

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Andy Merritt, Barbara Spencer, Todd Kirsten and Ben Pisoni. Staff present were Susan Steele, Township Manager; Amy Smith, Township Clerk and Scott Brown, Township Roadmaster. Residents & others in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

Mr. Brown stated staff has been checking the recycling center and there has not been a problem. Ms. Spencer commented she would like to research getting a camera. Mr. Brown commented he thought the Board should state that they are not moving the recycling bins from Ira Lane. Mr. Brown suggested the Board take into account the amount of monies that were spent on building the recycling center. Mr. Stevenson commented that he had not thought to consider that. Mr. Stevenson commented that there is a service issue and the bins are not being emptied as frequent as they need to be. Mr. Brown suggested putting a third bin at the Autumn Meadow Park area since there is more room. Ms. Steele stated commercial buildings should have their own recycling bins and should not use the free service bins.

Mr. Brown stated the Sterling truck needed springs fixed so that had been completed and has been picked up. Mr. Brown commented salt is holding out well.

Mr. Merritt stated he contacted a realtor that lives in the Township and inquired whether the recycling bins have any bearing on the price of houses for the houses in that area. The realtor stated that there is no consequence to the cost of houses in that area. Mr. Merritt stated he had inquired with one realtor but wanted to share the information.

4. **MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the minutes dated January 8th, 2015; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.***

5. **REVIEW OF REVISED MANAGER ORDINANCE AND POSSIBLE APPROVAL TO SEND TO SOLICITOR FOR FINAL REVIEW AND COMPILE INTO ORDINANCE (POSTPONED FROM 1/8/2015)**

Ms. Steele reviewed the changes to the Manager Ordinance and asked that the Board forward to the Solicitor for review.

- ***MOTION: Mr. Kirsten moved to approve sending the Ordinance with the discussed corrections to the Solicitor for final review and put into Ordinance form; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.***

6. **CONTINUED DISCUSSION AND FINAL REVIEW OF PERSONNEL MANUEL BEFORE SENDING TO SOLICITOR FOR REVIEW**

Ms. Steele reviewed the updates and additions to the personnel manual. The Board provided comments and requested a final review after the Solicitor has made those changes.

- ***MOTION: Mr. Kirsten moved to approve sending the personnel policy to the Solicitor for review; after Solicitor review bring back to the BOS for final review; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.***

7. **DISCUSSION WHETHER TO CANCEL 2/26/2015 MEETING**

Ms. Steele stated since the Board will be having a joint meeting on February 17th and there is currently nothing scheduled for the agenda on 2/26/2015, would the Board like to cancel this meeting. There was a consensus to cancel this meeting.

Secretary

8. APPROVE RESOLUTION 2015-07, A RESOLUTION OF THE TOWNSHIP OF HALFMOON PURSUANT TO THE CREATION OF AUTHORIZED SIGNERS AND REGISTRATION OF SUCH AUTHORIZED PERSONS WITH THE BANK FOR THE HALFMOON TOWNSHIP PLGIT ACCOUNTS.

Ms. Steele explained that the following Resolutions were Resolutions to include Brett Laird as a signature to the bank accounts since he is Assistant Treasurer.

- *MOTION: Mr. Merritt moved to approve Resolution 2015-07, A Resolution of the Township of Halfmoon pursuant to the creation of authorized signers and registration of such authorized persons with the bank for the Halfmoon Township PLGIT Account.; Mr. Pisoni seconded; Vote 5-0-0; Motion Carried.*

9. APPROVE RESOLUTION 2015-08, A RESOLUTION OF THE TOWNSHIP OF HALFMOON PURSUANT TO THE CREATION OF AUTHORIZED SIGNERS AND REGISTRATION OF SUCH AUTHORIZED PERSONS WITH THE MANUFACTURES AND TRADERS TRUST COMPANY FOR THE HALFMOON TOWNSHIP ACCOUNTS.

- *MOTION: Mr. Merritt moved to approve Resolution 2015-08, A Resolution of the Township of Halfmoon pursuant to the creation of authorized signers and registration of such authorized persons with Manufactures and Traders Trust Company for the Halfmoon Township Accounts.; Mr. Pisoni seconded; Vote 4-1-0; Messrs. Pisoni, yea; Merritt, yea; Kirsten, yea; Ms. Spencer, yea; Mr. Stevenson abstained; No Nays; Motion Carried.*

10. APPROVE RESOLUTION 2015-09, A RESOLUTION OF THE TOWNSHIP OF HALFMOON PURSUANT TO THE CREATION OF AUTHORIZED SIGNERS AND REGISTRATION OF SUCH AUTHORIZED PERSONS WITH THE BANK FOR HALFMOON TOWNSHIP EARNED INCOME TAX ACCOUNT (FNB).

- *MOTION: Mr. Merritt moved to approve Resolution 2015-09, A Resolution of the Township of Halfmoon pursuant to the creation of authorized signers and registration of such authorized persons with the bank for Halfmoon Township Earned Income Tax Account (FNB); Mr. Pisoni seconded; Vote 5-0-0; Motion Carried.*

11. APPROVE RESOLUTION 2015-10, A RESOLUTION OF THE TOWNSHIP OF HALFMOON PURSUANT TO THE CREATION OF AUTHORIZED SIGNERS AND REGISTRATION OF SUCH AUTHORIZED PERSONS WITH THE BANK FOR HALFMOON TOWNSHIP REAL ESTATE TAX ACCOUNT (FNB).

- *MOTION: Mr. Merritt moved to approve Resolution 2015-10, A Resolution of the Township of Halfmoon pursuant to the creation of the authorized signers and registration of such authorized persons with the bank for the Halfmoon Township Real Estate Tax Account (FNB); Mr. Pisoni seconded; Vote 5-0-0; Motion Carried.*

12. MANAGER'S REPORTS

Ms. Steele reviewed the Manager's report.

13. SUPERVISORS' REPORT

Mr. Kirsten reported Centre Region Council of Governments (COG) has been handling their own finances and seems to be going rather smoothly. He also noted that CNET programming was down.

Mr. Stevenson reported the Spring Creek Watershed Commission did not meet.

Ms. Spencer noted the CCMPO meeting was cancelled.

Mr. Pisoni announced his term as Supervisor will end at the end of this year and he was not planning on running at the end of his term. The Board thanked Mr. Pisoni for all his years of service.

14. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 8:40 p.m.

Secretary

- *MOTION: Mr. Merritt moved to adjourn the meeting at 8:40 p.m.; Ms. Spencer seconded; Vote 5-0-0; Motion Carried.*

Secretary