

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:05 p.m. Other Supervisors present were Barbara Spencer, Andy Merritt and Todd Kirsten. Staff present were Amy Smith; Township Clerk; Scott Brown, Roadmaster and Don Franson, Township Engineer. Residents & others in attendance: Cynthia Hahn, C-NET; Walt Schneider, CRCA and Scott Pirmann.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the meeting minutes of May 8th, 2014; Ms. Spencer seconded; Vote 4-0-0; Motion Carried.***

5. **PRESENTATION BY C-NET**

Ms. Hahn stated it has been a busy and productive year. C-NET had celebrated their 25<sup>th</sup> anniversary. Ms. Hahn commented there were 499 program produced in 2013 and a new website was launched cnet1.org. Ms. Hahn stated that they are working on continuing to facilitate live feed and recording and web streaming in HD.

Halfmoon Township had sponsored 28 programs with 37 bulletin board messages. Ms. Hahn explained that each bulletin board message is valued at 1/10<sup>th</sup> of a program so Halfmoon Township sponsored a total of 31.7 programs. Ms. Hahn commented that Halfmoon Township has been consistent with the usage and explained the budget is prepared using a percentage of usage over a 5 year period. Halfmoon Township has reached its fifth year in 2013. Mr. Stevenson questioned if there were stats on how many programs are viewed online. Ms. Hahn stated there were stats and she would share those with the Board via email. Mr. Kirsten commented that the viewing schedule has stayed the same. Ms. Hahn stated Halfmoon Township has a four hour allotted time for meetings to air on television so if a meeting is under two hours it will run again consecutively within that 4 hour period.

6. **PRESENTATION BY TOWNSHIP ENGINEER REGARDING SMITH ROAD IMPROVEMENTS**

Mr. Franson stated there was an open house held prior to this meeting from 6 p.m. to 7 p.m. for the residents with a good turnout and dialogue. Mr. Franson commented that a vast majority of those residents do not support widening this area and are concerned with increased speeds.

Mr. Franson stated at the last meeting there were a few questions asked that he had researched. Mr. Franson stated the existing road is 18' wide. Mr. Franson explained that if the road was 20' wide the Township could stripe the portion of the road at that width. If this project is approved, it would make the road 23' wide with 2 foot paved berms and 2 ft. wide gravel shoulders and would be eligible for liquid fuels. Mr. Franson commented that there would still be gravel kicked onto the road but it would be a sight distance improvement. Mr. Franson cautioned that this is not going intended or designated for pedestrian/bike use. Mr. Franson stated Mr. Brown has the speed radar sign out and is collecting speed data now. Mr. Merritt questioned whether staff felt there would be increased speed. Mr. Brown stated citizens will cut the turn tighter so they do not need to slow down as much. Mr. Franson stated that he recommends advisory signs and a running speed study. Mr. Franson commented the Township can install the signage. Mr. Franson stated a citizen at the open house questioned whether it would improve safety. Mr. Franson stated he does feel it would improve safety for a pedestrian. Mr. Franson commented he had explained why sidewalks would have a massive impact as opposed to the current proposal. Ms. Spencer commented she does not feel the ratio of safety is there. Mr. Stevenson commented that this project will most likely not address speed issues but additional signage and road markings may make an improvement. Mr. Franson reviewed costs. Ms. Spencer stated the Township is already going to overlay this area so that will already increase speeds. Mr. Kirsten suggested taking speeds now, again after the overlay and then looking at the widening project again after those numbers have been obtained and reviewed. There was discussion widening the hump on Smith Road near the Brook Way home. Mr. Franson stated it may be best to do the overlay and look at widening later. Ms. Spencer questioned why there are open houses held if Board is not going

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to listen to the citizens. Mr. Franson stated it would cost \$30,000 to widen the road at the turn and \$12,000 to overlay. Mr. Kirsten stated he heard concerns that other areas should be widened. Mr. Stevenson commented that this project may increase speed but there would be more of a cart-way so the driver would not go off the road but there would be stripping and signage possible that may have a mitigating impact on whether it is widened or not. Mr. Franson commented that the Board would need to re-visit signage whether it was widened or not. Mr. Stevenson stated that it may increase speeds but may reduce accidents. Mr. Stevenson stated the stripping will help regulate where people drive on the cart-way. Mr. Kirsten stated he agrees with Mr. Stevenson on the stripping and signage but has concerns with increased speeds. Mr. Franson recommended waiting until the speed counts are in and review them. Mr. Brown questioned whether he could put the project out to bid with the option of widening. Mr. Kirsten stated the citizens at the open house discussed widening to Lutz Lane but would want to have a full board to make any decisions. Mr. Pirmann commented there is a problem with gravel being kicked out on Smith Road and suggested rumble strips or curbing. Mr. Pirmann stated it is a tight turn onto Tow Hill Road to/from Smith Road and supports the widening. Mr. Pirmann also suggested rumble strips on the hill at the Brook Way home. Mr. Franson commented that rumble strips would be very noisy to the citizens that live on the turn on Smith Road but it may be possible on the hill. The Board thanked Mr. Pirmann for his comments. The Board tabled this discussion until the first meeting in June. There was discussion on moving the radar sign to collect data a vehicles while they are in the turn.

