

1. **CALL TO ORDER**

Vice-Chair Todd Kirsten called the meeting to order at 7:00 p.m. Other Supervisors present were Danelle Del Corso, Andy Merritt and Barb Spencer. Staff present were Susan Steele, Township Manager and Amy Smith Township Clerk. Residents & others in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Ms. Del Corso moved to approve the regular minutes for September 8<sup>th</sup>, 2016; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***
- ***MOTION: Ms. Del Corso moved to approve the joint Board of Supervisors and Planning Commission minutes for September 8<sup>th</sup>, 2016; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

5. **TOWNSHIP BUSINESS**

**A. Mold remediation of Municipal Building meeting room, entryway and public bathrooms**

Ms. Steele stated at the August 11<sup>th</sup>, 2016 meeting the Board of Supervisors directed her to check with the Centre County Board of Elections to see if they would use the building if the mold was not remediated prior to the election. Ms. Steele commented that Ms. McKinley stated they would still use the building.

The Board also requested Ms. Steele proceed with Peneco on the mold remediation of the meeting room, entryway and public bathrooms inside the Municipal Building if it could be concluded by the end of September, 2016. Ms. Steele stated Peneco could be completed by the end of September and is scheduled to start the week of September 26<sup>th</sup>, 2016. Peneco has included in their proposal to take pictures of the materials removed, have it tested with a summary report provided after, as well as testing of both the office area (already remediated) and the meeting room, bathrooms and entryway prior to the remediation.

Ms. Steele stated she signed and transmitted the proposal in the total amount of \$3,414.00 on September 20, 2016.

**B. Rebuild of remediated meeting room, bathrooms and entryway of Municipal Building**

Ms. Steele stated that per Walt Schneider at the August 11<sup>th</sup> meeting, the Municipal Building cannot be used until it has been fully rebuilt. Since the Municipal Building is needed for the General Election on November 7, 8 and 9, 2016 the rebuild of the meeting room, entryway and bathrooms must be concluded as well as fixtures must be replaced and water turned back on by November 4, 2016. Ms. Steele commented that in order to successfully meet this deadline, the contractor stated he must begin the rebuild the week of October 3<sup>rd</sup>, 2016. This will mean that the contractor will not be able to review the remediated area to ascertain for certain the extent of the work needed prior to commencing work. Since the work has to begin prior to the next Board of Supervisors meeting on October 13<sup>th</sup>, Ms. Steele would like the Board to approve the estimated cost for rebuild of \$8,880.00 along with an additional \$3,120.00 if there needs to be permitting, further demolition, insulation, structural changes, ADA modifications, flooring or trim of baseboards or door and window casings.

The bid included hanging drywall, finish, tape and sand the meeting room, entryway and bathrooms for \$5,750.00; prime and paint (two coats) for \$2,500.00 and installing casing around both sides of doors at \$90.00 each (seven needed) for \$630.00 totaling \$8,880.00.

Ms. Steele stated the Supervisors approved expending no more than \$30,000 FY 2016 for remediation and rebuild of the present municipal building and moving and rental costs for temporary offices located next to

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Brothers Pizza. Including the rough estimate of rebuilding the meeting room, bathrooms and entryway the Township will have expended \$19,997.42 of these budgeted costs. This will leave \$9,252.58 still available.

Ms. Steele stated she is recommending the Board approve the Manager expending no more than \$12,000 (allows for another \$3,120.00 if insulation, permitting, or demolition is needed) towards the rebuilding of the meeting room, bathrooms, and entryway of the municipal building with work completed by 10/31/2016.

**MOTION: Mr. Merritt moved to approve the Manager expending no more than \$12,000 (allows for another \$3,120 if insulation, permitting, or demolition is needed) towards the rebuilding of the meeting room, bathrooms, and entryway of the Municipal Building with work being completed by 10/31/2016; Ms. Del Corso seconded; Mr. Merritt thanked Ms. Steele for putting this together to be completed by Election Day; Ms. Spencer stated she feels it is a waste of money; Mr. Merritt stated he had the same thought but it will make the building useable again to the public and it will be better; Mr. Kirsten stated it needed to be done; Vote 4-0-0; Motion Carried**

6. **TROOPER JENKINS – PHILIPSBURG STATE POLICE REPORT**

Trooper Jenkins stated there had been a crash at Municipal Lane Park last week and they knew who the perpetrator was and would be making an arrest. Trooper Jenkins stated the suspect crashed through the fence, hit a sign and drove through the grass. Trooper Jenkins commented he wanted to make the Township aware of this and he had nothing else to report.

Ms. Steele requested they have police presence on Marengo Road due to motorcycles speeding.

7. **MANAGER REPORT**

Ms. Steele reminded the Board of the retreat on September 24<sup>th</sup> at the Centre Region COG offices at 9:00 a.m. and to complete the homework the facilitator provided.

