

**HALFMOON TOWNSHIP OPEN SPACE PRESERVATION BOARD  
RE-ORGANIZATION MEETING-MINUTES  
JANUARY 6<sup>TH</sup>, 2016**

**1. CALL TO ORDER**

Chair Ron Hoover called the meeting to order at 7:02pm. Other members present were Joe Tylka, Patti Hartle, Christine Bracken-Piper, and Danelle DelCorso. Staff present was Amy Smith, OSPB Administrator, Susan Steele, Manager and Rebekah Laird, Recording Secretary. Audience present with Patty Burns, Marlin Burns, Mike Burns, Brian Anderson and Miles Davidge from Sweetland Engineering.

**2. PLEDGE OF ALLEGIANCE**

**3. APPOINTMENT OF CHAIRMAN**

- *MOTION: Mr. Tylka moved to appoint Mr. Hoover as Chairman; Mr. Hoover accepted; Ms. Bracken-Piper seconded; Vote 5-0-0; Motion carried.*

**4. APPOINTMENT OF VICE-CHAIRMAN**

- *MOTION: Mr. Hoover moved to nominate Mr. Tylka as Vice-Chairman; Mr. Tylka accepted; Ms. Bracken-Piper seconded; Vote 5-0-0; Motion carried.*

**5. APPOINTMENT OF RECORDING SECRETARY**

- *MOTION: Mr. Hoover moved to appoint Ms. Laird as Recording Secretary; Mr. Tylka seconded; Vote 5-0-0; Motion carried.*

**6. MEETING SCHEDULE**

- *MOTION: Mr. Tylka moved to approve meeting dates for 2016 as April 6<sup>th</sup>, July 6<sup>th</sup>, September; Ms. Hartle seconded; Vote 5-0-0; Motion carried.*

**7. MINUTES**

- *MOTION: Ms. Hartle moved to approve the meeting minutes of October 7<sup>th</sup>, 2015; Ms. Bracken-Piper seconded; Vote 5-0-0; Motion carried.*

**8. BURNS SUBDIVISION PLAN**

Mr. Burns gave an overview of the area and location of the property where he would like to subdivide 2 acres from on the subdivision. Ms. Steele overviewed a memo she had put together regarding the amount of acreage allowed to be taken out of the program per the current ordinance. Ms. Steele also stated that landowners would be responsible for all fees associated with taking out the land (i.e. land development and subdivision fees). Mr. Anderson went over an aerial map showing the location of the 2 acres in association with Davison Road and the property line. Mr. Tylka questioned if they were concerned about where the property was or what was needed of the board at this meeting. Ms. Steele stated a motion would need to be made to have staff, on behalf of the OSPB, recommend the removal of the lot and request payment of the 20 year advance for the 2 acres. Ms. Smith stated that payment would need to be made when the 2 acres were deeded

over to Mr. Burns. Ms. Burns explained that they chose a few locations to look at but after some research found that this location was the least cumbersome. Mr. Burns stated he wanted to subdivide and build a home on the farm to help his family with the farm and being closer would enable him to do more of this.

- ***MOTION: Ms. DelCorso moved to recommend to the Planning Commission and Board of Supervisors to allow for the removal of the two acres of the Wilson property as outlined in the memo; Mr. Tylka seconded; Vote 5-0-0; Motion carried.***

Ms. Smith went over with Mr. Anderson the next steps he would need to take and what forms needed to be filled out.

## **9. OTHER BUSINESS**

Ms. Steele reminded the OSPB about the 10% exception draft they had gone over about 2 years ago and asked if there were any reason they may want to have a meeting again to review the draft. Ms. Steele stated this is scheduled to go to the BOS to be approved for a public hearing this year. Mr. Tylka and other board members asked for a copy so they could refresh their memories and then decide if they needed to add an extra meeting in February. Ms. Steele suggested to approve a meeting date in February now and cancel it later if it is not needed.

- ***MOTION: Ms. DelCorso moved to add an OSPB meeting to the schedule for February 3<sup>rd</sup>, 2016; Mr. Tylka seconded; Vote 5-0-0; Motion carried.***

There was a brief discussion about a prospective property and having to run financial models to see if funds would be available before it would come in for review. This also led to a discussion about possibility for getting a priority list for funding set up so that possible new property and permanent purchases would have a priority list in place for funding. The OSPB also took a brief look at official map and future roads proposed on map in conjunction with new property that may be proposed.

## **10. CITIZEN'S COMMENTS**

There were no citizen's comments

## **11. ADJOURNMENT**

The meeting was adjourned at 8:17pm. Patty Burns, Marlin Burns, Mike Burns, and Miles Davidge left at 7:38p.

- ***MOTION: Mr. Tylka moved to adjourn the meeting at 8:17pm; Ms. Hartle seconded; Vote 5-0-0; Motion carried.***