed Moyer who is the Small Area Plan Committee Chair. Ms. Del Corso thanked all the Board of Supervisors for their attendance and staff for any organization they did to get this going and thanked Way Fruit Farm for hosting and allowing us to use their space. Ms. Del Corso stated there were a lot of good comments and she is looking forward to see what the Small Area Plan Committee does with the plan when it is brought to the Planning Commission and Board of Supervisors in 2018. Mr. Merritt stated he has pictures he can offer for the website and commented that Way Fruit Farm has the best cookies.

3. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the regular meeting minutes for October 26th, 2017 and the budget workshop minutes for October 26th, 2017; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

4. **BILLS LIST**

- ***MOTION: Mr. Merritt moved to approve the Bills List dated November 9th, 2017; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

5. **TREASURER'S REPORT**

- ***MOTION: Mr. Merritt moved to approve the Treasurer's Report dated November 9th, 2017 for end of month for September, 2017; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

6. **APPROVAL OF CAPITAL REPLACEMENT BUDGET FY 2018**

- ***MOTION: Mr. Merritt moved to approve entering into a Tax Exempt Municipal Lease Agreement with M&T Bank for the purchase of a 2018 truck with equal annual payments of \$30,406.72 beginning 5/1/2018 and ending 5/2/2024; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***
- ***MOTION: Ms. Spencer moved to approve the FY 2018 Capital Reserve Fund Reserve Budget; Mr. Merritt seconded; Vote 4-0-0; Motion Carried.***

7. **APPROVAL TO ADVERTISE FY 2018 BUDGET FOR PUBLIC HEARING AT 7:00 P.M. ON 12/14/2017**

- ***MOTION: Mr. Merritt moved to approve to advertise FY 2018 budget for public hearing at 7:00 p.m. on 12/14/2017; Mr. Stevenson seconded; Vote 5-0-0; Motion Carried.***

8. **RESOLUTION 2017-14, A RESOLUTION OF THE TOWNSHIP OF HALFMOON PURSUANT TO THE CREATION OF AUTHORIZED SIGNERS AND REGISTRATION OF SUCH AUTHORIZED PERSONS WITH THE BANK FOR THE HALFMOON TOWNSHIP BUILDING FUND**

Secretary

- **MOTION:** *Ms. Spencer moved to approve Resolution 2017-14, a Resolution of the Township of Halfmoon pursuant to the creation of authorized signers and registration of such authorized persons with the bank for the Halfmoon Township building fund; Mr. Merritt seconded; Vote 4-1-0; Messrs. Merritt, yea; Kirsten, yea; Ms. Spencer, yea; Ms. Del Corso, yea; Mr. Stevenson abstained; Motion Carried.*

9. LETTER REQUEST TO SPONSOR PENN STATE WEATHER SERVICE

There was no support for sponsorship for this request.

10. MANAGER REPORT

There were two questions the Board needed to address for State College Little League. Ms. Del Corso stated she got to busy at work and was not able to attend.

How do the Supervisors feel about the Little League placing weighted tarps over the home plate and pitcher's mound outside of leased times and dates? (not in present lease) Ms. Spencer stated she would like to know the reason. Mr. Stevenson stated it probably helps preserve the field but there is a risk of the tarps or weights being stolen or damaged. Mr. Merritt questioned whether it interferes with someone who wants to use the field outside of the leased times. Ms. Spencer questioned whether citizens can remove the tarps while they play and then put them back on after they are done. Mr. Stevenson commented that it could be done but Little League will have the risk if their property gets damaged or stolen. Ms. Del Corso stated the Board of Supervisors can't guarantee the tarps would remain there or not get stolen. Mr. Merritt stated he wants to ensure everyone can use the fields and not give the impression that the fields are exclusive to Little League. Mr. Stevenson agrees and if Little League wants to preserve a piece of the field to stay in better condition he thinks that's great but the people that want to use it need to know they can use it. Ms. Del Corso suggested getting a sign that says if other people want to use it they can. Mr. Kirsten commented the risk should be communicated to the Little League. Ms. Del Corso stated so the Board agrees it is okay for someone to remove the tarps to use the field.

