

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:02 p.m. Other Supervisors present were Barbara Spencer, Andy Merritt, and Todd Kirsten. Supervisor Ben Pisoni and Township Clerk Amy Smith: Absent. Staff present were Susan Steele, Township Manager, Trish Meeks, CCMPO Transportation Planner and Scott Brown, Roadmaster. Residents & others in attendance: Joan Potter, cyclist.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

4. **CITIZEN COMMENTS**

There were no citizen comments.

5. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the meeting minutes of October 8, 2015. Ms. Spencer seconded. Mr. Stevenson mentioned that Mr. Kirsten had stated there was a correction needed of the minutes changing PML to PSATS as to length of membership. Ms. Steele stated it would be changed but added that the staff checked this regarding both PML and PSATS which results would be discussed during that part of the agenda. Minutes approved as revised: 4 ayes, 0 nays. Motion carried.***

6. **CENTER REGION BIKE PLAN**

Ms. Meeks presented the draft Centre Region Bike Plan. She also presented the Halfmoon Planning Commission's recommendations which were:

Endorsed the State Route 550 corridor as a high priority regional corridor on the Centre Region Bike Plan Map. A bicycle registration program to help offset the cost of bicycle facilities.

The program could be implemented at the state or local level to register bicycles, with a portion of registration fees used to assist in funding future bicycle facilities, such as trails.

The Plan included discussion of a local bike share or bike rental program, particularly for the urbanized areas of the Centre Region using Pittsburgh as a model for study.

Identified the highest priorities as being: State Route 550, Sawmill Road to Grays Woods Path to Grays Woods Boulevard, and the Bellefonte Central Railroad Right-of-Way (Item D), as their highest priorities.

Mr. Kirsten stated he agreed with the Planning Commission's priorities. Ms. Spencer stated she would like added a path outside or between private properties and game lands.

Mr. Stevenson stated he would like instead of the Planning Commission's recommendation that a bicycle registration program to help offset the cost of bicycle facilities be implemented, a study of implementing such a program be done. Mr. Stevenson also added he would like to see a corridor between Sawmill Road and Trotter Farms. Ms. Meeks stated there is already such a corridor on the official map as depicted with dotted lines. Mr. Kirsten asked if a majority of the dotted lines were shared roadways. Ms. Meek confirmed this is correct.

Mr. Kirsten thinks this is the map which should be approved within the Regional Park Plan. Mr. Stevenson agreed.

- ***MOTION: Ms. Spencer moved to approve the Planning Commission's recommendations as amended by the supervisors. Mr. Kirsten seconded. 4 ayes, no nays. Motion carried.***

7. **2016 CRPA REGIONAL PRIORITIES**

The Supervisors discussed the 2016 CRPA Regional Priorities as presented by Todd Kirsten, COG TLU Committee and Sam Evans, CRPC. They are per Mr. Evans' email in priority order:

1. review and potential changes to the administration of the regional growth boundary and sewer service area process
2. utilizing multi-municipal agreements to share land uses
3. regional student housing market analysis
4. develop a nutrient credit system for the Centre Region

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5. develop an inventory of vacant non-residential buildings and undeveloped properties for the Centre Region
6. comprehensive update to the regional development capacity report (redcap)
7. improve the sustainability of agriculture
8. redevelopment of older neighborhoods that are in transition / redevelopment of commercial properties
9. create an affordable housing clearinghouse
10. cost of development
11. incorporate and implement the regional bicycle plan
12. promote alternative energy options within the Centre Region
13. pocket neighborhoods model ordinance
14. continue implementation of the comprehensive plan

Mr. Kirsten stated he would probably bump down no. 3 regarding regional housing marketing analysis.

Mr. Stevenson stated he would not want the CRPA to create new documentation but to lean on the work already conducted by the CBICC and County and then use it to center on Centre Region. Ms. Steele followed up by stating she believes the State College Borough has done some trending as it relates to number 3, CBICC numbers 5 and 6, PSU number 10, and County number 9.

Mr. Kirsten stated the COG TLU Committee is looking for Halfmoon's top 4 priorities. He believes those should be number 1, 2, 4 and 10. Mr. Stevenson agreed.

