

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Todd Kirsten, Barbara Spencer, Andy Merritt and Danelle Del Corso. Staff present were Susan Steele, Township Manager; Amy Smith; Township Clerk and Jim May, CRPA. Residents & others in attendance: Vern Squier, CBICC; Jennifer Myers, CBICC; Kevin Abbey, Clearwater Conservancy; Virginia Squier, Schlow Library Representative.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **BILLS LIST**

- ***MOTION: Mr. Kirsten moved to approve the Bills List dated March 10th, 2016; Ms. Danelle seconded; Vote 5-0-0; Motion Carried.***

5. **TREASURER'S REPORT**

- ***MOTION: Ms. Del Corso moved to approve the Treasurer's Report dated March 10th, 2016 for January 2016; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.***

6. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the meeting minutes of February 25th, 2016; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.***

7. **SCHLOW LIBRARY UPDATE PRESENTED BY VIRGINIA SQUIER, HALFMOON TOWNSHIP LIBRARY BOARD REPRESENTATIVE**

Ms. Squier provided a power point highlighting some of the benefits of having volunteers and circulation numbers for eBooks and eAudiobooks. Ms. Squier commented there were 90 volunteers who volunteer on a weekly basis and a former representative continues to volunteer her time serving on the Board of Trustees. Ms. Squier stated that if those 90 volunteers were paid part-time staff those wages would have accumulated to \$63,672 in 2014. But because of those volunteers the library saved \$88,344 in 2015. Ms. Squier commented this is a savings of salaries and benefits equivalent to 3.5 full time employees.

Ms. Squier stated in 2015 there were 41,565 eBooks circulated and 13,958 eAudiobooks circulated. Ms. Squier commented that this equals 7% of the total circulation for last year. Ms. Squier discussed the prices of paperback books vs. eBooks and eAudiobooks.

Mr. Stevenson thanked Ms. Squier and requested that she attend on a quarterly basis to provide updates.

8. **UPDATE ON CENTRE COUNTY/REGION ECONOMIC DEVELOPMENT EFFORTS PRESENTED BY VERN SQUIER, EXECUTIVE DIRECTOR OF CBICC**

Mr. Squier discussed the importance of the CBICC and how many employees of companies within the County come from out of the County to work. There was discussion on affordable housing, improving the economy and creating jobs.

The Board thanked Mr. Squier for his attendance.

Secretary

9. MOTION TO FORWARD DRAFT OF HALFMOON TOWNSHIP OFFICIAL MAP TO CENTRE REGION PLANNING COMMISSION, CENTRE COUNTY, AND CENTRE REGION MUNICIPALITIES FOR COMMENT

Mr. May stated the Board should consider moving the draft of the Halfmoon Township Official Map to the Centre Region Planning Commission, Centre County and Centre Region Municipalities for their comments. Mr. May provided a copy of the map for review. Mr. May stated this was last adopted in 2004.

Mr. Kirsten asked Mr. May to give an update on the COG TLU Committee. Mr. May stated there would be a joint meeting with the TLU committee and Centre Region Planning Commission to provide more information on projects and identify the top 5 priorities for the General Forum. Those top 5 priorities being: intergovernmental agreements, energy efficiency and sustainability, comprehensive update to the REDCAP report and incorporate, implement the regional bike plan and review capacity for development inside the UAJA.

Mr. May stated Mr. Abbey is present from Clearwater Conservancy who is working with the owners of the Taylor property for preservation. Mr. May commented on the current official map there is a road that goes through this property and the Planning Commission recommends that this road remain on the map. Leaving the Board of Supervisors to decide in the future if they wish to move the road further to the West on another property.

Mr. May stated there would be a new planner starting on Monday, March 14, 2016.

- ***MOTION: Ms. Spencer moved to forward the draft of the Halfmoon Township Official Map to Centre Region Planning Commission, Centre County and Centre Region Municipalities for comment; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***

10. APPROVE ADVERTISING FOR PUBLIC HEARING ON 4/14/2016, ORDINANCE 2016-01 REGARDING OPEN SPACE PRESERVATION ORDINANCE AMENDMENT

Ms. Steele stated the Open Space Preservation Board made amendments to the 10% exception language. Mr. Stover has reviewed those changes and recommends advertisement for a public hearing. Ms. Steele and Ms. Smith commented that those amendments deleted some redundancy, deleted farm worker housing rental provisions, addressed re-payment of an advance payment if the landowner opted to take out up to 10% of the property for non-open space uses and made the acres consistent with the rest of the Ordinance being 11 acres.

