

MINUTES OF PARK BOARD MEETING

APRIL 5, 2011

Present: Todd Kirsten, Hyeseon Kim, Yvonne Smith, Susan Steele and Jason Fralick.

The Meeting was called to order by the Chair, Todd Kirsten at 7:02 P.M.

Old Business

Easter Party

Decorating for the Easter Party will be done on April 16, 2011 at 6:30 P.M. An Easter Bunny candidate is still needed. The Township office solicited for candidates, but no one has expressed an interest. Jean Miranda is pursuing a candidate. Jean will be gathering the necessary supplies for the egg hunt. Park and Recreation will be purchasing an additional 400 eggs due to the high turn-out in 2010. A fire truck from Port Matilda Fire Company will be available to provide rides due to the popularity at the Christmas Party. The date for the Easter Party on the road sign has been corrected to be 4/17/11. The group discussed whether the digital sign can be used to publicize the even and also the need to consider re-naming parties to "Holiday" and "Spring" rather than the traditional names.

Summer Park Program

Both the director and an assistant director have been hired. Decision making for the program will be left to the newly hired staff. Todd and Susan Steele will be meeting with the staff on April 6, 2011 at 5:00 P.M. The group discussed supplies for the program. Susan recommended that registration be started sooner, to ensure that an appropriate number of skilled leaders can be hired. Sue discussed initiatives regarding the viability of field trips (next year) and healthy snacks. A suggestion was made to develop an application form for student leaders. The new directors will be asked to develop such form. Lengthy discussion regarding ground rules for the program followed. It was emphasized that no one should be allowed to leave the program site without parent approval. The sign out should have repercussions for Park Program participation. The new directors will be given the latitude to develop a program in regard to staffing – mix of adults & youth leaders; policies; program. The Township will run advertisement for leaders. The minimum age for youth leaders should be 16. All potential leaders will be subject to background check.

Park Plan

The group reviewed the Parkland dedication ordinance and how the "Fee-in-Lieu" would be applied. Todd suggested the possibility of installing a path around the perimeter of either of the existing parks. Sue said staff had suggested this as well and indicated that it may be feasible to construct a path that would meet ADA requirements without significant earth work. Susan mentioned that a playground safety assessment and ADA review had been completed by Township Engineer in 2008. Yvonne discussed a project at Hollidaysburg Veterans Park. Local businesses had donated to this project and it is very nice. Todd mentioned painting lines on the existing basketball court at Township Municipal Park as an inexpensive enhancement. Todd also mentioned the possibility of a sign to promote Township events. Kim asked about conveying information discussed at Park and Recreation meetings to her neighbors. Susan suggested referring interested residents to the approved minutes. This may avoid awkward situations.

Susan also reported on the following items:

May 10, 2011 7:00 PM is the date for joint meeting with the Township Planning Commission. Bids for tennis court/ice rink will be opened on or about April 28th with construction to begin in July. Approximately

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4 weeks of construction is anticipated. STN (soccer) has approached the Township about the use of fields. P&R recommends charging a nominal fee, such as \$50 per day for use of the facilities – particularly for non-Township based organizations.

The meeting adjourned at 8:40 p.m.

Respectfully Submitted:

Jason A. Fralick
Secretary