

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Barbara Spencer, Todd Kirsten, Andy Merritt and Danelle Del Corso. Staff present were Susan Steele, Township Manager and Amy Smith Township Clerk. Residents & others in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the meeting minutes of June 23rd, 2016 & the special meeting minutes at COG General Forum on June 27, 2016; Ms. Del Corso seconded; Vote 5-0-0; Motion Carried.***

5. **BILLS LIST**

- ***MOTION: Mr. Kirsten moved to approve the Bills List dated July 14th, 2016; Ms. Del Corso seconded; Vote 5-0-0; Motion Carried.***

6. **TREASURER'S REPORT**

- ***MOTION: Ms. Spencer moved to approve the Treasurer's Report dated July 14th, 2016 for ending month of May; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***

7. **POSSIBLE MOTION TO APPROVE CLOSING OLD ACCOUNTS AT FIRST NATIONAL BANK OF PA**

Ms. Steele explained that there were three accounts at First National Bank of PA that were old tax accounts. Two of those accounts being from the former tax collector Donna Milliron that need to be closed. The other account is not being closed and has been turned over to the Centre Tax Agency as this was old EIT monies. The company that was supposed to receive these funds went bankrupt so this needs to be researched and will be taken care of by the Centre Tax Agency. Ms. Steele explained that Ms. Spencer would need to sign off along with herself since she is the only Supervisor whose signature is left on the account.

- ***MOTION: Ms. Del Corso moved to approve closing the two accounts and having Ms. Spencer sign off on the closures; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***

8. **POSSIBLE MOTION TO APPROVE RESOLUTION 2016-13, A RESOLUTION OF HALFMOON TOWNSHIP, CENTRE COUNTY, PA, DESIGNATING THE MONTH OF SEPTEMBER 2016, AS "CENTRE COUNTY SUICIDE PREVENTION AWARENESS AND PREVENTION MONTH" AND DESIGNATING SEPTEMBER 10, 2016, AS "CENTRE COUNTY SUICIDE AWARENESS AND PREVENTION DAY"**

Ms. Steele explained she received a letter from the Centre County Suicide Prevention Task Force stating that the Centre County Commissioners will proclaim September 10th, 2016, as "Centre County Suicide Awareness and Prevention Day" and the month of September as "Centre County Suicide Awareness and Prevention Month" and asked that the Board of Supervisors also approve a resolution of proclamation.

- ***MOTION: Ms. Spencer moved to approve resolution 2016-13, a resolution of Halfmoon Township, Centre County, PA, designating the month of September 2016, as "Centre County Suicide Prevention Awareness and Prevention month" and designating September 10, 2016, as "Centre County Suicide Awareness and Prevention Day"; Mr. Kirsten seconded; Mr. Merritt stated this is really important and is glad this is being kept out there; Mr. Stevenson suggested having them come and do a presentation and promote this on the website and in the newsletter; Mr. Stevenson***

stated this effects younger people and veterans and this helps them bring awareness; Mr. Kirsten suggested that if other municipalities were signing this as well that maybe a presentation should be done at the General Forum to get a bigger audience; Vote 5-0-0; Motion Carried.

9. FUTURE MUNICIPAL BUILDING WORK SESSION DISCUSSION

Ms. Steele suggested a strategic planning session to outline options not only for the next year but the next ten years. Ms. Steele stated Mr. Kirsten requested a brief from the Township Solicitor stating that the building is safe to occupy and Ms. Del Corso would like a letter from Peneco stating the same.

Mr. Stevenson stated he would like to have staff make recommendations along with Mr. Schneider and talk through those options with the Board of Supervisors.

Mr. Stevenson commented that Mr. Schneider had suggested using the office space as one large meeting room or three smaller meeting rooms and leaving staff at the Brothers Pizza office.

Ms. Steele clarified that from conversations at the June 23rd meeting the Board of Supervisors first want to know the liability for citizens to be in the building, second, what are Mr. Schneider and staff ideas and discuss future building needs. Mr. Stevenson commented he did not feel this had to be a separate workshop and could be done at a regular meeting.

