HALFMOON TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

100 MUNICIPAL LANE

6:30 PM

January 11, 2018

Supporting Documents in Dropbox: BOS MEETINGS, 2018, 01_11

WORK SESSION

1. DISCUSS PROCESS FOR FILLING BOARD OF SUPERVISOR VACANCY

REGULAR MEETING

1. MEETING TO ORDER—Supervisor Barbara Spencer out of town

   Chairman Danelle Del Corso will call the meeting to order and take roll call of attendance.

2. PLEDGE OF ALLEGIANCE

   Chairman Danelle Del Corso will call the meeting to order and take roll call of attendance.

3. ANY DECISIONS MADE DURING WORK SESSION-Chairman Danelle Del Corso will announce any decisions made during work session as to process for filling Board of Supervisor Vacancy

4. CITIZEN COMMENTS

   Members of the public are invited to comment on any items not on the agenda (five minute per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

5. APPROVAL OF MINUTES

   Approval of Minutes of December 14, 2017 & January 2nd reorg. meeting)

   https://www.dropbox.com/s/g3xyf1pzx2fafqz/BOS%20Minutes%2012142017.doc?dl=0\

   https://www.dropbox.com/home/bos%20meetings/2018/01_11?preview=BOS+Reorg+Minutes+01022018.doc

   POSSIBLE MOTION: The Board of Supervisors approves the minutes of 12/14/17.

6. APPROVAL OF BILLS LIST

   POSSIBLE MOTION: The Board of Supervisors approves the Bills List for January, 2018

   https://www.dropbox.com/home/bos%20meetings/2018/01_11?preview=Bills+List-+January+2018.xlsx

7. APPROVAL OF TREASUSER'S REPORT

   POSSIBLE MOTION: The Board of Supervisors approves the Treasurer's Report for January, 2018.

   https://www.dropbox.com/home/bos%20meetings/2018/01_11?preview=Treasurer's+Report-+November+2017.xlsx

8. APPROVAL OF AWARD OF COMMUNITY BUILDING INSULATION PROJECT TO JOHN SPEARLY CONSTRUCTION INC. IN THE AMOUNT OF $37,364.00 AND DISCUSSION OF ANY CHANGE ORDERS FOR REPAIRING WATER DAMAGE—Michael Siggins, AIA

https://www.dropbox.com/s/6fp48xcq8uangqh/17036%20BID%20TABULATION%20FORM.pdf?dl=0

POSSIBLE MOTION: The Board of Supervisors awards the Community Building Insulation Project to John Spearly Construction, Inc. in the amount of $37,364.00 and approving Architect to work with Contractor to prepare an estimate as repair of water damage caused by water pipe break as well as prevention of same in the future.

9. PRESENTATION BY PROJECT MANAGER AND TOWNSHIP ENGINEER FOR COSTS, PHASING, PERMITTING AND OTHER MATTERS FOR AUTUMN MEADOW PARK REVITALIZATION PROJECT – Andrew Mears, Landscape Architect, Don Franson, Township Engineer, Susan Steele, Township Manager

POSSIBLE ACTION NEEDED-ANY DIRECTIVES AFTER PRESENTATION

10. MANAGER REPORT:

Reminder: Last meeting in municipal building/community center—rest will be at Halfmoon Christian Church
Reminder: 1/25/18 meeting with be a continuation of the RPD workshop—CRPA, Zoning Officer and Township Solicitor in attendance—no business presently on calendar
Copy of Presentation for 11/16/17:
https://www.dropbox.com/s/4wflsu9yeh0zegs/RPD%20PRESENTATION.pptx?dl=0
Decisions made on 11/9/17: (Mark Stevenson's Notes)
https://www.dropbox.com/s/90fz4inpiovcvg0/Re_%20RPD%20Workshop%20tomorrow%20%28Thursday%2C%20November%2016th%29.pdf?dl=0

Meet and Greet in March—Date, Time and Place—Saturdays—3/3, 3/10, 3/17, 3/24 and 3/31

Nestle's Waters Possible Relocation to Centre County—Manager was part of conference call of 1/8/18 with other managers. There is already a bottling company in Centre County in Milesburg (Coca Cola) and are bottling in plastic. Spring Creek Watershed—Geo Hydrologist for Nestle—his computations less than 1% of the water flowage of the US Geological Flow rate would go to their bottling efforts (about ¼ of what Corning used). Which is about what Coca Cola is doing. Investments: Healthy tax benefit to the local unit (Spring, Benner, or Bellefonte) and to County and surrounding communities. Most likely a public meeting February 15 (tentative) would be held in Spring Township because that being the water source. Nestle would be standard of rate paying customer of Spring Township Authority. Source—2nd Well (back-up could be dedicated to Nestle—already permitted, planned and being drilled), Spring Township could drill yet another 3rd well if necessary (back-up). Probably in CPI that evening. Corporate officials would come in. They want to be in production two years from now. Location: Benner Commerce Park and some other Spring Township site. Job counts: 50 direct employees (technology high priority), 80 jobs would be indirectly affected (trucking, etc.).

Status of New Truck—Scott has been visiting with vendors about the truck specifications and costs and should be having estimates to me by the end of the month. Since all vendors are CoStar Vendors we will not need to advertise and be awarded, the estimates are required by auditors to insure we received three quotes.

Possible Changes to Personnel Policy—As stated in emails, an employee has questioned the interpretation of the present vacation policy as it pertains to when 15 years is determined. The policy states after 15 years, not during, however, and hence if the supervisors wish for the policy to be changed to during, the supervisors need to discuss same in open meeting. In addition, during the review of the policy questions have come up as to when 1) if an employee is part time and then becomes fulltime for vacation purposes does the years of service begin at date of hire or when they become full time 2) presently all vacation and sick time is given to each employee at the beginning of each calendar year and is not based on anniversary nor is it prorated, is this what the supervisors wish? So, I was thinking about putting this on the supervisors' agenda for the 4/12/18 meeting. That way, manager will have time to research what other neighboring municipalities are doing,

forward the old personnel policy and new one to supervisors, and make recommendations and options.

Annual Audit—Scheduled for 1/29/18, 31, and 2/2 (I will be here all but the last day).

11. NEW BUSINESS NOT ON THE AGENDA

12. SUPERVISORS REPORTS AND COMMENTS

13. ADJOURN