



## HALFMOON TOWNSHIP PLANNING COMMISSION MEETING

TUESDAY – February 06, 2018 ◦ 7:00 PM

Halfmoon Christian Fellowship Church  
Halfmoon Valley Rd.  
Port Matilda, PA 16870

### PRESENT

Lorin Nauman, Chariman; Leah Davis, Co-Chair; Sam Buckley; Andrew Meehan, Jody McClosky.

### OTHERS PRESENT

Jim May, CRPA; Michael Petroski, CRPA; Susan Steele, Halfmoon Township Manager; Barbara Hughes, Recording Secretary; Andrew Watters, Citizen

### CALL TO ORDER

Lorin Nauman called the meeting to order at 7:00 PM.

### PLEDGE OF ALLEGIANCE

### ANNOUNCEMENTS

1. Mike Brown, Planning Commission member and CRPC Representative has stepped down.

### 2. **2018 REVISED MEETING DATES**

The regularly scheduled meetings of the Planning Commission will be on the first and third Tuesday of each month.

2018	First	Third
February	6 <sup>th</sup>	20 <sup>th</sup>
March	6 <sup>th</sup>	22 <sup>nd</sup> The PC will attend the Board of Supervisors work session for a joint review on the SAP. The Solicitor and the Zoning Officer will be in attendance.
April	3 <sup>rd</sup>	17 <sup>th</sup>
May	1 <sup>st</sup>	15 <sup>th</sup> This is election day and the meeting may need to be canceled or moved
June	5 <sup>th</sup>	19 <sup>th</sup>
July	3 <sup>rd</sup>	17 <sup>th</sup>
August	7 <sup>th</sup>	21 <sup>st</sup>
September	4 <sup>th</sup>	18 <sup>th</sup>

October	2 <sup>nd</sup>	16 <sup>th</sup>
November	6 <sup>th</sup> This is election day and the meeting may need to be canceled or moved	20 <sup>th</sup>
December	4 <sup>th</sup>	18 <sup>th</sup>

**Note:** The Township Clerk will advertise meeting dates.

## **ACTION ITEMS**

### **1. APPROVAL OF MINUTES**

Leah Davis motioned to approve the January 16, 2018 Meeting Minutes as written. Andrew Meehan seconded the motion. All were in favor.

#### **Attachments:**

<https://www.dropbox.com/sh/pa96px4a63wgysg/AABzSZE00wtFk1tQaKIORpba/2018/January16?dl=0&preview=Minutes+05DEC2017.pdf>

### **2. APPOINT A CRPC ALTERNATE**

The alternate will represent Halfmoon Township at the Centre Regional Planning Commission meetings held the first Thursday of the month when the Halfmoon Township Representative is unable to attend. The current Representative to the CRPC Mike Brown.

## **INFORMATION ITEMS**

1. The Centre Regional Planning Agency is responsible for educating the various boards and commissions throughout the township on the details of their appointed position. Mr. Patroski offered a presentation providing some background on municipal planning tools, the comprehensive plan, zoning ordinance, SALDO (Subdivision and Land Ordinance), roles and responsibilities of the planning commission, as well as staff responsibilities.

**Attachment 1.** Halfmoon Township Planning Commission- Land Use Planning and Zoning. (In the Dropbox Folder Planning Commission/2018/February 6, at the following link:

<https://www.dropbox.com/s/545t7o45j2sycyg/HALFMOON%20TOWNSHIP%20PLANNING%20COMMISSION.pptx?dl=0>

2. In early 2017, the Township Board of Supervisors charged the Halfmoon Township Small Area Plan Steering Committee with preparing a Small Area Plan for the eastern end of the Township. On November 20, 2017, the Steering Committee completed a recommended Small Area Plan. The Steering Committee conducted eight meetings, open to the public, not including a Town Hall Meeting that was conducted on November 8, 2017 at Way Fruit Farm. The next step in the Small Area Plan process is for the Planning Commission to review the Steering Committee draft and provide comments to the Board of Supervisors. Mr. May presented a review of the planning process, the Plan content, changes made as a result of the Town Hall Meeting, and process by which the Planning Commission should

communicate comments to the Board of Supervisors.

**Attachments 2.** Halfmoon Township PC Summary-Small Area Plan.

(In the Dropbox Folder Planning Commission/2018/February 6, at the following link:

<https://www.dropbox.com/s/pobnkejp3vgvzdp/PC%20Summary%20%20Small%20Are%20Plan%20Feb%206%202018.pptx?dl=0> )

### **PUBLIC COMMENT**

There was a request that the public comments section on the agenda for the BOS and Planning Commissions joint meeting be moved to come at the end of the meeting. The reasoning is that the public will be more informed when commenting. The Commission will pass the request on to the BOS who is ultimately in charge of the agenda for the April 26<sup>th</sup> meeting.

### **REPORTS**

1. Centre Regional Planning Commission – No Report
2. Halfmoon Township Open Space Board – Mr. Nauman
3. Board of Supervisors Report – Ms. Steele

### **MATTER OF RECORD**

The next regularly scheduled Planning Commission meeting is February 20, 2018 at the Municipal Building

### **ADJOURNMENT**

The meeting was adjourned at 8:53 PM.