

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Andy Merritt, Todd Kirsten, Ben Pisoni and Barbara Spencer (arrived at 7:15 p.m.). Staff present were Susan Steele, Township Manager; Amy Smith, Township Clerk; Scott Brown, Township Roadmaster and D.J. Liggett, CRPA. Residents & others in attendance: Fred Henry, Henry's Survey and Gay Fisher.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited. The Board of Supervisors and others in attendance observed a moment of silence for the victims of 9/11.

3. **CITIZEN COMMENTS**

There were not citizen comments.

4. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the meeting minutes of August 28th, 2014; Mr. Pisoni seconded; Vote 4-0-0; Motion Carried.***

5. **BILLS LIST**

- ***MOTION: Mr. Kirsten moved to approve the Bills List dated September 11th, 2014; Mr. Pisoni seconded; Vote 4-0-0; Motion Carried.***

6. **TREASURER'S REPORT**

- ***MOTION: Mr. Merritt moved to approve the Treasurer's Report September 11th, 2014 for the month of July 2014; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

7. **APPROVAL OF GAY FISHER WAIVER REQUEST & SUBDIVISION**

Ms. Liggett provided a power point presentation regarding this request and subdivision. Ms. Liggett commented this property is currently 27.55 acres located along Houtz Lane, just south of the intersection with Darrich Court. There is currently an existing house on 1.64 acres of the lot, owned through a lease agreement by Gay Fisher. The 1.64 house lot was never formally subdivided from the 27.55 acre parent tract. The 27.55 acre parent tract is in foreclosure and Ms. Fisher wishes to subdivide 1.64 acres from the parent tract. The property is zoned R-1 and the subdivision will result in two lots; Lot 3-R1 = 25.91 acres and Lot 3-R2 = 1.64 acres.

Lot 3-R-1 would be 25.91 acres with no existing structures, soils testing done for primary and back up locations identified for future on-lot septic system, isolation distances identified for separation of on-lot facilities from wetland area and stream on-site, water to be provided by Upper Halfmoon Water Company and access provided via a shared driveway.

Lot 3 R-2 would be for 1.64 acres with an existing house owned by Gay Fisher, sewage planning verified the existing on-lot system and soils testing was done to identify a secondary location for a backup on-lot septic system, isolation distances identified for separation of on-lot facilities from wetland areas, water provided by Upper Halfmoon Water Company and access provided via a shared driveway.

Ms. Liggett stated the waiver is being requested due to subdivision requirement that allows no more than sixteen lots or residences served on a single access street. Houtz Lane already serves more than sixteen lots. The Fisher house on Lot 3-R2 is pre-existing and built before the sixteen lot requirement in 1999. Lot 3-R1 has no existing structure and the Planning Commission recommends that no further subdivision of Lot 3-R1 be permitted. The Planning Commission recommends approval of the waiver with the condition that the Solicitor concurs and a note be added to the plan stating, "the remaining 25.91 acres of Lot 3-R1 may not be further subdivided without construction of a road to provide a second means of access to a public road north of Darrich Court." The note has been added so the Board of Supervisors shall take action on this request.

Secretary

The Planning Commission recommends approval conditional on the component 2 planning module being approved by DEP, waiver request be addressed by Board of Supervisors, shared driveway and maintenance agreement between BARCO, Gay Fisher and Matt Barr be signed by all three parties and recorded and signature be added to plan. Ms. Liggett stated the Component 2 Planning Module has been approved by DEP, waiver requests is approved by BOS and the Solicitor has approved the driveway and maintenance agreement to be recorded with plan. There was some concern over the number of lots and houses allowable on Lot 3-R1 – 25.91 acre lot. Ms. Liggett stated that by right they could put one house on the 25.91 acre lot but if anymore were built it would involve the construction of a new access.

- **MOTION: Mr. Kirsten moved to approve the Gay Fisher waiver request and subdivision plan with Planning Commission and staff recommendations; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.**

8. MOTION TO APPROVE LETTER OF INTENT ON POSSIBLE PUBLIC/PRIVATE PARTNERSHIP

Mr. Stevenson reviewed his comments with the Board. Mr. Kirsten revised a portion of the first paragraph. Ms. Spencer stated she would like to proceed but would like to be part of the task force. Ms. Steele stated Mr. Zilla and Ms. Liggett could discuss with the Board their concerns on the impact of Sawmill Road. The Board requested Ms. Steele take out any mention of the any impact on Sawmill Road and traffic study. Ms. Steele stated she would take out the traffic study language and get information from Mr. Zilla and Ms. Liggett. Mr. Stevenson requested Ms. Steele update the letter and send it out to the Board and once Ms. Steele has had three approvals go ahead and send out letter. Mr. Pisoni stated he would rather not use Sawmill Road and would like to have some research completed. Mr. Stevenson stated safety uses and devices would need to be in place.

9. MOTION TO APPROVE RESOLUTION 2014-08, AMENDING AND RESTATING DECLARATION AND AGREEMENT OF TRUST FOR PENSION

Ms. Smith explained that she spoke to PSATS who stated that the trust will remain one trust and there will be an increase from 3 members to 5 members. Any future amendments will be made by the Trustees instead of going to each participating municipality to adopt by Resolution. There will be no changes in the benefits and the contracts will remain the same.

- **MOTION: Mr. Kirsten moved to approve Resolution 2014-08, amending and restating declaration and agreement of trust for pension; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.**

10. MOTION TO APPROVE RESOLUTION 2014-09, AMENDING THE TRUST AGREEMENT FOR HEALTH/LIFE DISABILITY

Ms. Smith explained that she spoke to PSATS who stated right now there are 3 different trusts and this Resolution will collapse them into 1 trust. There will be no changes in the coverage and it will allow for the trust to extend beyond 2nd Class Townships. This should bring better rates.

- **MOTION: Mr. Kirsten moved to approve Resolution 2014-09, amending the trust agreement for Health/Life and Disability; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.**

11. MANAGER'S REPORT

Ms. Steele reviewed her report. Ms. Steele stated there would be no increase to the Port Matilda Fire Company budget requests per Mr. Kibe who was not able to be present. Mr. Stevenson stated he would like to hear the justification as to why they are not requesting an increase. Mr. Kirsten questioned if the FCC has been removed from the contract and if not, remove it.

Ms. Steele stated she had received a request to make Houtz Lane and two way street again. Due to the porch being removed there is better site distance. The Board asked staff to look into this request and make the change if possible. Ms. Steele stated she had Mr. Franson looking into this request.

12. SUPERVISORS' REPORT

Ms. Spencer stated Workman's Comp payments are due to the Borough for September payment.

Secretary

13. **ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 7:57 p.m.

- ***MOTION: Mr. Stevenson moved to adjourn the meeting at 7:57 p.m.; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.***

Secretary