

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 6:37 p.m. Other Supervisors present were Todd Kirsten; Danelle Del Corso, Barbara Spencer and Andy Merritt. Staff present were Susan Steele, Manager; Amy Smith, Township Clerk and Brett Laird, Assistant Treasurer. Residents & others in attendance: None.

2. **CITIZEN COMMENTS**

There were no citizen comments.

3. **BUDGET DISCUSSIONS**
GENERAL ACCOUNT

Ms. Steele reviewed the General Fund budget. Ms. Steele pointed out that there will be a rent increase at the Brother's Pizza Office so she increased that line item.

Ms. Steele broke down costs for the Municipal Lane building repair that have not been completed yet. Those costs would include \$19,500 to repair and rebuild the bathrooms, \$19,500 to rebuild the office area, paving the parking lot along the fence where handicap parking is available, air conditioning, floor covering in the meeting room and office area and any other improvements.

Ms. Steele stated there was monies budgeted to remove trees within the Township right-of-way. Mr. Kirsten stated he would like to inform citizens along the right-of-way when that will be completed. Mr. Kirsten requested staff contact Penn Dot regarding a tree that appears to be ready to fall possibly on State Route 550. Mr. Stevenson questioned if the trees were being professionally done what role staff had in the removal? Ms. Steele stated staff flags for the tree professionals.

Ms. Steele stated she feels the Board is in good shape for the park grants that will be applied for next year. Mr. Stevenson questioned how much funding they could get from the combined DCED & DCNR grants. Ms. Steele commented about \$500,000-\$600,000. Mr. Stevenson stated he would like to see a log of whom we have received letters of support from so far and how many have not been received yet.

STATE ACCOUNT

Ms. Steele reviewed the state account budget figures. Ms. Steele stated she would like to start having pre-meetings, have 2 electric signs put up 2 weeks in advance of the paving project, and put in the bid that all work must be completed by October 20th of each year. Mr. Stevenson stated he would like to see the 1-10 capital road plan updated on an annual basis.

OPEN SPACE PRESERVATION

Ms. Steele reviewed the Open Space Preservation Program budget figures. Ms. Steele commented that there has been \$262,718.66 for permanent purchases working with the County.

- ***MOTION: Ms. Spencer moved to accept the budget recommendations as presented; Ms. Del Corso seconded; Mr. Merritt questioned if at some point there is no interested could it go to referendum to reduce the millage? Ms. Steele stated it would have to go to referendum and the reduced mill could be used for the general fund; Mr. Stevenson clarified 1 mill goes to Open Space Preservation and 1 mill goes into the general fund; Vote 5-0-0; Motion Carried.***

4. **ADJOURNMENT**

There being no further regular business before the board, the meeting was adjourned at 8:02 p.m.

- ***MOTION: Ms. Spencer moved to adjourn the meeting at 8:02 p.m.; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.***

Secretary