Since this was a discussion topic only in order Mr. Kirsten could take accurate information to the COG TLU Committee, no motion was made or approved.

**8. FOLLOW-UP TO MR. STEVENSON'S QUESTION OF 10/8/15 MEETING REGARDING SAFETY GLASSES AND OTHER ROAD ISSUES**

Ms. Steele presented to the supervisors the two invoices for safety glasses purchased in FY 2015 for the road crew. Mr. Stevenson asked the Roadmaster if a minimum quantity of 24 needed to be ordered. Mr. Brown stated that was so but that he ordered enough in FY 2015 to get him through FY 2016. He added that once they get scratched they must be thrown away but asked if the supervisors wanted anything changed. Mr. Stevenson stated he agreed Mr. Brown was handling the ordering appropriately.

Ms. Steele stated the township received notification the Township could place no jake brake signs as requested by the supervisors from the blinking link near the church to Ira Lane going West and East. Mr. Brown stated the cost of these signs were between \$400 and \$500 total. Mr. Brown also stated the Township had to purchase the signs but the state had to come out to approve their placement. Ms. Steele inquired if the supervisors wished to purchase the signs in FY 2015 or wait until FY 2016. The supervisors stated they wished them acquired in FY 2015.

Mr. Brown reported on Ms. Spencer's request to check the drainage problems she has heard about along SR 550, most particularly in the area across from Brothers Pizza and around the Equestrian Center next to her farm. Mr. Brown stated he has spoken to the Bellefonte maintenance section who will come out and check drainage on both sides of SR 550 the next time it rains.

**9. DISCUSSION REGARDING FY 2016 PROGRAM BUDGET AS EMAILED TO SUPERVISORS ON 10/12/15 PRIOR TO PUBLICATION ON 10/26/15**

Ms. Steele asked if for any comments, revisions or questions as to the FY 2016 the Program Budget she emailed the supervisors on 10/12/15. She stated she just wanted to make sure everything was as the supervisors' wished prior to its publication on Monday, October 26, 2015. Mr. Stevenson asked if the changes the supervisors asked for at their 10/8/15 meeting: \$1,000 to the CBICC and \$5,000 for mold remediation out of the operating reserve, and \$25,000 out of the building reserve were added. Ms. Steele stated they were added to the line item budget and therefore incorporated in the Program Budget which is the only budget that will be published. The supervisors stated they had no further revisions and to go ahead and publish the program budget at approved at their 10/8/15 meeting.

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**10. FURTHER DISCUSSION OF JOINING THE PENNSYLVANIA MUNICIPAL LEAGUE (PML) IN FY 2016**

Ms. Steele stated she conducted research on questions the supervisors presented at their October 8, 2015 meeting with the following answers:

1. Can the Township be a member of the PML for a year and then drop out at no cost (initial year membership fee waived)? Answer: Yes
2. Does terminating the Township's PSATS membership affects its CCATO membership? Answer: No.
3. What amount of notice is needed to terminate the PSATS membership: Answer: None, non-payment of dues signifies no membership.
4. How does leaving PSATS affect the PSATS programs the Township is presently in (Pension, 457, Short Term Disability, Life, and CDL)? Answer: The Township can continue to be in the Pension, 457, Short Term Disability and Life Plans administered by PSATS with or without being members as these benefits are open to all Second Class Townships. The CDL random drug testing required by the state and administered through PSATS to its members is only available to its members. As a consequence, Ms. Smith checked with both State College and Bellefonte Boroughs to see who conducts their annual CDL random drug testing. They stated the do it themselves, with the state doing the random selection, sending the paperwork, with the selected employees going to Mount Nittany to have them administered. Ms. Steele stated this is the same procedure presently being used but PSATS acts as the middleman between the state and Township. If the Township does it how the boroughs do, it will save the Township around \$10.00.

Mr. Merritt commented that the PML membership was cheaper than the PSATS.

Ms. Steele recommended the Township stay in PSATS for FY 2016 and join PML in FY 2016 as there would be no additional cost to the Township which would allow the supervisors to choose which membership(s) they wish to retain in FY 2017.

The supervisors agreed with Ms. Steele's recommendation, stating they wished to join the PML and PSATS for FY 2016, giving them the opportunity to attend both at no additional cost to the Township.

