

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Barbara Spencer, Todd Kirsten and Ben Pisoni. Staff present were Susan Steele, Township Manager and Amy Smith, Township Clerk. Residents & others in attendance: Chris Goedtel.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Ms. Spencer moved to approve the meeting minutes of September 24th, 2015; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

5. **TREASURER'S REPORT**

- ***MOTION: Mr. Kirsten moved to approve the Treasurer's Report dated October 8th, 2015 for end of month August 2015; Mr. Pisoni seconded; Vote 4-0-0; Motion Carried.***

6. **BILLS LIST**

Mr. Godtel questioned how many bills have not been paid to date that were budgeted for FY 2015.

- ***MOTION: Mr. Kirsten moved to approve the Bills List dated October 8th, 2015; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

7. **PRESENTATION OF GOOD CITIZEN AWARD**

Mr. Stevenson stated the Board instituted a good citizen award and have thanked organizations and individuals at past meetings. Mr. Merritt suggested providing Mr. Goedtel with a good citizen award due to his attendance at budget meetings. Mr. Stevenson stated the Board appreciates that Mr. Goedtel has spent numerable hours attending budget meetings and although the Board does not always agree with Mr. Goedtel they appreciate his participation. Mr. Goedtel thanked the Board.

8. **UPDATE ON MUNICIPAL BUILDING MOLD REMEDIATION PROJECT**

Ms. Steele stated the Board wanted to complete the remediation this quarter without fixing the walls and possible flooring but that will not be possible. Staff would freeze because we could not adequately heat the office and the pipes would freeze. Staff recommends waiting to complete the remediation when we are able to fix the office immediately. Ms. Steele provided the estimates to move the office furniture and equipment back and forth from the office to the meeting room. Mr. Piper provided a written quote to do the repairs as well as installing a French drain around the building to prevent water from infiltrating into the bottom of the walls in the meeting room which would be around \$25,000. Ms. Steele stated staff looked into renting a trailer that would cost around \$22,000 to bring in and around \$1,100 a month to rent which does not include hooking into the septic, etc. Ms. Steele stated staff also looked into renting the old vet clinic but is not able to do that due to zoning and septic issues. Ms. Steele stated she budgeted \$30,000 for the remediation and re-build of office that includes fixing the drainage. Mr. Stevenson suggested moving the office and staff to the meeting room and work there and move the meetings somewhere else and close the building for any other rentals as of March 1 until completed.

Mr. Pisoni stated he had concerns for the safety of the staff and would like to an expert to state the PPM level is and if it is okay for staff to work in the office for the next 5 months. Ms. Steele commented that Mr. Schneider stated the black mold would multiply and get worse. Mr. Stevenson suggested that if the level of contamination is high than we move staff out sooner. Mr. Stevenson stated staff could work from home during the remediation. Ms. Spencer commented that if the meeting room was safe why not work in the meeting room and get a pod if all the furniture does not fit. Mr. Kirsten stated he was in agreement to wait until March or April to do the remediation and re-build contingent that Penco states it is okay. Mr. Pisoni questioned why staff could not be moved now until the restoration can be completed. Ms. Steele stated she does not have a problem working out of the meeting

room. Mr. Stevenson stated it may be closing the meeting room sooner than need be and would like to get more information and go from there. Mr. Kirsten commented that all Board members are concerned for staff safety and would like to see a report from Penco. Ms. Steele stated she would get a letter from Penco. Mr. Stevenson stated he would like to see the current parts per million and see how fast it is growing. Mr. Kirsten suggested getting tested each month. Mr. Stevenson requested staff look into what Penco recommends for testing and the costs.

9. FURTHER DISCUSSION ON JOINING PENNSYLVANIA MUNICIPAL LEAGUE VS PSATS FY 2016

Ms. Steele provided a comparison chart for each organization. Ms. Spencer questioned whether insurances are offered to the Board of Supervisors. Ms. Steele stated the Township does not use dental, medical or vision through PSATS. Mr. Kirsten stated he had heard that PSATS was going to get into workman's compensation and would like staff to look into this. Ms. Steele commented that the Township has workman's compensation through the insurance carrier. Mr. Stevenson stated Mr. Brown had some concerns but this does not concern him any longer since the training is offered through DCED or other state entity. There was discussion on whether PML supported the bill to require State Police funding from municipalities. Ms. Steele stated PML is not actively opposing the State bill. Mr. Kirsten commented that the Board may be kicking into and organization that does not support 2nd Class Townships like PSATS. Ms. Spencer stated she would like to give PML a try and it would add nice networking and opportunities that are different. Ms. Spencer commented she is ready for a change. Ms. Steele stated Patton Township, Ferguson Township and the State College Borough all went with PML because they are more suburban than rural and PML is more pertinent than PSATS. Mr. Kirsten stated that lobbying is one thing but he has contacted PSATS and has received good information. Mr. Stevenson requested staff send Mr. Merritt a copy of the comparison chart and ask him to review and put it back on the agenda for the next meeting. Ms. Spencer stated she thinks it is a good idea to see and comparison shop. Ms. Spencer commented that it is nice to have the State Representatives at the PSATS conference. Mr. Kirsten requested staff to verify the length we have to commit and if only a year try both. Ms. Steele will look into that. Mr. Stevenson questioned how much notice would have to be required to get out of PSATS. Ms. Spencer questioned how it would affect CCATO for the Township. Staff did not feel this would have any affect but would verify.

10. MANAGER'S REPORT

Ms. Steele stated the Board had not budgeted any monies to the CBICC and questioned whether they would like to do so now. Mr. Stevenson stated the CBICC has benefits to Centre County and feels it is an important organization. The Board agreed to budget \$1000.00 to CBICC.

Ms. Steele discussed the remediation and repair budget. Mr. Stevenson stated the remediation should come out of the operating reserve and the reconstruction repair should be taken out of the capital building reserve.

Ms. Steele has not heard back from PennDot on the jake brake study.

11. SUPERVISORS' REPORT

Public Safety – Mr. Pisoni stated Ms. Meek provided a presentation on bike safety and had been asked to attend the next meeting to share with the Board on October 22nd. The Board discussed the storage shed for the fire safety trailers.

Park & Recreation Board – Mr. Kirsten stated movie night went smoothly but the Park Board expected more of an attendance. Mr. Kirsten commented that about 30-40 attended. Mr. Kirsten stated the Park & Recreation Board will discuss whether to move movie night to summer or look at fall dates without a football game for next year.

Finance Committee – Mr. Kirsten stated the Finance Committee finished the budget workshops and has sent it to the General Forum. Comments should be received no later than November 12th on the detailed budget.

Spring Creek Watershed Committee – Mr. Stevenson stated he missed this meeting but there has been a lot of support given to the watershed atlas group who is mapping the resources and protections of the watershed.

Upper Bald Eagle Halfmoon COG – Ms. Spencer stated this meeting was canceled. Mr. Stevenson questioned when the UBEH COG was hosting a General Forum.

Centre County Association of Township Officials – Ms. Spencer stated she is the new Chair. Ms. Spencer commented that Ms. Sarah Walters attended the meeting and talked about the preservation program. Ms. Spencer stated she is proud that Halfmoon Township knew about the program when so many others had not.

12. **ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 8:21 p.m.

- ***MOTION: Ms. Spencer moved to adjourn the meeting at 8:21 p.m.; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

Secretary