Mr. Kirsten questioned if the current 10% exception would still make sense if the ag district were to change to a 10 acre minimum lot size. Ms. Steele commented that the Solicitor is recommending approval now and if changes need to be made if zoning ordinance changes are made, then the Open Space Program as a whole would be reviewed. Ms. Steele stated Mr. Stover stated ordinance amendments are based on present laws.

Ms. Steele stated she would invite an Open Space Preservation Board member to the public hearing to address any questions.

- ***MOTION: Ms. Spencer moved to advertise Ordinance 2016-01 for public hearing on April 14th at 7:00 p.m., this being an Ordinance restating and amending an Ordinance establishing a program to provide for the preservation of undeveloped open space within the Township, said amendment removing rental housing for the list of permitted uses of land that has been designated for open space use, increasing the minimum parcel size to 11 acres for the subdivision of any land previously designated for open space use and revising the rules pertaining to the right of an owner to subdivide up to 10% of the designated open space land to be used for non-open space uses; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***

11. MOTION TO APPROVE RESOLUTION 2016-09, CENTRE COUNTY 2015 HAZARD MITIGATION PLAN

- ***MOTION: Ms. Del Corso moved to approve Resolution 2016-09, Centre County 2015 Hazard Mitigation Plan; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.***

12. MOTION TO APPROVE RIFF RAFF DAYS FOR MAY 20 & MAY 21

Secretary

- **MOTION:** *Mr. Merritt moved to approve 2016 Riff Raff Days for May 20 & May 21, 2016; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.*

13. UPDATED PENECO MOLD REMEDIATION ESTIMATE

Ms. Steele presented updated mold remediation estimates.

- **MOTION:** *Ms. Spencer moved to approve moving forward with the proposal with Peneco for all remediation work (office area, bathrooms, vestibule and meeting room) starting sometime in May; Ms. Del Corso seconded; Vote 5-0-0; Motion Carried.*

14. SUPERVISOR COMMENTS ON 2016/2017 CATA LOCAL SHARES

Ms. Steele requested Supervisor comments be provided to Mr. Kirsten to relay to the COG Finance Committee.

15. FOLLOW-UP TO SUPERVISOR ANDY MERRITT'S REQUEST FOR WINTER ROAD COSTS COMPARISON

Ms. Steele provided and reviewed the cost comparisons per Mr. Merritt's request. No action was taken.

16. FOLLOW-UP TO SUPERVISOR TODD KIRSTEN'S REQUEST FOR TOWNSHIP COSTS FOR RENTING VS. WHEN OFFICE WERE IN TOWNSHIP BUILDING

Ms. Steele provided and reviewed the administrative, utility, rental and insurance cost comparisons of running the office per Mr. Kirsten's request. Mr. Kirsten stated that it was not what he had in mind. The Board requested Ms. Steele come back with a better example for the next meeting. Ms. Del Corso suggested looking at this on a monthly basis to track the costs. Mr. Kirsten agreed as it would be an important discussion after the remediation is complete.

17. MANAGER'S REPORT

Ms. Steele provided her report to the Board.

18. SUPERVISORS' REPORT

Mr. Merritt had nothing to report.

Ms. Spencer reminded Board members the UBEH Cog would have a general forum at the Port Matilda Borough Building on April 5. Ms. Spencer stated the Port Matilda Fire Company is hosting a gun raffle. There will be a spaghetti dinner held to raise funding for the seven-month daughter of Port Matilda Fire Chief Scott Flory who is battling Lymphopenia and partial SCID (bubble boy disease).

Mr. Kirsten reminded citizens the Easter Party will be held Sunday, March 20th from 2-4 p.m. There will be a Magician and Easter egg hunt.

Ms. Del Corso stated the Human Resources Committee is looking at a timeline to replace Ron Woodhead who is retiring as the Centre Region Parks & Recreation Agency Director.

Mr. Stevenson stated Ms. Steele sent out a memo on citizen engagement and suggested using Election Day as an opportunity for the supervisors to engage the citizens on a one-to-one basis.

19. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 8:48 p.m.

- **MOTION:** *Ms. Spencer moved to adjourn the meeting at 8:48 p.m.; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.*

Secretary