

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Andy Merritt and Danelle Del Corso. Staff present were Susan Steele Township Manager, Amy Smith Township Clerk, Don Franson Township Engineer and Erica Ehly CRPA; Residents & others in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Mr. Merritt moved to approve the meeting minutes of July 14th, 2016; Ms. Del Corso seconded; Vote 3-0-0; Motion Carried.***

5. **APPROVAL TO REVISE FY 2016 CAPITAL ROAD PROJECTS TO DELETE DAVISON ROAD CULVERT AND REPLACE WITH MUNICIPAL LANE SHOULDER WIDENING.**

Ms. Steele stated the Board of Supervisors approved the Davison Road project for the 2016 budget. Ms. Steele commented Mr. Franson is now requesting to widen Municipal Lane in place of the Davison Road project.

Mr. Franson stated he inspected the pipe on Davison Road and found that the pipe is still in good shape and can last at least another ten years. Since Municipal Lane needs widen and one of the pipes has sunk and is deteriorating he is suggesting that the Board approve this project in lieu of the Davison Road project. Mr. Franson stated he did not think it was a wise use of funds to replace the pipe on Davison Road with so much life left in it. Mr. Franson is suggesting widening Municipal Lane to 18' and replacing two culverts which would cost approximately \$10,000.

Mr. Franson did suggest applying for the GP11 permit for the pipe in Davison Road so the permit was in place when the culvert is ready to be replaced. Mr. Franson stated this permit is good forever.

- ***MOTION: Ms. Del Corso moved to approve revising the 2016 Capital Road Projects to delete the Davison Road culvert and replace with the Municipal Lane shoulder widening project not to exceed \$12,000 and proceed with obtaining the GP11 permit; Mr. Merritt seconded; Vote 3-0-0; Motion Carried.***

6. **APPROVAL OF FIRE AGREEMENT BETWEEN PORT MATILDA FIRE COMPANY AND HALFMOON TOWNSHIP**

Ms. Steele stated the agreement is the same agreement that had been approved by the Board of Supervisors on November 21, 2013. The Port Matilda Fire Company has signed this agreement which has been updated to the current date and will take effect January 1, 2016 after signed.

Mr. Stevenson questioned what the millage is based on. Ms. Steele stated it would be .85 and is based on the assessed value of the year priors' budget.

- ***MOTION: Mr. Merritt moved to approve the Fire Agreement between Port Matilda Fire Company and Halfmoon Township; Ms. Del Corso seconded; Vote 3-0-0; Motion Carried.***

7. **APPROVAL TO ADVERTISE FOR PUBLIC HEARING ON SEPTEMBER 8, 2016, ORDINANCE NO. 2016-2, AMENDMENT OF THE HALFMOON TOWNSHIP OFFICIAL MAP, AN ORDINANCE OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PA, AMENDING THE HALFMOON TOWNSHIP OFFICIAL MAP**

Ms. Ehly commented that the Planning Commission recommended approval of the Official Map at their February 16, 2016 meeting.

Secretary

Mr. Stevenson questioned whether the plotting of park lines can shift? Ms. Ehly stated that yes, plotting of park lines can be shifted.

Ms. Steele requested Ms. Ehly explain how a road on the Official Map works and what staff tells a developer if they inquire. Ms. Ehly stated that once a road is on an official map a permit can't be issued within that area (reserved area) and would have a 60' right of way. Ms. Ehly stated the MPC would allow an encroachment permit from the Board of Supervisors to be made by the property owner.

Ms. Ehly stated no other Centre Region municipality has protocol on negotiating with landowners outside of one year. Ms. Ehly explained that other municipalities use the one year time frame to negotiate with the landowner.

Mr. Stevenson questioned if approving the Official Map hinders protocol if negotiations are unsuccessful with the developer, does this mean they can do what they want?

Ms. Steele questioned if the Official Map is approved should the Planning Commission start working protocol next year. Ms. Del Corso stated she would like as part of the protocol that there be a prioritized list on where to start negotiations. Mr. Stevenson stated he would like to use suggestions of protocols as a starting point for the Planning Commission. Mr. Stevenson stated he does not want to make it overly restrictive as to not restrict development.

There was discussion on purchasing parkland vs. open space easements.

8. **APPROVAL TO MAKE \$1,000 INVESTMENT TOWARDS LOCAL ECONOMIC DEVELOPMENT INCENTIVE POOL TO MATCH DCED FUNDS TO RECRUIT MORGAN INDUSTRIES**

Ms. Del Corso commented that the company is already in Centre County.

Mr. Merritt questioned what the money is for?

Ms. Steele stated it is to encourage companies to bring people here to work and helps match DCED funds to recruit that and also helps with relocation.

Mr. Merritt stated he had a problem with this and we should not have to pay companies to locate here but the town should sell itself.

Ms. Steele stated it is a huge cost to relocate and there should be an incentive package.

