

PARKS AND RECREATION BOARD OF HALFMOON TOWNSHIP
2/28/2018 REORGANIZATION MEETING
7:00 PM
MEETING MINUTES

- I. CALL TO ORDER**
 - a. Called to order at 7:03
 - b. Attendees: S. Steele, D. Dillon, J. Miranda, Y. Smith, K. Hyeseon
- II. PUBLIC COMMENTS**
 - a. None.
- III. ORGANIZATION OF THE PARK AND RECREATION BOARD**
 - a. D. Dillon appointed Chair
 - i. Nominated by Y. Smith.
 - ii. Seconded by K. Hyeseon.
 - iii. Unanimously approved.
 - b. K. Hyeseon appointed Vice-Chair
 - i. Nominated by D. Dillon.
 - ii. Seconded by J. Miranda.
 - iii. Unanimously approved.
 - c. D. Dillon appointed Secretary
 - i. Nominated by K. Hyeseon.
 - ii. Seconded by J. Miranda.
 - iii. Unanimously approved.
- IV. APPROVAL OF MINUTES of 5/4/2017 Meeting**
 - a. Meeting minutes from 5/4/2017 were unanimously approved.
 - b. **ACTION:** Y. Smith to forward the minutes from January 2017 and March 2017 to S. Steele for township records.
- V. SET 2016 REGULAR MEETING SCHEDULE AND EASTER PARTY AND MOVIE NIGHT DATES**
 - a. Parks and Recreation Board Meetings:
 - i. May 3rd, 7:00 pm at Township Building
 - ii. Aug 2nd, 7:00 pm at Township Building
 - b. Easter Party set for March 25th, 2-4pm.
 - c. Movie Night set for August 25th, time TBD, movie will begin at dusk.
- VI. OTHER BUSINESS**
 - a. Easter Party
 - i. Set for March 25th at 2-4pm.
 - ii. **ACTION:** D. Dillon to provide Easter checklist to other members
 - iii. **ACTION:** J. Miranda to review contents of shed and see what remains from last year and see what is needed for the egg hunt.
 - iv. **ACTION:** J. Miranda and K. Hyeseon to explore entertainment and activity options and get back to rest of the members.
 - v. **ACTION:** Y. Smith to contact Port Matilda Fire Co.
 - vi. **ACTION:** Team to get flyers to S. Steele by March 24th for event at Way Fruit Farm.
 - vii. **ACTION:** Team to distribute flyers in township prior to event.

- viii. **ACTION:** D. Dillon to check if Girl Scouts would be interested in helping to distribute eggs for egg hunt.
- b. Movie Night
 - i. **ACTION:** K. Hyeseon to contact Micah Willy and copy D. Dillon about availability of video equipment before May meeting.
 - ii. **ACTION:** D. Dillon to contact bounce house vendor before May meeting.
- c. K. Hyeseon updated the other members on the Centre Region Parks and Rec and Steering Committee Meeting.

VII. ADJOURN

- a. Adjourned at 7:57
 - i. Motion by J. Miranda
 - ii. Seconded by D. Dillon
 - iii. Unanimously approved.
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