

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:02 p.m. Other Supervisors present were Barbara Spencer, Todd Kirsten, Andy Merritt and Ben Pisoni. Staff present were Susan Steele, Township Manager and Amy Smith, Township Clerk. Residents & others in attendance: Sarah Walters, Centre County Farmland Preservation, Jim Steff and Joe Viglione, Centre Region COG.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Mr. Pisoni moved to approve the meeting minutes of October 22, 2015; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.***

5. **TREASURER'S REPORT**

- ***MOTION: Mr. Kirsten moved to approve the Treasurer's Report dated November 12, 2015 for end of month September 2015; Mr. Pisoni seconded; Vote 5-0-0; Motion Carried.***

6. **BILLS LIST**

- ***MOTION: Mr. Merritt moved to approve the Bills List dated November 12, 2015; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***

7. **PRESENTATION AND DISCUSSION OF MEMORANDUM OF AGREEMENT (MOU)**

Ms. Walters stated the MOU is a boiler plate agreement, and its purpose is that it allows the County to work with Halfmoon Township to purchase permanent development easements. Mr. Kirsten questioned whether this was an annual commitment. Ms. Walters stated every January the County would need a monetary commitment.

- ***MOTION: Mr. Kirsten moved to approve the Memorandum of Agreement between Centre County and Halfmoon Township; Mr. Merritt seconded; Messrs. Stevenson, yea; Merritt, yea; Pisoni, yea; Kirsten, yea; No nays; Ms. Spencer abstained; Vote 4-0-1; Motion Carried.***

8. **SUPERVISORS COMMENTS ON CENTRE REGION COG FINAL BUDGET**

Mr. Kirsten requested for next year that comments be summarized and not made as individual comments. There were no further comments that were not already provided. Mr. Steff stated he appreciated the comments and the budget should be looked at critically as it is a lot of money. There was discussion regarding the building to store the fire safety and training equipment. Mr. Merritt stated he had concerns once the ten year lease was up with Ferguson Township for future storage. Mr. Stevenson questioned whether an advanced notice would need to be provided if either the COG or Ferguson Township wished to disband the lease. Mr. Steff stated he would have to investigate the agreement. Mr. Stevenson stated he will be meeting with Mr. Steff tomorrow for further discussions. Mr. Pisoni stated that expenses should be looked at, although Halfmoon Township citizens would not fund this project as they do not pay rental fees. Ms. Steele stated a lot of residents pay rental fees in Centre Region just not in Halfmoon Township. Mr. Stevenson stated he would defer to Mr. Pisoni as he is the representative for the Public Safety Committee. Mr. Pisoni stated he feels the homework was done, the equipment needs to be stored and that it is the best option. Mr. Steff commented that COG is looking at possibly constructing a Morton building vs. the building that was presented. Mr. Stevenson that whomever attends the General Forum shall be the representative for the Board on a vote.

- ***MOTION: Mr. Pisoni moved to approve the Centre Region COG final budget; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***

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**9. DISCUSSION OF FY 2016 BOARD MEMBERS**

Ms. Steele stated that when Ms. Del Corso becomes a Supervisor in January, she will need to be replaced on the Planning Commission. Ms. Steele questioned whether the Board had any suggestions. The Board suggested the following: Don Houtz, Dorsey Houtz, Linda Hendricks, Reed Moyer, Mike Brown & Tammy Perkins and suggested staff send out in an update to the general public.

**10. RESEARCH REGARDING LIGHTING FLAGPOLE AND PURCHASING NEW FLAG FOR MUNICIPAL PARKS**

Ms. Steele provided cost for lighting and the purchase of a larger flag. Ms. Spencer suggested contact the State Representative to see if they would be willing to purchase the flag on behalf of the Township. Mr. Merritt commented that staff should contact Congressmen Thompson to find out whether the Township could receive a flag that was flown at the Capital for a reduced rate. Ms. Steele questioned whether the board wanted her to take the funds for this project out of this year's budget or next years. Mr. Kirsten stated he believed the flag pole has pulled out of the ground and should be taken out until the concrete can be repaired.

**11. PRESENTATION BY MANAGER OF FY 2016 MOLD REMEDIATION PROJECT**

Mr. Pisoni commented that he was disappointed that the Board appears to be more concerned with the flag pole than employee health. Ms. Steele stated that the office at Brother's Pizza may be available and staff will contact the owner to find out its availability. Mr. Stevenson stated if the office is available then staff should move sooner than later. Mr. Stevenson questioned whether the building repairs could be a split contract to avoid the trigger of prevailing wage. Mr. Kirsten requested that staff have monthly mold testing done to monitor the mold levels. Mr. Pisoni questioned whether more filters would make a difference. Ms. Steele commented that the filters were already in place prior to the toxic mold readings. Ms. Steele commented staff has noticed an increase in allergies. Mr. Pisoni felt it is important to address the mold issue as quickly as possible. Mr. Kirsten requested that staff bring to the Board's attention any increased concerns and requested Ms. Steele adjust time if need be.

**12. MANAGER'S REPORT**

Ms. Steele provided a written report. Ms. Steele reported that Ms. Liggett's last day will be December 18<sup>th</sup>.

**13. SUPERVISORS' REPORT**

General Forum- There was no report provided.

Finance Committee- There was no report provided.

Executive Committee- There was no report provided.

Public Service Committee- There was no report provided.

TLU Committee- Mr. Kirsten stated the TLU Committee revised the priority list for CRPA. Mr. Kirsten commented that he is comfortable with the revised list, and it will go to the General Forum for final review.

Public Safety- There was no report provided.

Human Resources Committee- There was no report provided.

CCMPO Coordinating Committee- There was no report provided.

Upper Halfmoon Bald Eagle COG- Ms. Spencer commented that the following items will be taking place within the next two months: Free turkey dinner on November 21<sup>st</sup> at the fire hall dessert donation are being requested, the fire company will be trading out engines, children's Christmas party will be held December 13<sup>th</sup> from 2 to 4 p.m. at the fire hall. Santa will take place December 12<sup>th</sup>. Ms. Spencer requested staff send out an update the day prior to Santa run as a reminder. Ms. Spencer requested the Board attend a future COG meeting to get more information regarding cheaper flood insurance rates.

Spring Creek Water Commission- There was no report provided.

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Any Additional Supervisor Reports- Mr. Merritt reminded citizens to fill out their Port Matilda EMS membership forms.

Mr. Stevenson stated he will be meeting Mr. Steff to discuss storage arrangements for the emergency & training equipment. Mr. Stevenson commented he will not be in attendance for the November 19<sup>th</sup> meeting.

**14. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 8:55 p.m.

- ***MOTION: Ms. Spencer moved to adjourn the meeting at 8:55 p.m.; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***