Mr. Stevenson commented that he would like to budget monies each year for economic development. Mr. Stevenson stated there should be a formula to guide for budgeting.

Ms. Del Corso stated she does support recruiting.

Ms. Steele commented the Board could tell the CBICC what type of companies they are hoping to see in the area.

Ms. Del Corso stated she would like to see an annual report on what the monies are going towards and what kind of companies have benefited.

- ***MOTION: Ms. Del Corso moved to approve making a \$1,000 investment towards the local Economic Development incentive pool to match DCED funds to recruit Morgan Industries; Mr. Stevenson seconded; Vote 2-1-0; Ms. Del Corso, yea; Mr. Stevenson, yea; Mr. Merritt, nay; No abstentions; Motion Carried.***

9. **APPROVAL OF DATE, POSSIBLE VENUES, AND FACILITATOR FOR FY 2016 SUPERVISOR/STAFF RETREAT**

Ms. Steele stated it is difficult to be the manager and facilitator for a retreat and the purpose of a retreat is to bring the Board of Supervisors to a strategic level.

Secretary

Ms. Steele commented that Mr. Dave Pribulka agreed to facilitate the retreat.

Ms. Steele stated she was thinking of Saturday, September 24th as the retreat date and requested ideas for venue locations. Mr. Stevenson suggested Schlow Library, Borough Building or Centre Region COG building. Ms. Del Corso suggested Celebration Hall.

Ms. Steele stated she would check the availability of these locations and was thinking a 9-2 time frame.

- **MOTION:** *Ms. Del Corso moved to approve September 24th as the date of the retreat; Mr. Dave Pribulka as the facilitator and have staff look into the suggested venues; Mr. Merritt seconded; Vote 3-0-0; Motion Carried.*

10. APPROVAL OF FY 2016 BUDGET CALENDAR FOR FY 2017 BUDGETS

Ms. Steele reviewed the budget calendar.

- **MOTION:** *Mr. Stevenson moved to approve the 2016 budget calendar FY 2017 budget after the calendar has been improved and modified; Ms. Del Corso seconded; Vote 3-0-0; Motion Carried.*

11. APPROVAL OF TOPICS TO BE DISCUSSED AND ATTENDEES AT 8/1/16 PARKS WORK SESSION

Ms. Steele questioned what the Board would like to discuss and who should attend.

Mr. Stevenson stated he would like to see whom a support letter should be sought from and who will work on the park grants.

Mr. Stevenson stated he would also like to discuss here to find other monies if a full grant is not received. Mr. Stevenson commented he would like to work on a contingency plan (Plan A – apply for monies, Plan B – where to get other monies).

Ms. Steele stated she and Mr. Kirsten met with General Recreation who felt the park equipment was in good condition and except for a few minor repairs was safe to stay within the park. The tiger spring would have to be removed.

Ms. Steele stated the equipment at Autumn Meadow Park is too far away from the basketball court and makes it difficult for mothers to see children if in both places while playing. It was suggested that some type of exercise equipment be added.

12. MANAGER'S REPORT

Ms. Steele stated there are 26 dead trees in Municipal Lane Park that need removed. Ms. Steele stated there were some quotes received and she would bring that to the Board at the next meeting.

Ms. Steele stated the State College Borough Arborist (Alan Sam) came out to look at the diseased trees and his findings will be reported at the next meeting.

Ms. Steele stated she met with the gentleman Mr. Walt Schneider suggested to go through the office area and he felt only one meeting room would work in that area. Ms. Steele stated he did not feel two meetings rooms would be big enough.

Ms. Steele commented there would be an executive session prior to the next meeting to discuss liability issues.

Mr. Stevenson stated he would like to have Peneco do a mold assessment once a year. Mr. Stevenson stated he would also like to see Peneco do a reading before any work is done in the office area.

Mr. Stevenson stated he would like to look at the cost difference for the last 8 months.

13. SUPERVISORS' REPORT

Secretary

Mr. Stevenson stated that Mr. Merritt mentioned installing new signage as you come into the Township and updating the logo and motto for the Township. The Board would also like to see a flag as you come into the Township. Ms. Steele commented these are retreat discussion items.

Executive Committee – Mr. Stevenson stated they looked at the COG Capital Improvement Plan and budget.

Spring Creek Watershed Commission – Mr. Stevenson stated there was a presentation by Todd Giddings regarding threats on the watershed that will be included in the Atlas. Mr. Stevenson provided a fact sheet on the effects of chloride in the watershed.

Additional Report – Mr. Merritt thanked the Roadcrew for filling in cracks in the Township roads on very hot days.

Ms. Del Corso reminded citizens there will be a movie night on Friday, July 29th at 7:00 p.m. hosted by the Centre Bulldogs who will be showing Zootopia.

14. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 8:42 p.m.

- ***MOTION: Ms. Del Corso moved to adjourn the meeting at 8:42 p.m.; Mr. Merritt seconded; Vote 3-0-0; Motion Carried.***