How do the Supervisors feel about the Little League not being able to supervise parking? (in present lease) Ms. Del Corso stated it is currently in the Little League lease that it is their responsibility to address parking concerns and they are requesting it be removed. Ms. Spencer questioned why it should not be their responsibility. Mr. Stevenson questioned what this stems from and if it is a matter of being towed if they park in the Township spots. Ms. Smith stated this may stem from the lease with the Centre Bulldogs who does a very good job with parking issues because they put someone in charge of this and the Little League does not want to put that responsibility on a parent or coach. Ms. Spencer stated that then puts the Board and staff responsible for doing that for them. Mr. Stevenson stated the Centre Bulldogs are in an area where there are impacts on the neighborhood and had issues where people were complaining about where people were parking, there is not an issue at Municipal Lane. Ms. Del Corso stated this is an issue if Municipal Lane is obstructed by parking and an Emergency Vehicle could not get through. Ms. Smith commented that this had happened during the Presidential Election due to parking along Municipal Lane. Ms. Spencer stated she felt it should stay in the lease. Mr. Stevenson stated he did not see the need for them to be as active about it as the Centre Bulldogs given the neighborhood situation but requested if it is kept in the lease be specific about ensuring there is a through way on Municipal Lane and nobody is parked in the lots designated for Township business. Ms. Spencer stated that means someone has to check that. Mr. Stevenson stated he did not want to be burdensome to a group that is not used to doing that. Mr. Kirsten stated if this is to be a two-way relationship that Little League uses the field but helps maintain them that is a partnership with the Township that there has to be a shared responsibility across the board especially when it comes down to safety. Mr. Kirsten agrees it should not be removed from the lease. Mr. Merritt commented it is critical to get EMS down there. Mr. Stevenson stated that explaining why is good. Mr. Kirsten stated it is not an issue with could it happen, it has happened. Ms. Spencer stated she is surprised they wouldn't want to take responsibility because it is not that big of a job. Mr. Stevenson commented it probably stems from not having responsibility elsewhere. Ms. Spencer stated she has been to other fields and it is not an issue. Ms. Del Corso will get some specifics together and follow up with Ms. Steele.

11. NEW BUSINESS NOT ON THE AGENDA

There was no other business.

Secretary

12. SUPERVISORS' REPORT

UBEH COG - Ms. Spencer stated she was not proud of her performance at the last UBEH COG meeting due to the fact that some members of the Fire Company feel like the municipalities are not supporting the Fire Company and it got reported to the CDT and was on the news. Ms. Spencer commented the Mayor was in attendance at the last meeting and very concerned because all of a sudden people are concerned about what is going on in the Fire Company. Ms. Spencer stated one reason she was upset is the Fire Company wanted reimbursement to their fund-raising account for an architect that they hired to come in and check the building to see what could be done to make it bigger, better, etc. Ms. Spencer stated the Board was surprised that they did this without confirmation from the Board and the Fire Company stated they were told they should do something like this so Ms. Spencer requested the report. Ms. Spencer stated there was no report but everyone on the Board wanted to pay it. Ms. Spencer stated it has already been paid but there is no hurry to reimburse the fund-raising account and requested they wait until they see the minutes and see report before reimbursement. Ms. Spencer commented they should not be doing the Boards job and the Fire Company members should be worrying about fighting fires, getting trained and their fund raising and anything else should come to the COG and have them help with that. Ms. Spencer stated she is sure it was a misunderstanding but it raised a huge red flag so she was upset. Ms. Spencer commented she does not think anything is going on but feels the municipalities are bleeding with emergency services. Ms. Spencer commented on a positive note there is a new member from Huston Township, Bob Berg, who is very skilled at accounting and has come up with a budget for the Fire Company, much like the municipalities, and told them if it is not in the budget then they can't buy it. Ms. Spencer stated the bottom line is this is a real-life saver as all the municipalities are trying to find ways to better support the Fire Company and EMS financially.

Ms. Spencer stated she attended the Impact Oriented Strategies forum in Harrisburg on the opioid problem. Ms. Spencer commented it was an outstanding program. Ms. Spencer stated the Secretary of Corrections and Secretary of Drug & Alcohol was present as well as some Representatives and Senators. Ms. Spencer stated she felt the Department of Education should have been present to help educate kids so when they graduate they have the tools. Ms. Spencer thanked the Board for letting her attend.

Finance Committee – Ms. Del Corso attended the Finance Committee on behalf of Mr. Kirsten and stated Mr. Steff and Mr. Viglione will address future related comments on the budget at the next General Forum. Ms. Del Corso stated Cathi Galloway was the MC and provided a gift for Mr. Kirsten and shared words specifically vetted for Mr. Kirsten.

Mr. Kirsten thanked the Small Area Plan Committee and thanked everyone who attended. Mr. Stevenson echoed those sentiments. Mr. Kirsten commented that regardless of whether you like the plan or don't like the plan the fact that those Committee members put in the time they did and came out and really donated their time and energy into that and went through the whole process and should be commended and hopefully whatever comes out of it will at least be desirable to some extent and will be for the good of the Township. Ms. Del Corso commented that Halfmoon Township is a community where the citizens are very passionate about living in. Mr. Stevenson stated it is important to ask citizens what they want because it is very difficult to control growth but it can be managed and funneled and this is what the small area plan is about so if developed how it should be developed.

13. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 7:27 p.m.

- **MOTION: Ms. Spencer moved to adjourn the meeting at 7:27 p.m.; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.**

Secretary