

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:02 p.m. Other Supervisors present were Todd Kirsten, Ben Pisoni and Andy Merritt. Staff present were Susan Steele, Manager and D.J. Liggett, CRPA. Residents & others in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **APPROVAL OF MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the meeting minutes dated October 11<sup>th</sup>, 2012; Mr. Pisoni seconded; Vote 4-0-0; Motion Carried.***

5. **CENTRE REGION DRI PROCESS DISCUSSION**

Ms. Steele stated the Ad Hoc Committee started their review on the DRI process to start looking at recommendations to forward to the General Forum. Ms. Steele commented she is a member of this committee and the committee will meet weekly. Ms. Steele stated they started discussing different ways to change the unanimous vote to a super majority vote. Ms. Steele stated the recommendation will be that it should be a majority vote of the General Forum instead of a unit vote, which will still be consistent with the Act 537 plan requirements. Ms. Steele stated there is a difference in opinion whether the RGB (Regional Growth Boundary) and the SSA (Sewer Service Area) should be separate and commented different attorneys suggested separating them but it is still to be discussed.

Ms. Steele discussed different criteria on how the SSA could be extended. Ms. Steele stated there needs to be a way to extend the RGB by criteria in the future. Ms. Steele questioned whether the criteria should be consistent with the Regional Comprehensive Plan and should this plan be reviewed every five years?

Mr. Stevenson questioned whether there was any traction on the concept of allowing EDU budgets for each municipality. Ms. Steele stated there is some traction between Cory Miller and a couple of the managers. Ms. Steele commented that each Municipality needs to look at the future land use map if they are going to use the Comprehensive Plan as this will help the region see where sewer may be needed.

Ms. Steele stated there was discussion on using the same definitions region wide for zoning. Ms. Steele commented that Centre Region can make the Act 537 plan the way they want it per the guidelines.

Mr. Kirsten questioned that as far as the roll call vote is concerned, is the committee hoping to change this so that it still chives with the term unanimous, would that be a roll call vote? Ms. Steele stated she makes that assumption but is not sure. Ms. Steele commented that if the vote has to be unanimous then there is no need to have all 32 elected officials present at the General Forum. A representative of the Township could attend and vote on behalf of their municipality. Mr. Kirsten questioned whether a unanimous vote was required under the Act 537 Plan. Mr. Stevenson stated that Centre Region can design the implantation agreement any way they want. Ms. Steele stated that Mr. Miller recommends reviewing the plan every 5-6 years. Ms. Steele stated they are not looking to amend the Act 537 plan now.

Ms. Steele stated she forwarded the Boards comments to Mr. May and Mr. Steff and provided a copy of those comments in their packets. Mr. Stevenson stated that to Mr. Kirsten's point regarding the number of times the process should be visited, the that process should be lifted and be replaced with something simpler. Ms. Liggett explained that the DRI process was a way to look at the RGB expansion more often instead of waiting until the review of the Act 537 Plan update. Ms. Steele suggested a pre-application process.

6. **FUTURE LAND USE DISCUSSION**

Ms. Liggett provided a new map that reflects the minor changes that the Board of Supervisors requested. Ms. Liggett reviewed those changes. Ms. Liggett stated the Planning Commission discussed these changes and

recommends approval. Mr. Kirsten questioned whether the Planning Commission modified the mixed use area located near the Grays Woods area. Ms. Liggett explained they did change that area to forest and TCU.

Mr. Stevenson questioned what is being used to determine forestry boundaries. Ms. Liggett stated that is determined by the tree line. Ms. Liggett explained that she discussed at an earlier meeting a ridge overlay district that may follow the along the same forest land use but it may creep down further. Mr. Stevenson questioned whether there is slope beyond the tree line? Ms. Liggett stated there could be.

Mr. Merritt questioned whether the Planning Commission will need to begin to work on defining Ag. and tightening that language. Ms. Steele stated it would go to the Planning Commission to make recommendations. Mr. Stevenson stated he would like the citizens actively engaged in this discussion to see what type of zoning would be acceptable. Ms. Steele stated this will be a two year project and the zoning is not changing at this time.

Mr. Stevenson questioned whether this wraps into the Comprehensive Plan. Ms. Liggett stated the Future Land Use map and the Comprehensive Plan are separate. Ms. Steele stated the township will hold an informative public meeting before the public hearing.