**7. Q & A SESSION BY SUPERVISORS OF CENTRE REGION CODE REGARDING SEWAGE MANAGEMENT PROGRAM**

Mr. Schneider stated the sewage management program came out of the Act 537 plan and is done regionally. Mr. Schneider stated the Act requires municipalities to look at what systems are there and set up an inspection schedule. The pump cycle set by DEP is 3 years. The program is set up so that in the first six years every system gets an inspection with the exception of a system that was put in within the last 10 years. After the first inspection is completed a walkover inspection is completed every six years after the first initial inspection. Residents must pump every 3 years. Mr. Schneider stated the Centre Region Code Agency (CRCA) fills out a three part form and a copy is provided to the homeowner.

Mr. Schneider explained that there was an ability to get a waiver to relieve pumping every three years but not for those who have not had an inspection completed on their system. Mr. Schneider commented that citizens will get a notice to pump and an inspection notice if they are due for an inspection. Mr. Schneider explained that once the homeowner received these notices they need to schedule an inspection date with CRCA and pumping date with a hauler. The lid must be off the septic for CRCA to inspect the system. Mr. Schneider stated that CRCA will look at the condition of the lid, photograph the lid, condition of the tank, what is the tank made of, in-let baffle is in good shape, out-let baffle is in good shape, looking at the drain field and taking picture and using GPS on significant items. Mr. Schneider stated this year they are working on the catch overs and will start walkover inspections.

Mr. Stevenson questioned what the recourse is for someone who has not had their septic inspected that had been scheduled for an inspection. Mr. Schneider stated there are about 32 citizens in Halfmoon Township who have not complied so they will not allow any waivers and they may be taken to court. Mr. Schneider explained that the Sewage Enforcement Officer is provided a report on the inspection and he makes the determination if there are any issues or repairs that need done. Mr. Schneider stated that CRCA takes care of the compliance issues. Mr. Kirsten questioned that if a homeowner has never received any notice would they need to contact the CRCA office. Mr. Schneider stated yes, they should contact the office. Mr. Stevenson commented that if a citizen has lost their pumping receipt they can call the company and get new one or provide a copy of a canceled check. The Board thanked Mr. Schneider for his attendance.

**8. CPI RATE FOR 2014 OPEN SPACE PRESERVATION PROGRAM LEASE PAYMENTS**

- ***MOTION: Mr. Kirsten moved to set the CPI for 2014 at 1.4% for Open Space lease payments; Mr. Merritt seconded; Vote 3-0-1; Messrs. Stevenson, yea; Merritt, yea; Kirsten, yea; No nays; Ms. Spencer abstaining; Motion Carried.***

**9. PROCLAMATION DECLARING EMS WEEK THE WEEK OF MAY 18 THROUGH MAY 24, 2014**

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- **MOTION:** *Ms. Spencer moved to declare EMS week the week of May 18 through May 24, 2014; Mr. Kirsten seconded; Mr. Stevenson thanked the Port Matilda EMS and read aloud the proclamation; Vote 4-0-0; Motion Carried.*

**10. TRICK OR TREAT NIGHT**

The Board agreed to follow the Centre Region schedule for Trick or Treat night scheduled for Thursday, October 30<sup>th</sup> with times from 5:30 p.m. to 8:30 p.m.

**11. DISCUSSION AND POSSIBLE APPROVAL OF FY 2014 BUDGET CALENDAR**

The Board requested an addition to the budget calendar to schedule the October 13<sup>th</sup> budget meeting to tentatively set the November 20<sup>th</sup> meeting as the meeting to hold a public hearing for the adoption of the budget.

**12. MANAGER'S REPORT**

Ms. Steele reviewed her Manager Report.

**13. SUPERVISORS' REPORT**

Mr. Kirsten reminded citizens that there will be a Master Parks Plan public meeting on Thursday, May 29 at 7:00 p.m. and a neighborhood meeting at 6:00 p.m. that evening for citizens that surround Autumn Meadow Park.

Mr. Stevenson stated he attended the Spring Creek Watershed Committee meeting and commented this year is in the top 12 wettest years. There will be a joint meeting in June.

Mr. Merritt thanked the Veterans and wished them a Happy Memorial Day.

**14. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 9:00 p.m.

- **MOTION:** *Ms. Spencer moved to adjourn the meeting at 9:00 p.m.; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*