

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:01 p.m. Other Supervisors present were Barbara Spencer, Andy Merritt and Todd Kirsten. Staff present was Susan Steele, Township Manager; Kathleen Yurchak, Township Solicitor; David Piper, Zoning Officer; D.J. Liggett, CRPA; Don Franson, Township Engineer. Residents & others in attendance: Don & Toni Houtz, Bill Donley, Dorsey Houtz, Steve Sovich, Ellen Aschenbrenner, Steve Wagner, Steve Olson, Leslie Demmurt, Paul Demmurt, Liz Krick.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

Mr. Dorsey Houtz read a statement to the Board of Supervisors that has been attached to the minutes for record. Mr. Donley read a letter written by the Zoning Officer stating that Nittany Greyhounds were in violation and feels that due to staff influence changed his rendering.

4. **MINUTES**

- ***MOTION: Ms. Spencer moved to approve the minutes dated May 23rd, 2013; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

5. **TREASURER'S REPORT**

- ***MOTION: Mr. Kirsten moved to approve the Treasurer's Report dated June 13th, 2013; Mr. Merritt seconded; Vote 4-0-0; Motion Carried.***

6. **BILLS LIST**

- ***MOTION: Mr. Merritt moved to approve the Bills List dated June 13th, 2013; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

7. **APPROVAL OF AUTUMN MEADOW DESIGN AND SPECIFICATIONS AND BASE BID WITH ALTERNATIVE AND AVERTISING FOR THE TAKING OF BIDS**

- ***MOTION: Ms. Spencer moved to approve location 1 and base bid specifications without wall with alternate bid with wall as prepared by Township Engineer for Basketball Court at Autumn Meadow Park and approve advertisement for bids; Mr. Merritt seconded; Vote 4-0-0; Motion Carried.***

8. **APPROVAL OF RESOLUTION NO. 2013-08, A RESOLUTION OF THE TOWNSHIP OF HALFMOON, CENTRE COUNTY, PA ESTABLISHING WRITTEN PROCEDURES REGARDING PROFESSIONAL SERVICES CONTRACTS FOR THE TOWNSHIP OF HALFMOON'S MUNICIPAL NON-UNIFORMED PENSION SYSTEM PURSUANT TO ACT 44**

- ***MOTION: Mr. Kirsten moved to approve Resolution 2013-08, A Resolution of the Township of Halfmoon, Centre County, PA establishing written procedures regarding professional services contracts for the Township of Halfmoon's Municipal non-uniformed pension plan; Mr. Merritt seconded; Vote 4-0-0; Motion Carried.***

9. **APPROVAL OF SETTING TRICK OR TREAT NIGHT FOR THURSDAY, OCTOBER 31, 2013 BETWEEN THE HOURS OF 6:00 P.M. AND 8:00 P.M. IN CENTRE REGION EXCEPT IN HALFMOON TOWNSHIP WHERE THE HOURS WILL BE FROM 5:30 P.M. AND 8:30 P.M. ON 10/31/2013**

- ***MOTION: Ms. Spencer moved to approve setting Trick or Treat night for Thursday, October 31, 2013, between the hours of 6:00 p.m. and 8:00 p.m. in Centre Region except in Halfmoon***

Secretary

Township where the hours will be from 5:30 p.m. to 8:30 p.m. on 10/31/2013; Mr. Merritt seconded; Vote 4-0-0; Motion Carried.

10. APPROVAL OF HALFMOON TOWNSHIP CONTRIBUTION FOR CATA FY 2013-2014 BUDGET FOR OPERATING EXPENSES CONTRIBUTION AND CAPITAL EXPENSE CONTRIBUTION

- *MOTION: Mr. Kirsten moved to repeal Board of Supervisors 5/9/2013 directive and contribute a 5.11% increase in FY 2013-2014 CATA contribution in the amount of \$6,309.00 for operating expenses and \$933 in capital expenses contribution; Mr. Merritt seconded; Vote 4-0-0; Motion Carried.*

11. APPROVAL OF SHARED DRIVEWAYS/PRIVATE ROAD REVISIONS TO TOWNSHIP CODE

- *MOTION: Mr. Merritt moved to approve changes as recommended by the Planning Commission and staff in driveway and streets in Township present code as drafted by Township Solicitor; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.*

12. CHANGE IN PRESENT TOWNSHIP CODE OF DEFINITION OF KENNEL AND ADD KENNEL AS PERMITTED USE IN AG DISTRICT

- *MOTION: Ms. Spencer moved to approve changes as recommended by the Planning Commission and draft ordinance change as prepared by Township Solicitor to define kennel and add as permitted use in Ag Zone; Mr. Merritt seconded; Vote 4-0-0; Motion Carried.*
- *MOTION: Ms. Spencer moved to approve publishing ordinance changes of Township Code and setting for public hearing on 7/11/2013; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.*

13. MANAGER'S REPORT

Ms. Steele reviewed her written report.

14. SUPERVISORS' REPORT

Ms. Spencer discussed Act 46 that is coming soon that addresses cancer and fire fighters.

There was discussion regarding citizen comments taken during a public hearing. Mr. Houtz questioned whether the Board should be taking comments from citizens that do not live in the Township at a public hearing. Ms. Yurchak stated the Board has to take all comments during a public hearing from anyone because it is a public meeting.

15. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 9:35 p.m.

- *MOTION: Mr. Kirsten moved to adjourn the meeting at 9:35 p.m.; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.*