Ms. Steele also reminded the Board there will be a Manager review and staff salary recommendations on October 10<sup>th</sup> at 6:30 p.m. and they need to have their support letters completed for the parks grant.

Ms. Steele commented the Township's employer unemployment contribution is reduced in FY 2017 to 1% for the first \$9,720.00 of wages from its FY 2016 rate of 2.25%

Ms. Steele stated the parks programming kick off celebration will be conducted by Penn State students. They will be collecting citizen input for parks programming as part of the Way's Fall Festival on October 15<sup>th</sup>, 2016 from 9-4 p.m. They will have a table set up with links to the survey. Ms. Steele stated she thought it would be nice to have an easel with the Autumn Meadow Park Plan there as well. Ms. Steele commented that two Supervisors should attend with the students to help address questions. Ms. Del Corso volunteered to attend.

Ms. Steele stated there will be a vacant Planning Commission member being FY 2017 that needs to be filled. Ms. Steele commented at their last meeting they passed by-laws which included adding three alternate members to the Planning Commission. The alternates would attend all meeting but not vote unless there was an absent member.

Ms. Steele stated she had the Township Solicitor review the Township's present fire regulations to ascertain the liability to the Township in protecting Township residents in the case of a fire due to questions from the Planning Commission, Board of Supervisors and staff. Ms. Steele commented she received comments back from the Solicitor and based on the fact that there are legal issues would like the Board to make a motion stating that the Township Solicitor, Local Planner and Zoning Officer (who have more expertise) review the fire regulations before bringing them back to the Planning Commission and Board of Supervisors for comment. Ms. Steele stated she would like the Mr. Stover, Ms. Ehly and Mr. Soder to prepare a red line document for the Planning Commission and Board of Supervisors instead of just sending it to the Planning Commission to make changes.

- **MOTION: Ms. Del Corso moved to have the Township Solicitor, Local Planner and Zoning Officer prepare a red lined version of revisions with comments for both the Board of Supervisors and Planning Commission to review; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.**

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**8. SUPERVISORS' REPORT**

General Forum – Mr. Kirsten stated there was discussion to keep this agenda light in order for the Elected Officials and staff to get home for the debate.

Finance Committee – Mr. Kirsten stated C-NET will record the budget meetings for the Finance Committee and see if there was any interest and weight the benefits. Mr. Kirsten stated they reviewed the 2015 audit for COG and it was good. Mr. Kirsten stated the COG contribution for the library is up but will discuss that at the Township budget meetings.

TLU Committee – Mr. Kirsten stated there was a presentation on adaptive traffic control systems that will be beneficial to citizens that use Atherton Street.

Public Safety – Ms. Del Corso stated Alpha Fire Company received a significant grant for their recruiting efforts and will be using that money to continue recruiting. Mr. Kirsten stated this could be a resource the Port Matilda Fire Company.

Public Services Committee – Ms. Spencer stated they are trying to convince the Power Companies to put up LED lighting in the street lights and want to consider a cost analysis so this may be coming to the Mangers.

Upper Bald Eagle Halfmoon COG – Ms. Spencer stated since the Port Matilda Fire Company hired a grant writer there will be grants coming in and they discussed new things that were needed. Ms. Spencer stated there will be a workshop on legal aspects on November 9<sup>th</sup> at 2:30 p.m. at the Port Matilda Fire house on the legalities of swimming pools, etc. Ms. Spencer stated the Port Matilda Fire Company is in need of door prizes for the October 29<sup>th</sup> raffle. Ms. Spencer commented the Board should expect to see a slight increase in the budget for the Port Matilda Fire Company.

Spring Creek Watershed Commission – Ms. Del Corso stated she attended in place of Mr. Stevenson. There was a presentation on the state of energy in Pennsylvania. The presentation consisted of climate control affects, concerns of global warming, dryer concerns and good ground water reserves. Ms. Del Corso stated Mr. Giddings feels the region is in good shape for the future.

Additional Supervisor Reports - Mr. Kirsten commented the recycling bins on Ira Lane looked very clean and thanked the Road crew.

**9. SUPERVISORS' AND CITIZENS ISSUES SUPERVISORS WISH TO BE ADDRESSED BY MANAGER (NEW ITEM)**

Ms. Steele stated Mr. Stevenson requested this agenda item to give the Supervisors' a chance to provide the Manager with any oral reports with concerns for staff to handle.

Ms. Spencer stated she received a complaint from a citizen for the Supervisors to either fish or cut bait with the Municipal Building. Ms. Steele stated this will be discussed at the retreat.

Ms. Steele stated the wood is almost gone from Municipal Lane Park and there are still wood chips available. Ms. Steele commented the playground equipment is compliant.

**10. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 7:38 p.m.

- ***MOTION: Ms. Spencer moved to adjourn the meeting at 7:38 p.m.; Ms. Del Corso seconded; Vote 3-0-0; Motion Carried.***

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