**11. MANAGER REPORT**

**NEW LOCAL PLANNER:** Jim May, CRPA Agency Director, began advertising for this position on or about 10/15/15 with resumes due by 11/6/15.

**NEW TOWNSHIP SOLICITOR:** Amy Smith and I met with the Township's new solicitor effective 1/1/16, Jeff Stover on Monday, 10/19/15, to discuss the matters the supervisors wish to work on in 2016 as well as matters the staff believe will become of issue:

1. Rezoning of entire Township
2. Revise Fire Regulations
3. Revise 10% subdivision exception in Open Space Code
4. Official Map
5. Two possible zoning change requests
6. Review present Open Space Lease, Memorandum and Addendum against present Open Space Code to insure all elements are consistent in both, when necessary
7. Appeal process for Code Enforcement Decisions

Mr. Stover will be attending the 11/19/15 supervisors' meeting. The reason being 1) the supervisors can meet him 2) he can see how the supervisors' conduct meetings 3) the PC will be presenting their zoning recommendations to the supervisors as to the PCD, R-1, R-2, and A-R Districts 4) the 2016 budget hearing is scheduled.

**TAX COLLECTOR CONFERENCE:** Attended the annual Tax Collector Conference last weekend to maintain my Certified Tax Collector status which is now required for all tax collectors.

**W/C AUDIT:** Is scheduled as soon as we have gathered all W/C certificates from subcontractors.

**LIQUID FUELS AUDIT:** Is tentatively scheduled to be conducted by the Auditor General around 11/17/15.

**PLANNING COMMISSION:** The Planning Commission will be giving the supervisors' their recommendations as to the PCD, R-1, R-2 and A-R Districts at the BOS 11/19/15 meeting.

**CBICC LUNCHEON TO DISCUSS NEW OT WHITE COLLAR LAWS:** Amy and I will be attending this luncheon on 10/29/15.

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**MEETING WITH PSU TO DISCUSS MARKETING OF PARKS PLAN AND TOWNSHIP REZONING:** Scheduled at PSU on 11/2/15.

**VACATION DAYS:** I will be off work November 2, 3, 4, 5 and 6 (EXCEPT FOR MEETINGS ALREADY SCHEDULED AND BEN'S NIGHT OUT)

**BEN'S NIGHT OUT:** Reminder: Ben's Night out at Barrel 21 is scheduled for 11/6/15 at 6:30 p.m. Meals are to be paid by all attendees, except Ben's and Shelly's, which everyone present will split.

## 12. SUPERVISORS REPORT

- a. COG General Forum – No report provided.
- b. COG Executive Committee – Mr. Kirsten attended on behalf of Mr. Stevenson. Mr. Kirsten stated the items which would on the General Forum agenda were discussed. Including but not limited to: COG's Travel Policy and the emergency management agreement between COG and PSU.
- c. COG Public Safety – No report provided.
- d. COG Public Services and Environmental Committee – No report provided.
- e. COG HR Committee – No report provided.
- f. COG Finance Committee – Mr. Kirsten stated he gave his report at the 10/8/15 supervisor meeting.
- g. COG TLU Committee – Mr. Kirsten stated he gave his report at the 10/8/15 supervisors meeting.
- h. CCMPO Coordinating Committee – No report given.
- i. Spring Creek Watershed Commission – Mr. Stevenson stated a presentation of nutrient exchanges was given. He also stated that most work in this regard is being down in wastewater. Also stated the Commission is looking for a recording secretary to take notes at meetings and asked Ms. Steele to provide the names and numbers of individuals within the Township doing same for Township meetings. Ms. Steele stated she would provide.
- j. Upper Bald Eagle COG – Ms. Spencer stated the fire company's gun raffle was this weekend.
- k. Other meetings/committee/comments: Mr. Stevenson presented Ms. Steele with the changes to the Memorandum of Agreement provided by the County to be forwarded to them prior to the next meeting. He also commented for the public that all discussions about the municipal building have been telecast by CNET, on Township agendas and in the minutes.

## 13. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 9:02 p.m.

- **MOTION: Mr. Kirsten moved to adjourn the meeting at 9:02 p.m.; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.**

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