

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Barbara Spencer, Andy Merritt, Todd Kirsten and Ben Pisoni. Staff present were Susan Steele, Township Manager and Amy Smith; Township Clerk. Residents & others in attendance: Sheldon Levine, Sheri Hartman & Shane Levine.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **CITIZEN COMMENTS**

There were no citizen comments.

4. **MINUTES**

- ***MOTION: Ms. Spencer moved to approve the meeting minutes of December 12th, 2013; Mr. Pisoni seconded; Vote 5-0-0; Motion Carried.***

5. **BILLS LIST**

- ***MOTION: Mr. Kirsten moved to approve the Bills List dated January 9<sup>th</sup>, 2014; Mr. Merritt seconded; Vote 4-0-1-; Messrs. Stevenson, yea; Merritt, yea; Kirsten, yea; Pisoni, yea; No Nays; Ms. Spencer abstaining; Motion Carried.***

6. **TREASURER'S REPORT**

- ***MOTION: Ms. Spencer moved to approve the Treasurer's Report dated January 9<sup>th</sup>, 2014 for November the month of November 2013; Mr. Kirsten seconded; Vote 5-0-0-; Motion Carried.***

7. **PRESENTATION BY EAGLE SCOUT CANDIDATE SHANE LEVINE REGARDING FIRE PIT IN MUNICIPAL PARK**

Mr. Shane Levine stated at a previous meeting he received permission to rebuild the fire pit and hold a flag burning ceremony. Mr. Levine stated he finished this project and raised funds by selling hoagies. Mr. Levine explained that he build a cement base under the new fire pit and moved it out from under the tree. Mr. Levine stated he received 45 US Flags and 1 PA Flag and held the flag burning ceremony on Veterans Day. Mr. Levine commented that he would like to place a flag box to collect flags for another ceremony to be held every Veterans Day. Mr. Levine stated he needs a letter from the township stating he completed this project and that it benefited the community. Mr. Stevenson thanked Mr. Levine and stated the Board appreciates his actions and efforts. Mr. Levine stated there are leaflets on the side of the box that provides information on how to get involved in the Boy Scouts and how to properly discard a flag. The Board requested that Ms. Smith put the flag box information on the website and when the ceremonies are held. Mr. Sheldon Levine stated Shane also re-seeded the area with grass. Mr. Stevenson stated the Township is hiring a parks consultant and questioned whether the Boy Scouts would be interested in helping with any projects with them.

8. **APPROVAL OF RESOLUTION 2014-7 TO APPOINT THE SEWAGE ENFORCEMENT OFFICER AND ALTERNATE SEWAGE OFFICER**

Ms. Steele stated this is at the request of DEP.

- ***MOTION: Mr. Merritt moved to approve Resolution No. 2014-7, A Resolution of the Township of Halfmoon appointing the Sewage Enforcement Officer and Alternate Sewage Enforcement Officer; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.***

9. **MOTION TO DIRECT TOWNSHIP MANAGER TO EXECUTE A LETTER ON BEHALF OF THE TOWNSHIP ACKNOWLEDGMENT HUNTINGDON COUNTY'S AGRICULTURAL EASEMENT ON THE FRILING PARCEL OF WHICH IS A PORTION IS LOCATED IN HALFMOON TOWNSHIP**

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Secretary

Ms. Steele stated this property was considered for the Halfmoon Township Open Space Preservation Program but it was decided that the property would go into the Huntingdon County program. A portion of this property is in Halfmoon Township. The Board just needs to recognize that they are aware of this.

- **MOTION:** *Ms. Spencer moved to direct Township Manager to execute a letter on behalf of the Township acknowledging the Huntingdon County Agricultural Easement on the Friling Parcel of which a portion is located in Halfmoon Township; Mr. Merritt seconded; Vote 5-0-0; Motion Carried.*

#### **10. AWARD ROAD MATERIALS AND EQUIPMENT BIDS FOR 2014**

- **MOTION:** *Ms. Spencer moved to award the road materials and equipment bids for 2014 as recommended by Engineer, Don Franson; Mr. Kirsten seconded; Vote 5-0-0; Motion Carried.*

#### **11. MANAGER'S REPORT**

Ms. Steele reviewed her report with the Board. Mr. Stevenson requested that the Transfer Station pick up the recycling more often. The Board requested a sign be posted at the ice rink when it is closed and that it request that the ice rink not be walked upon when closed. Mr. Pisoni stated he thought it should be clarified what Ms. Steele will be paid as a Township Official. Mr. Pisoni stated he did not want citizens to think Ms. Steele was being paid as Manager and also getting paid as Tax Collector on Township time. Ms. Steele clarified that she would be getting paid as Manager and the monies that come in for tax collecting will go to the Township funds. Mr. Stevenson stated he saw this as a positive and that citizens will now be writing checks to the Halfmoon Township Tax Collector instead of just an individual. Mr. Stevenson also stated that this will add more professionalism to the tax system. Ms. Spencer suggested putting something in the newsletter regarding this issue. Ms. Steele stated staff would be placing a drop box on the building by the front door. Ms. Steele stated she ordered the IPADS and requested the Board come early for the next meeting to review available applications.

#### **12. SUPERVISORS' REPORT**

Mr. Merritt stated the Port Matilda EMS membership forms have been mailed out and encouraged citizens to fill them out and support the EMS.

Ms. Spencer stated she attended the Upper Bald Eagle Halfmoon COG and there is no longer an FCC. There will be a General Forum on February 11<sup>th</sup> at 7:00 p.m. at the Borough Building and encouraged the Board to attend. Ms. Spencer commented that hopefully there can be a simple contract agreed upon to hire a consistent Treasurer. Ms. Spencer stated the Port Matilda Fire Company will be taking over their fundraising account. Mr. Pisoni stated he has concerns regarding the FCC doing an audit and feels that the municipalities should approve the auditor if they have to pay for the audit. Mr. Stevenson requested staff find out the name of the auditor they are using. Mr. Pisoni stated a letter should be sent to Mr. Pressler stating such.

Mr. Kirsten commented that he would like citizens to know that there may be a possibility that the ice rink may be closed over the weekend and into next week due to the weather.

#### **13. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 8:10 p.m.

- **MOTION:** *Ms. Spencer moved to adjourn the meeting at 8:10 p.m.; Mr. Pisoni seconded; Vote 5-0-0; Motion Carried.*