

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Andy Merritt, Ben Pisoni, Barb Spencer and Todd Kirsten. Staff present were Susan Steele, Township Manager and Amy Smith, Township Clerk. Residents & others in attendance: None.

2. **EXECUTIVE SESSION**

Mr. Stevenson announced there was an executive session to discuss pending litigation matters.

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

4. **CITIZEN COMMENTS**

There were no citizen comments.

5. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the meeting minutes dated January 7th, 2013 & January 10th, 2013; Mr. Pisoni seconded; Vote 5-0-0; Motion Carried.***

6. **PUBLIC HEARING – ORDINANCE 2013-01; REPEALING INTERMUNICIPAL AGREEMENT WITH WARRIORS MARK TOWNSHIP**

A. Open Hearing – Mr. Stevenson opened the public hearing at 8:03 p.m.

B. Comments – Ms. Steele stated this Ordinance is no longer in practice as the Township no longer has an agreement with Warriors Mark Township to share a Zoning Officer. Ms. Steele stated Mr. Piper serves as Zoning Officer for Warriors Mark Township but with his own agreement.

C. Close Hearing – Mr. Stevenson closed the public hearing at 8:05 p.m.

7. **APPROVAL OF ORDINANCE 2013-01**

Mr. Kirsten commented that the Vice-Chairman position needed to be updated on the Ordinance.

- ***MOTION: Mr. Merritt moved to approve Ordinance 2013-01; An Ordinance of the Township of Halfmoon, Centre County, Pennsylvania, repealing Chapter 23, Article II, Section 23 of the Code of Halfmoon Township entitled “Township of Halfmoon approval of the Intermunicipal Agreement Ordinance with Warriors Mark Township”; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***

8. **PSATS ATTENDANCE APPROVAL**

Ms. Steele stated Mr. Kirsten would like to attend the PSATS Conference. The Board needs to appoint Mr. Kirsten as the delegate.

- ***MOTION: Ms. Spencer moved to appoint Mr. Kirsten as the delegate for the PSTAS Annual Conference on April 20th, 2013; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.***

9. **PA MUNICIPALITIES PENSION TRUST – CHANGES TO FUND ALLOCATIONS AND INVESTMENTS**

Mr. Stevenson reviewed and provided his suggestions for changes to the allocations and investments for the pension trusts and requested an annual performance report. Mr. Kirsten pointed out that according to the report the Township’s personal performance year to date is 7.55%. Mr. Stevenson reviewed the funds and market values.

- ***MOTION: Ms. Spencer moved to approve the changes to the pension plan per Mr. Stevenson’s suggestions; Mr. Merritt seconded; There was discussion on any risks and what protections are in place; Vote 5-0-0; Motion Carried.***

Secretary

10. MANAGER'S REPORT

Ms. Steele reviewed her written report. Ms. Steele commented that she attended the Schlow Library Donor Appreciation Day and was given a tour of the facilities. Ms. Steele stated she suggested the Ms. Alloway hold a COG meeting at the library to provide the elected officials with a tour.

Ms. Steele commented that staff will be requesting right to know forms for any information requested that is not on the public agenda.

Ms. Steele stated the Planning Commission welcomed their two new members who were offered online training classes that are free of charge through the Governor's Center for Local Government Services.

Ms. Steele commented the Zoning Hearing Board also welcomed a new member who suggested a training course he attended in Williamsport to all members. They were given the information and were asked to inform the Township staff if they would like to attend. This training is not free but members would be reimbursed.

Ms. Steele reviewed the presentation she will be presenting at the Upper Bald Eagle Halfmoon COG regarding the letter agreement with the Port Matilda Fire Company at the General Forum meeting March 5th, 2013 at 7:00 p.m. Ms. Spencer commented the COG would be meeting every other month. Mr. Kirsten questioned whether any of the other participating COG members have agreements/contracts with the Port Matilda Fire Company. Ms. Steele stated there is no contract/agreement with any municipalities.

Ms. Steele stated a representative from the Department of Economic Development will be attending a meeting in March. They would like to reach out to local community leaders. Ms. Steele commented they review planning, zoning, taxes and all accounting.

Ms. Steele commented the Zoning Hearing Board sustained the Township Zoning Officer's September 12th decision.

Ms. Steele commented she will meet with Danelle DelCorso and D.J. Liggett to discuss the strategic planning session to be held at the February 28th Board meeting.

Ms. Steele stated there will be a roundtable discussion at the March 28th Board of Supervisor meeting to discuss the possibility of expanding township berms with Trish Meek, Tom Zilla, Don Franson, Scott Brown and PennDot District 2 representatives.

11. SUPERVISORS' REPORT

Mr. Pisoni stated he questioned whether the speed radar sign could be posted any other sign than a speed limit sign. Ms. Meek inquired with Penn Dot who reported that the Township could not place the radar sign on anything other than a speed limit sign. Mr. Pisoni questioned whether the Board would like to have Penn Dot place a speed sign within the crosswalks. Ms. Steele suggested the Board could question Penn Dot when they are in attendance for the March 28th Board of Supervisors meeting. Mr. Pisoni stated he would like to work through Ms. Meek. Mr. Stevenson agreed he would like to work with Ms. Meek.

Mr. Kirsten reminded residents that there will be listening sessions held on Monday, January 28th from 1 – 3 p.m. and Tuesday, January 29th from 7 - 9 p.m. to discuss the official map and hear comments. Mr. Kirsten clarified that the Board of Supervisors have 30 days to appoint a replacement to the Board in the event of a vacancy and than if no appointment is made the Vacancy Board has 15 days to make that appointment.

Mr. Merritt reminded citizens that the ice rink is open.

Mr. Stevenson stated he will not be in attendance at the March 14th meeting. Mr. Stevenson requested staff purchase the cross nets to set up for Autumn Meadow Park.

Secretary

Ms. Spencer reminded citizens to return their EMS memberships and do their part to support the Port Matilda EMS Company. Ms. Spencer commented that the CCMPO will be sending each municipality a list of possible objection criterias for funding formulas. Ms. Spencer requested each board member put a percentage next to each criteria which will include; population, EIT assessed property value, land areas, etc. Definitions will be provided.

12. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 8:35 p.m.

- ***MOTION: Mr. Kirsten moved to adjourn the meeting at 8:35 p.m.; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.***