Ms. Del Corso suggested staff invite citizens to attend to inform the Board of Supervisors of their needs for the building.

Mr. Stevenson stated the immediate question is how to use the office area whether the walls are re-built and staff moves back in or it is more meeting room space. Mr. Stevenson commented Ms. Smith stated it would be better to have more meeting room space in the office area then she could leave the room set up for Township meetings instead of setting it up and tearing it down for each meeting. Mr. Stevenson stated he does not want to get bogged down in discussions on a new building.

Ms. Spencer stated the Board has been talking about a new building for five years and thinks we should either get going with something or cut the line and let the fish go.

Mr. Kirsten stated he would also like to stay focused on the matter at hand and not get unfocused on new building discussions.

Ms. Steele stated she can send the agenda to the public when this is slated for discussion.

Mr. Stevenson stated another suggestion made by Mr. Schneider was programmable thermostats that would help maintain electric costs.

Mr. Kirsten questioned whether there was a way to get a round-about cost.

Ms. Smith commented that Mr. Schneider stated he knew someone that would come in and provide a cost estimate if the Board wished. The Board requested staff contact Mr. Schneider and have him request his contact provide an estimate.

There was discussion whether it should be one large meeting room or have two conference rooms. Mr. Kirsten felt the two smaller rooms may be too small for groups.

Ms. Steele suggested August 11th to place this on the agenda for discussion.

10. MANAGER'S REPORT

Ms. Steele reminded the Board there will be a work session on August 1st to discuss parks. Ms. Steele commented that Mr. Squier would like to attend to discuss the Morgan Industries Penn State announcement.

Ms. Steele provided conference information for the Economic Development Course and the PA Municipal League Conference. Ms. Steele questioned whether anyone was interested in attending. Ms. Spencer is interested.

Secretary

Ms. Steele stated she was appointed as Central PA VP to APPM and would have future meeting obligations.

Ms. Steele reminded the Board to RSVP if they were attending the Economic Development Summit.

Ms. Steele stated she was appointed as State Senior Representative to the National Manager Coaching Team of ICMA and would have future meeting obligations.

11. SUPERVISORS' REPORT

General Forum – Mr. Kirsten stated there was a special meeting held by each municipality to approve the Penn State study to the Act 537 plan.

Finance Committee – Mr. Kirsten stated the Finance Committee forwarded the 2017 Program Plan and 2017 Capital Improvement Plan to the General Forum. Mr. Stevenson commented he questioned the health care program provider and other ways to save money.

Public Safety – Ms. Del Corso stated a representative from EMC Penn State provided information on infectious diseases which was an interesting topic and commented how it is the responsibility of the municipalities to push the information out to the citizens.

Human Resources Committee – Ms. Del Corso stated there was an offer made to a candidate to replace Mr. Ron Woodhead as Director of the Centre Region Parks & Recreation Agency.

CCMPO Coordinating Committee – Ms. Spencer stated the CCMPO Committee approved the final draft of the transportation program.

Upper Bald Eagle Halfmoon COG – Ms. Spencer stated the Fire Company was looking at purchasing the old Subway shop in Port Matilda but that is not going to happen due to various issues. Ms. Spencer stated they are looking at grant writers and are in desperate need of air packs. Ms. Marshall from the County provided information on Heroin and Opioid Prevention and Education town hall meeting. Ms. Spencer commented that this is a big problem in Centre County. Mr. Merritt commented that local representatives should work more with local Emergency Services to get more funding.

C-NET – Mr. Kirsten stated that they looked at a preliminary budget and Halfmoon Township's share is projected to increase to \$13,022.00 but this has not been finalized.

12. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 8:02 p.m.

- ***MOTION: Mr. Kirsten moved to adjourn the meeting at 8:02 p.m.; Ms. Del Corso seconded; Vote 5-0-0; Motion Carried.***

Secretary