

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Barbara Spencer and Todd Kirsten. Staff present was Susan Steele, Township Manager; Amy Smith, Township Clerk; D.J. Liggett, CRPA and Trish Meek, CPRA; Yvonne Smith, P&R Board; Jean Miranda, P&R Board and Doug Dillion, P&R Board. Residents & others in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Ms. Spencer moved to approve the minutes dated June 13th, 2013; Mr. Kirsten seconded; Vote 3-0-0; Motion Carried.***

5. **PRESENTATION OF DCNR GRANTS BY CRPA AND STAFF**

Ms. Steele stated that D.J., Trish and herself had met with a Representative from the DCNR to discuss grants for the 7 to10 year capital replacement plan to replace park facilities. Ms. Steele commented that the DCNR Representative suggested hiring a consultant. The consultant could be covered by the grant up to 50%. The consultant would be good at engaging the community. The Board reviewed a plan the Township Engineer designed that would provide amenities such as; being ADA compliant, and showing linking pathways. Ms. Steele stated that a grant request is due by April of each year. Ms. Steele commented a lot of leg work would be needed in order to apply for the grant by April 2014.

Ms. Meek reviewed a PowerPoint presentation with the Board that provided information on park amenities and DCNR grant funding. Ms. Meek reviewed amenities that are currently at each park and the estimated cost to replace those amenities. Ms. Meek stated that the staff recommends preparing a master site development plan for Autumn Meadow Park.

Ms. Steele commented that the grant monies can be used over a 4 year period. Ms. Spencer had questioned whether the matching funds would be needed up front. Mr. Kirsten stated that \$20,000 could be received without matching funds.

Ms. Meek commented that the DCNR recommends that the Township identifies one park, prepare a master site development plan, and then apply for DCNR development funds. Ms. Meek stated that the Township could get bonus points by implementing green or sustainable elements.

There was a discussion whether maintenance or Little League requests could be eligible projects for grant monies. Ms. Steele stated that they were eligible. Mr. Stevenson stated that he liked the idea of a consultant and discussed the plan in which the Little League proposed in 2009. Ms. Steele also stated that the Township could RFP a proposal for both parks to consultants to see what comes back. There was also a discussion on how much staff time this would take.

Ms. Meek commented there is a considerable amount of reporting to DCNR when applying and using these grants. There was further discussion regarding the hiring of a consultant. Mr. Kirsten stated that he likes the idea of hiring a consultant, but is hesitant as a citizen to hire one to tell the Board of Supervisors what they should do with the parks. Mr. Stevenson commented that he would like a trained eye. Mr. Kirsten stated that he would like to focus on Municipal Lane Park. Mr. Stevenson commented that it should be bid with Municipal Lane Park as the primary focus and Autumn Meadow Park as the secondary focus. Ms. Miranda stated that she would like to see the grant monies go to the Municipal Lane Park since there is not a lot of room at Autumn Meadow Park. Mr. Stevenson stated he feels it is worth the money spent to RFP the consultant and see what comes back.

Secretary

- **MOTION:** *Mr. Kirsten moved to approve to RFP for a consultant to prepare a master site plan at Municipal Lane Park with an alternative proposal of including Autumn Meadow Park; Ms. Spencer seconded; Vote 3-0-0; Motion Carried.*

6. **MANAGER'S REPORT**

Ms. Steele reviewed the Manager Report.

7. **SUPERVISORS' REPORT**

Ms. Spencer stated that she had spoke to an individual who was upset over a problem with the sewage inspections and encouraged anyone who is having a problem to let the Township Office know. Ms. Spencer also suggested that the Township should provide a survey in the fall.

Mr. Stevenson thanked the other Centre Region Elected Officials for making good progress on discussions regarding the Regional Growth Boundary/Sewer Service Area expansions and implementation an agreement at the General Forum meeting

8. **ADJOURNMENT**

With there being no further business before the board, the meeting was adjourned at 8:20 p.m.

- **MOTION:** *Ms. Spencer moved to adjourn the meeting at 8:20 p.m.; Mr. Kirsten seconded; Vote 3-0-0; Motion Carried.*