

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:05 p.m. Other Supervisors present were Barbara Spencer, Andy Merritt and Todd Kirsten. Staff present were Susan Steele, Township Manager and Amy Smith; Township Clerk. Residents & others in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen's comments.

4. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the minutes dated November 20th, 2014; Mr. Merritt seconded; Vote 4-0-0; Motion Carried.***

5. **BILLS LIST**

- ***MOTION: Mr. Kirsten moved to approve the Bills List dated December 11th, 2014; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

6. **TREASURER'S REPORT**

- ***MOTION: Mr. Merritt moved to approve the Treasurer's Report dated December 11th for month of October, 2014; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

7. **APPROVAL OF ENGAGEMENT LETTER OF PARENTE BEARD LLC TO CONDUCT FY 2014 TOWNSHIP**

- ***MOTION: Mr. Merritt moved to approve the engagement letter of Parente Beard LLC to conduct FY 2014 Township Audit; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

8. **APPROVAL OF RESOLUTION NO. 2014-12, A RESOLUTION OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PA TO APPROVE THE FY 2015 CONTRIBUTION TO THE WARRIORS MARK FIRE COMPANY IN THE AMOUNT OF \$17,928.35**

- ***MOTION: Mr. Merritt moved to approve Resolution 2014-14; A resolution of the Township of Halfmoon, Centre County, PA to approve the FY 2015 contribution to the Warriors Mark Fire Company in the amount of \$17,928.35; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

9. **APPROVAL OF RESOLUTION NO. 2014-13, A RESOLUTION OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PA TO APPROVE THE FY 2015 CONTRIBUTION TO THE PORT MATILDA EMS IN THE AMOUNT OF \$6,325.00.**

- ***MOTION: Mr. Merritt moved to approve Resolution 2014-13; A resolution of the Township of Halfmoon, Centre County, PA to approve the FY 2015 contribution to the Port Matilda EMS in the amount of \$6,325.00; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

10. **APPROVAL OF RESOLUTION NO. 2014-14, A RESOLUTION OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PA TO APPROVE THE FY 2015 CONTRIBUTION TO THE PORT MATILDA FIRE COMPANY IN THE AMOUNT OF \$41,832.82**

- ***MOTION: Mr. Merritt moved to approve Resolution 2014-14; A resolution of the Township of Halfmoon, Centre County, PA to approve the FY 2015 contribution to the Port Matilda Fire Company in the amount of \$41,832.82; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

Secretary

11. APPROVAL OF RESOLUTION NO. 2014-15, A RESOLUTION OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PA TO ESTABLISH A REAL PROPERTY TAX LEVY FY 2015

- *MOTION: Mr. Merritt moved to approve Resolution 2014-15; A Resolution of the Township of Halfmoon, Centre County, PA to establish a real property tax levy FY 2015; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*

12. APPROVAL OF RESOLUTION NO. 2014-16, A RESOLUTION OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PA TO APPROVE THE FY 2015 CONTRIBUTION TO C-NET IN THE AMOUNT OF \$12,274.00

- *MOTION: Mr. Merritt moved to approve Resolution 2014-16; A Resolution of the Township of Halfmoon, Centre County, PA to approve the FY 2015 contribution to C-NET in the amount of \$12,274.00; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*

13. APPROVAL OF RESOLUTION NO. 2014-17, A RESOLUTION OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PA TO APPROVE THE FY 2015 CENTRE REGION COUNCIL OF GOVERNMENTS BUDGET AND HALFMOON TOWNSHIP'S CONTRIBUTION THEREOF

Mr. Kirsten commented staff needed to change the payment from the State College Borough to Centre Region COG.

