HALFMOON TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
HALFMOON CHRISTIAN CHURCH
PORT MATILDA, PA
7:00 PM
November 8, 2018

1. MEETING TO ORDER-Chair Danelle Del Corso will call the meeting to order and take roll call of attendance. Supervisor Stevenson absent.

2. PLEDGE OF ALLEGIANCE

3. CITIZEN COMMENTS
   Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

4. APPROVAL OF MINUTES
   Approval of Minutes of October 11 and 25, 2018

   https://www.dropbox.com/s/9dhglpj1whjuc7l/BOS%20Minutes%2010112018.doc?dl=0

   https://www.dropbox.com/s/gex5r36o35whc18/BOS%20Minutes%2010252018.doc?dl=0

   POSSIBLE MOTION: The Board of Supervisors approves the minutes of 10/11 and 10/25/18.

5. APPROVAL OF BILLS LIST

   POSSIBLE MOTION: The Board of Supervisors approves the Bills List for November, 2018

6. APPROVAL OF TREASURER'S REPORT

   POSSIBLE MOTION: The Board of Supervisors approves the Treasurer's Report for November, 2018.

   https://www.dropbox.com/s/3xqwupx0tjoxy1w/Treasurer%27s%20Report-%20September%202018.xlsx?dl=0

7. PRESENTATION OF HALFMOON TOWNSHIP REFUSE SURVEY-Pam Adams, Centre Region Refuse Administrator

   - Background:
     a. The Supervisors wanted to review the Township's present refuse policy (Township Code—Solid Waste-Chapter 195) as certain elements of it are not being enforced or out-of-date
     b. At the same time Centre Region Council of Governments announced they will be issuing Requests for Proposals (RFPS) in January, 2019 for the Centre Region's Refuse program which will include organic waste
     c. Many Township citizen asked about organic waste disposal
     d. The supervisors on 5/10/18 requested Centre Region Council of Governments to prepare and conduct a Township Refuse Survey
     e. The results of said survey are below

     https://www.dropbox.com/s/0cwlzkto6nsidfs/HM%20refuse%20and%20recycling%20survey.pdf?dl=0

   - Survey Results Presentation-Ms. Adams
   - Public Comment (limited to 1-2 minutes each)
   - Supervisor comments/discussion
   - Supervisor conclusions or directives

   POSSIBLE MOTION: TBD

8. REQUEST BY SUPERVISOR HARTLE TO DISCUSS HANDLING OF NON-CONFORMING LOTS CREATED

AFTER THE SUBDIVISION AND LAND USE ORDINANCE (SALDO) 215-16-Streets-(i)(1)(a)-Township Solicitor, Jeff Stover

- Background:
  On June 10, 1999, the Township passed a SALDO Ordinance which stated no more than 16 zoning, building or sewer permits could be issued on a dead end street.
  The June 10, 1999 ordinance also stated the developer/subdivider could ask the supervisors for a waiver of this limitation at the time of submitting their preliminary plan
  This made some lots already created on dead end streets non-conforming and as a result the supervisors on 10/11/18 passed Ordinance 2018-1 which allowed:
  a. Property owners who had lots created prior to 6/10/99 to request a waiver of the 16 lot exemption
  b. Waivers would be granted on lots created prior to 6/10/99 if the property owner could provide evidence of an approved fire sprinkler system, public water system with hydrant, or cistern
  c. Along with a detailed plan of the property and the public or private street involved
- Issue Presented:
  Ms. Hartle wants to discuss how lots created AFTER the 1999 ordinance located on dead-end streets can be issued a zoning, building or sewer permits
- Township Solicitor will present his findings/recommendations
- Supervisors discussion and directives

POSSIBLE MOTION: TBD

9. **POSSIBLE MOTION TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN HALFMOON TOWNSHIP ("THE TOWNSHIP") AND ROBERT BALLENGER**-Presentation by Township Clerk
   - The Township Clerk worked with the Township's Sewer Enforcement Officer and Mr. Ballenger to prepare the attached Memorandum of Understanding
     https://www.dropbox.com/s/65u1a7rbvjxl7an/MOU%20-Ballenger%20Holding%20Tank.pdf?dl=0
   - The MOU is being required by the Sewer Enforcement Officer on the holding tank for his automobile garage located at 21 Ike Circle
   - The Sewage Enforcement Officer is requiring an alarm on said holding tank
   - The MOU states if Mr. Ballenger does not pump the holding tank when the alarm goes off within two weeks, the Township can close his automobile repair garage until the tank is pumped

POSSIBLE MOTION: The Board of Supervisors approves the MOU between the Township and Robert Ballenger and directs the Board Chair to execute the MOU.

10. ***POSSIBLE MOTION TO APPROVE NEW COMMUNITY CENTER'S REGULATIONS AND RESERVATION POLICY-****Presentation by Township Manager*
    - On 10/25/18 the Supervisors reviewed the former Municipal Center's regulations and revisions as they suggested previously and then directed Manager to compile a new reservation policy for the community center
    - Manager's draft as forwarded to the supervisors for comment via email
    - To date, Manager has received no supervisor's comments to the draft which is attached below:

    https://www.dropbox.com/s/70pefg5bhshpzzl/REVISED%20REGULATIONS%20FOR%20USE%20OF%20TOWNSHIP%20BUILDING%20FORM.docx?dl=0
    - The Manager recommends the policy and reservation for the community center be approved as drafted

POSSIBLE MOTION: The Board of Supervisors approves the Community Center reservation and regulations policy as drafted by the Manager.

11. POSSIBLE MOTION TO APPROVE FY 2019 Centre Region Council of Governments Budget
    - The General Forum requests each of its member municipalities approve its budget and/or provide comments by 11/17/18
    - COG has forwarded to each supervisors a copy of the budget
    - Supervisors made comments and reviewed said budget at COG meetings

POSSIBLE MOTION: The Board of Supervisors approves the FY 2019 COG Budget.

14. MANAGER REPORT

1. Reminder: The 11/15/18 BOS meeting is cancelled
2. CRPA's Local Planner for HMT resigned and the CRPA is in the process of advertising for new candidates—in the interim Agency Director Jim May will be handling Township planning affairs
3. PC Meetings for rest of the year have been cancelled—no business or new land development plans
4. Open Space will be meeting on 11/14/18 to begin review of the Supervisor's priorities for the program and the Five Year Committee's Recommendations—the hope to present their first recommendations to the Board of Supervisors in March, 2019
5. The Township Solicitor, Manager, CRPA Agency Director, Zoning Administrator and Zoning Officer met to discuss the process of reviewing and revising the Township's Zoning and SALDO Codes. The Process will be Manager will be the originator. She will review and draft all zoning and SALDO Codes except for the present Village Zoning District (VZD). The VZD will be reviewed by the CRPA with good planning practices and changes recommended. Manager's drafts will then go to the Township Solicitor and Zoning Officer for review with final review by the CRPA. The hope is around April or May, 2019 to bring suggested revisions to the PC and BOS.
6. Manager met with PSU Sustainability who will be conducting the following:
   a. Rain garden designs at Community Center
   b. Rain garden workshop at Way's on December 3-5 open to all the public
   c. Manure management plan development for Hall Cattle Farm adjacent to Way Fruit Farm
7. Staff met to plan implementation and scheduling of FY 2019 budget priorities and purchases

15. NEW BUSINESS NOT ON THE AGENDA

16. SUPERVISORS REPORTS AND COMMENTS

17. ADJOURN