

**Halfmoon Township  
PLANNING COMMISSION  
Meeting Agenda**

January 19, 2016 - 7:00 pm  
Halfmoon Township Municipal Building, 100 Municipal Lane

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**1. CALL TO ORDER**

Mr. Little will call the meeting to order.

**2. CITIZEN COMMENTS**

Members of the public are invited to comment on any items not already on the agenda. Please defer comments relating to specific items on the agenda until the item is called by the Chair.

**3. APPROVAL OF MINUTES**

The minutes from the January 5, 2015 Planning Commission meeting have been posted to the Planning Commissioners' web page.

**Action:** Motion to approve the minutes of the Planning Commission's November 17, 2015 meeting minutes as noted.

**4. REVIEW OF DRAFT WORK PROGRAM**

The Municipal Manager, working in conjunction with the Township Supervisors has developed a preliminary work program for 2016, with major tasks and timeframes. The Planning Commission should review the work program and provide any feedback to the Manager.

**Action:** This item is for information and discussion. No formal action is necessary.

**Attachments:** Draft Work Program – see Planning Commission's web page

**Next steps:** The Township Manager will make any proposed changes and bring the amended work program to the February 2, 2016 meeting for final review and potential action.

**5. DISCUSSION OF ANNUAL REPORT**

At the meeting on January 5, 2016 Ms. Gartner indicated she would take the lead on preparing an initial draft of the Planning Commission Annual Report for 2015. The Planning Commission should provide any feedback as needed by Ms Gartner to draft the Report. The Municipalities Planning Code requires that an annual report be provided to the governing body of the municipality.

**Action:** This item is for information and discussion. No formal action is necessary.

**Attachments:** None

**Next steps:** Ms. Gartner should include any suggestions and bring a revised annual report to the February 16, 2016 meeting for review and potential action.

**6. PROPOSED COMMERCIAL AND INDUSTRIAL ZONING DISTRICT CHANGES**

The next steps in the Future Land Use map implementation process involves a review and possible revisions to the existing Commercial and Industrial zoning districts. Copies of the current ordinances have been posted to the Planning Commission's web page under

Commercial and Industrial folders, respectively.

In addition, the Planning Commission has been compiling a list of “housekeeping” items that were identified during the 2014 and 2015 zoning discussions. A copy of these items has been posted to the Planning Commission’s webpage under the “Housekeeping” folder.

**Action:** The Planning Commission should review the existing Commercial and Industrial zoning districts and the Housekeeping issues and begin to formulate the next steps in the process.

**Attachments:** Commercial and Industrial Zoning Districts and Housekeeping items – see Planning Commission’s web page

**Next steps:** CRPA staff will make any proposed revisions and the Planning Commission should continue discussion at the February 2, 2016 meeting.

7. **REPORTS**

- a. Board of Supervisors Update - *reorganization meeting 1/4/16*
- b. Zoning Officer’s Report
- c. CRPC Update – *no January meeting, next meeting is February 4, 2016*
- d. Open Space Board Update

8. **MATTER OF RECORD**

- A. The next meeting of the Planning Commission will be held on January February 2, 2016. Agenda items will include continued discussion of the Commercial and Industrial Zoning Districts, the Annual Report and the 2016 Work Program.

9. **ADJOURNMENT**