There was discussion on looking at the western end of the township and revising the map to show all housing located in that area. Mr. Kirsten questioned what zones the township does not currently have? Ms. Liggett commented that Parks/Recreation/Conservation zone or forest is not called out in zoning.

Mr. Stevenson requested an ariel look at the township. Mr. Stevenson commented that he would like to have a full board before making a decision. Mr. Stevenson also requested that Ms. Liggett show the properties in the OSPP using diagonal lines. Ms. Liggett stated she would show that but it may not be on the Comprehensive plan.

#### **7. MANAGER'S REPORT**

Ms. Steele stated she and Ms. Smith will be taking turns manning a table from 7 a.m. to 7 p.m. during Election Day to elicit interest from residents to serve on the Township's Boards and Commissions and encourage them to sign up for the Township Update ListServ.

Ms. Steele commented the Township's unemployment rate went from 2.25% to 3.25% FY 2013. This is due to some claims from season and part time help.

Ms. Steele commented that the Goodwill Electronic Recycling day was a huge success so they would like to offer another pick up date for Saturday, January 5<sup>th</sup>, 2013 from 10 a.m. to 2 p.m. This was scheduled to coincide with the holidays. There may also be another pick up date in the spring closer the Riff Raff days.

Ms. Steele stated she drafted a lease agreement from Halfmoon Little League that Mr. Hawbaker will get back to her by the end of the year.

Ms. Steele commented she had received some complaints from residents that the Porta-potties in Autumn Meadow Park are not being maintained. Ms. Steele had staff check the porta-potties and staff felt the porta-potties were being maintained.

Ms. Steele commented that she was not employed with the township when the full-time Zoning Officer held a contract with Warriors Mark Township and was not aware of the contract to share zoning officer services but feels the current agreement should be withdrawn. Mr. Piper, the current part-time Zoning Officer, independently offers his services to other townships. The Board agreed that since Halfmoon Township is no longer involved in any reimbursements for this service the contract should be withdrawn. Ms. Steele stated Mr. Piper uses the Township email address and computer to correspond with the other townships. Ms. Steele questioned whether the Board would like keep Mr. Piper as a part time employee or change to an independent contractor. Ms. Steele stated she felt the Township was non-compliant having an employee also and an independent contractor. Ms. Steele is working with Mr. Piper to compose a contract for SEO services. Mr. Stevenson stated there are no agreements now so if it is not broke, don't fix it. Mr. Stevenson stated that part-time employees and full time employees should disclose if they have a part time position elsewhere and where it is in-case of any conflict of interest.

Ms. Steele stated the piano keys have been painted on SR 550 for the crosswalk and the sandwich board signs have been placed at the side of the road. The Board agreed they would like the signs in the middle of the road.

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Secretary

Mr. Pisoni stated he would like to have the speeds monitored again now that the crosswalks and signs are in place. The Board agreed that the signs should not be placed along SR 550 in the winter and should be placed in the Spring, Summer and Fall.

Ms. Steele reminded the Board that there were two new chainsaws stolen from the Maintenance Building and the State Police have been notified. Ms. Steele stated there was a resident that owns property near the Maintenance Building that had some vandalism and theft also and reported it but also stated he felt he knew the identities of those individuals. Ms. Steele stated the Public Works Department added a locking system.

Ms. Steele discussed the cable consortium meeting and discussed the ten free live drops offered by Comcast. Currently, eight of the ten are being used but the State College School District and Harris Township is requesting the use of those drops.

**8. SUPERVISOR'S REPORTS**

Mr. Kirsten stated small game hunting has opened recently and turkey hunting will begin shortly and wanted to wish the hunters a bountiful and safe hunting season. Mr. Kirsten also wanted to remind hunters of the safety zones. The safety zones are 150 yards for firearms and 50 yards for archery.

Mr. Merritt wanted to thank the Planning Commission for the informative meeting he attended. Mr. Merritt encouraged residents to watch the presentation provided by Todd Giddings at the General Forum meeting. Mr. Merritt also encouraged residents to vote and reminded them that no I.D. is required.

**9. ADJOURNMENT**

There being no further regular business before the board, the meeting was adjourned at 8:03 p.m.

- ***MOTION: Mr. Kirsten moved to adjourn the meeting at 8:03 p.m.; Mr. Pisoni seconded; Vote 4-0-0; Motion Carried.***