

1. **CALL TO ORDER**

Due to mold remediation occurring in the Township Municipal Building, the regular meeting of the Board of Supervisors was conducted at the Patton Township offices.

Vice-Chair Todd Kirsten called the meeting to order at 7:04 p.m. Other Supervisors present were Barbara Spencer, Andy Merritt, Danelle Del Corso and Mark Stevenson (arrived at 7:08 p.m.). Staff present were Susan Steele, Township Manager and Amy Smith; Township Clerk. Residents & others in attendance: Boy Scout Troup 375.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Ms. Del Corso moved to approve the meeting minutes of May 12th, 2016; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

5. **BILLS LIST**

- ***MOTION: Ms. Del Corso moved to approve the Bills List dated June 23rd, 2016; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

6. **TREASURER'S REPORT**

- ***MOTION: Ms. Spencer moved to approve the Treasurer's Report dated June 23rd, 2016 for April 2016; Ms. Del Corso seconded; Vote 5-0-0; Motion Carried.***

7. **MOTION ACKNOWLEDGING ELECTED HALFMOON TOWNSHIP TAX COLLECTOR USES TOWNSHIP EIN FOR REAL ESTATE BANK ACCOUNTS**

Ms. Steele stated she wishes to change the Tax Collection account from Fulton to Jersey State Bank. Jersey State Bank auditors require a minute acknowledging that the Board of Supervisors are aware that the Tax Collector is using the Township's EIN for the Real Estate Bank accounts. The use of the Township EIN by the Elected Tax Collector is required per statute.

- ***MOTION: Ms. Del Corso moved to approve the Halfmoon Township Tax Collector using the Township EIN for Real Estate Bank Accounts; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.***

8. **MOTION TO APPOINT STAN WALLACE AS ALTERNATE SEO FOR HALFMOON TOWNSHIP**

Ms. Steele stated the Township's previous Alternate SEO was working with DEP regarding certification issues. Therefore, the Board needed to appoint another alternate SEO and suggested Stan Wallace.

- ***MOTION: Mr. Kirsten moved to appoint Stan Wallace as alternate SEO for Halfmoon Township; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.***

9. **MANAGER'S REPORT**

Ms. Steele stated the Solicitor reviewed the present RPD ordinance and made recommended changes. Mr. Stover will work with the Township Planner and Zoning Officer to incorporate those comments into a draft document for review by the Board.

Ms. Steele stated she received a facilities report for the Kinber Study and would like to know what Township facilities the Board would like to see a cost estimate for to connect. Ms. Steele recommends the Municipal

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Secretary

Building and the Maintenance Building. Ms. Steele reminded the Board that the fiber optic only runs along SR 550.

Ms. Del Corso commented that if Township received a cost estimate for the Maintenance Building, that it would be similar in the cost to run it back Sawmill Road for the new building so the Board would have an idea what that cost would be.

Ms. Spencer questioned whether the franchise fees are more important than speed.

Mr. Kirsten stated he thought that the franchise fees were attached to TV service.

Ms. Steele stated she thought the franchise fees were for TV, Internet and phone but she would check with Mr. Rocco.

Ms. Steele commented if the Township opted into the Kinber line, data would be backed up on a consistent basis, and therefore would be easily recoverable in the case of an emergency.

Ms. Spencer questioned whether they were looking for the monthly cost and the connect fee.

Ms. Steele stated they are just looking to see what it would cost to connect.

The Board agreed to request an estimate for the Municipal Building, Maintenance Building and the Brother Pizza Building where the Township offices are now located.

#### **10. SUPERVISORS' REPORT**

Mr. Stevenson questioned where the sandwich boards were for the piano keys and the Jake Brake signs. Ms. Steele will check with Mr. Brown.

Finance Committee - Mr. Kirsten stated they discussed improving the capital improvement plan and formulating cost estimates to make the process work better and for COG to invest funds for better returns.

TLU Committee – Mr. Kirsten commented that Vern Squire from the CBICC was present and discussed how land use plays a role in economic development. Mr. Kirsten stated the TLU Committee is discussing the possibility of putting together an inventory of present buildings and vacant land within the Region for future economic development purposes.

Upper Bald Eagle Halfmoon COG – Ms. Spencer provided the Treasurer Report for the UBEH COG and Fire Company and personnel contact information. Ms. Spencer stated the Fire Company has new members and they are reviewing the Agreement for Fire Services the Township forwarded to them a couple of years ago. Ms. Spencer commented the Fire Company is looking at possibly purchasing the old Subway across the street instead of adding onto the Fire Company building for more space. Ms. Spencer stated the UBEH COG approved \$1,000 to hire a grant writer. Mr. Kirsten offered to forward any emails he sees regarding emergency service grants.

Ms. Spencer commented that school is out for summer break and reminded citizens to be cautious of children out and about.

#### **11. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 7:33 p.m.

- ***MOTION: Mr. Kirsten moved to adjourn the meeting at 7:33 p.m.; Ms. Del Corso seconded; Vote 5-0-0; Motion Carried.***

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