



HALFMOON TOWNSHIP PLANNING COMMISSION

1776 Halfmoon Valley Road, Port Matilda, PA 16870

MEETING MINUTES ◦ TUESDAY – AUGUST 16, 2016 ◦ 7:00 P.M.

CALL TO ORDER:

Meeting began at 7:02 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS AND DETERMINATION OF QUORUM

Members in attendance: Jason Little, Jeff Martin, Lorin Nauman, Kathy Kelley, and Mike Brown.

Members absent: Bob Strouse, Melissa Gartner.

Additional personnel in attendance: Erica Ehly (CRPA Planner) and Susan Steele (Township Manager)

DECLARATIONS OF DISQUALIFICATION

None.

PUBLIC COMMENT Members of the public are invited to comment on any items not already on the agenda as a public hearing.

No members of the public present.

APPROVAL OF MINUTES

August 2, 2016 Planning Commission Meeting Minutes (See dropdown).

Motion: Mike, 2nd: Lorin. Motion carries.

PUBLIC HEARINGS

None

ACTION ITEMS

1. Planning Commission Bylaws – REVISED (SEE DRAFT DONE AT MEETING)

Will leave open for corrections and comments with a plan to adopt final bylaw document at next regularly scheduled meeting (See dropdown; additional email sent by Jason).

- *Jason presented the draft of the Bylaws to the PC for review and discussion.*
 - *Recommendations to provide additional language on defining the Reporting Secretary and their role.*
 - *Recommendations to clarify language on PC Officer appointments.*
 - *PC decided to make additional revisions and review at the next meeting.*
2. Request to cancel the Planning Commission meeting scheduled for 6 September 2016 due to the join BOS/PC meeting scheduled for 8 September 2016.

Motion: Lorin, Second: Mike. Motion carries.

REPORTS

1. Township Planner/Centre Region Planning Agency:

Nothing to report.

2. Commissioners:

Nothing to report.

3. Chairman:

Jason briefly discussed the status of the fire regulation review. Per Susan, Township is still working with the solicitor for legal review on the issue before having the PC continue the discussion.

CALL FOR ADJOURNMENT.

Motion: Lorin, Second: Mike. Motion carries. Adjournment at approximately 7:40 PM.

Minutes prepared by Jeff Martin in the absence of the recording secretary.