



HALFMOON TOWNSHIP PLANNING COMMISSION MEETING

TUESDAY – JANUARY 16, 2018 ◦ 7:00 PM

Halfmoon Christian Fellowship Church
Halfmoon Valley Rd.
Port Matilda, PA 16870

PRESENT

Leah Davis, Co-Chair; Jeff Martin, Secretary; Lorin Nauman, Joe Soloski, Sam Buckley;
Andrew Meehan, Regina Villarreal.

OTHERS PRESENT

Barbara Hughes, Recording Secretary; Susan Steele, Halfmoon Township Manager; Jason
Coopey, Citizen

CALL TO ORDER

Susan Steele *called the meeting to order.*

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

Core members of the Planning Commission introduced themselves: Leah Davis, Jeff Martin,
Lorin Nauman, Joe Soloski, Sam Buckley and alternate members; Andrew Meehan and
Regina Villarreal.

PUBLIC COMMENT

No public comments

ACTION ITEMS

1. APPOINTMENT OF CHAIRPERSON

New Chairperson - Lorin Nauman

Jeff Martin nominated Lorin Nauman. Joe Soloski seconded the motion. All were in
favor.

2. REMAINING APPOINTMENTS

a. Vice-Chairperson

Leah Davis will continue as Vice-Chairperson

Jeff Martin nominated Leah Davis to remain Vice-Chairperson. Joe Soloski seconded
the motion. All were in favor.

b. Secretary

Jeff Martin will continue as Secretary

Leah Davis nominated Jeff Martin to remain Secretary. Sam Buckley seconded the
motion. All were in favor.

- c. Representative and Alternate to serve on the Centre Regional Planning Commission
 Mike Brown will continue as Representative and Alternate
 Leah Davis nominated Mike Brown to continue as the Representative and Alternate.
 Jeff Martin seconded the motion. All were in favor.

More information about the CRPC can be found at
<http://www.crcog.net/crpc>

- d. Representative to the Halfmoon Township Open Space Board
 Lorin Nauman will continue as the Representative to the Open Space

More information about the OSPP can be found at:
<http://www.halfmoontwp.us/Pages/Township%20Government/Open%20Space%20Preservation%20Board.aspx>

3. APPROVAL OF MINUTES

Leah Davis motioned to approve the December 05, 2017 Meeting Minutes as written.
 Jeff Martin seconded the motion. All were in favor.

Attachments: <https://www.dropbox.com/s/dvulvgotxcvkc0l/Minutes%2005DEC2017.pdf?dl=0>

4. 2018 MEETING DATES

The regularly scheduled meetings of the Planning Commission will be on the first and third Tuesday of each month.

2018	First	Third
February	6th *	20th *
March	6th *	22 This meeting will be a joint planning meeting with the Board of Supervisors
April	3rd	17th
May	1st	15th
June	5th	19th
July	3rd	17th
August	7th	21st
September	4th	18th
October	2nd	16th
November	6th	20th
December	4th	18th

* Meeting will be held at Halfmoon Christian Fellowship Church.

Next Steps: Township Clerk will advertise meeting dates.

DISCUSSION ITEMS1. *Training- e*

Discussion about potential Planning Commission training. Potential PC training items can include meeting setup, motions, and formality, as well as informing the CRPA on a regular basis questions pertaining to role's in the PC and areas where potential training is required. Susan suggested starting at the NPC 30,000th level.

2. *Small Area Plan-*

It is agreed to attend the Board of Supervisors joint meeting with the Planning Commission scheduled for Thursday, March 22, 2018 at 7:00 PM to discuss the Small Area Plan. Possible format for the joint meeting was discussed. Concerns were voiced about what role the PC will play within the process as it moves forward.

3. *2018-*

Potential work items the Planning Commission will be reviewing throughout 2018 will come from the Board of Supervisors. Nothing has come forward as of yet.

REPORTS

No reports were offered for the following Boards and Commissions:

- Centre Regional Planning Commission Report- Michael Brown
- Open Space Board Report- Lorin Nauman
- Planning Report- RPD for Westside

Other Business

- a. Matter of Record-The Halfmoon Township Planning Commission has been provided with the following materials: Bylaws (Attachment 1), the most recent version of the Pennsylvania Municipalities Planning Code (Attachment 2); the Centre Region Comprehensive Plan (Attachment 3) in the Dropbox Folder: Planning Commission/2018/01 January 16, at the following link: <https://www.dropbox.com/sh/pepl8xl393uk2ze/AABF9vC5yw8fkaiSLNp4QuBZa?dl=0>
- b. Matter of Record- The following link connects to Planning Commission with the Halfmoon Township Code of Ordinances:
 - a. <http://ecode360.com/HA1360>
- c. Matter of Record- The Planning Commission has been provided a copy of the Halfmoon Township Five Year Strategic Plan (Attachment 5)
- d. Matter of Record- The Board of Supervisors has scheduled a Board Workshop on January 22, 2018 to continue the review of Rural Preservation District Standards. The Planning Commission members are not required to attend.

ADJOURNMENT

The meeting was adjourned at 8:55 PM.