- *MOTION: Mr. Merritt moved to approve Resolution 2014-17 as amended; A Resolution of the Township of Halfmoon, Centre County, PA to approve the FY 2015 Centre Region Council of Governments budget and Halfmoon Township's contribution there of in the amount of \$115,445.00; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*

14. APPROVAL OF FISCAL YEAR 2014/2015 LOCAL SHARE AGREEMENT

- *MOTION: Mr. Merritt moved to approve FY 2014/2015 Local Share Agreement; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*

15. APPROVAL OF RESOLUTION 2014-18 BY MUNICIPALITY CERTIFYING PROVISION OF LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE FOR CATA

- *MOTION: Mr. Merritt moved to approve Resolution 2014-18; A Resolution of the Township of Halfmoon, Centre County, PA to approve by Municipality certifying provision of local match for state operating financial assistance; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*

16. APPROVAL TO SET PUBLIC HEARING FOR ORDINANCE 2015-01, AUTHORIZING THE PARTICIPATION OF HALFMOON TOWNSHIP IN THE PENNSYLVANIA TOWNSHIPS HEALTH INSURANCE COOPERATIVE TRUST (FOR LIFE AND DISABILITY) PURSUANT TO THE PENNSYLVANIA INTERGOVERNMENTAL COOPERATION LAW

- *MOTION: Mr. Merritt moved to approve Ordinance 2015-01; Authorizing the participation of Halfmoon Township in the Pennsylvania Townships Health Cooperative Trust (for Life and Disability) Pursuant to the Pennsylvania Intergovernmental Cooperation Law; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*

17. APPROVAL TO SET PUBLIC HEARING FOR ORDINANCE 2015-02, AUTHORIZING THE PARTICIPATION OF HALFMOON TOWNSHIP IN THE PENNSYLVANIA MUNICIPALITIES PENSION TRUST PURSUANT TO THE PENNSYLVANIA INTERGOVERNMENTAL COOPERATION LAW

- *MOTION: Mr. Merritt moved to approve Ordinance 2015-02; Authorizing the participation of Halfmoon Township in the Pennsylvania Municipalities Pension Trust Pursuant to the Pennsylvania Intergovernmental Cooperation Law; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*

Secretary

18. APPROVAL TO SET PUBLIC HEARING FOR ORDINANCE 2015-03, AUTHORIZING THE PARTICIPATION OF HALFMOON TOWNSHIP IN THE PSATS UNEMPLOYMENT COMPENSATION GROUP TRUST PURSUANT TO THE PENNSYLVANIA INTERGOVERNMENTAL COOPERATION LAW

- ***MOTION: Mr. Merritt moved to approve Ordinance 2015-03; Authorizing the participation of Halfmoon Township in the PSATS Unemployment Compensation Group Trust Pursuant to the Pennsylvania Intergovernmental Cooperation Law; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

19. FURTHER DISCUSSION AND POSSIBLE APPROVAL OF REVISED PERSONNEL POLICY

Ms. Steele reviewed the final changes to the personnel policy. The Board requested Ms. Steele make all the changes in final form and forward for review and approval.

20. MANAGER'S REPORTS

Ms. Steele questioned whether the Board would like to cancel the December 18th meeting. The Board agreed to cancel that meeting.

Ms. Steele commented that Ms. Yurchak would like to take a longer look at the park regulations. Staff and Ms. Yurchak will put together a presentation and bring them back at a future meeting.

Ms. Steele stated she met with two gentlemen from First National Bank to discuss a tax anticipation loan.

Ms. Steele stated she is looking into getting a Penn State intern that she may be able to get for free.

21. SUPERVISORS' REPORT

Ms. Spencer stated she attended the CCMPO meeting. She also stated that Penn-Dot's website lists all projects on the slate for next year and that Potter Township's project is slated to begin within the next five months.

Mr. Merritt questioned if Susan could inquire into Penn State's EIT being monthly payments instead of quarterly. Mr. Merritt also reminded citizens about their Port Matilda EMS memberships.

Mr. Stevenson asked if Port Matilda EMS could conduct CPR classes, he inquired into resident interest and possibly holding classes for interested citizens. Mr. Stevenson inquired into the costs of CPR classes as well as first-aid classes for all citizens wanting to attend.

Mr. Kirsten wished everyone a Happy Holiday and Happy New Year.

22. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 8:30 p.m.

- ***MOTION: Ms. Spencer moved to adjourn the meeting at 8:30 p.m.; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***