

1. **CALL TO ORDER**

Chair Mark Stevenson called the meeting to order at 7:00 p.m. Other Supervisors present were Todd Kirsten, Ben Pisoni and Andy Merritt. Staff present were Susan Steele, Manager; Amy Smith, Township Clerk; and D.J. Liggett, CRPA. Residents & others in attendance: Cindy Hahn, C-NET.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **APPROVAL OF MINUTES**

- ***MOTION: Mr. Kirsten moved to approve the meeting minutes dated May 10th, 2012; Mr. Pisoni seconded; Vote 4-0-0; Motion Carried.***

4. **PRESENTATION BY CINDY HAHN – C-NET ANNUAL REPORT**

Mr. Kirsten, C-Net Representative for Halfmoon Township, began the presentation by stating that 2011 was another busy year for the C-NET board, staff, interns and volunteers. Membership in C-NET is currently at an all-time high of fourteen member organizations including: all six municipalities of the Centre Region, Bellefonte Borough, Centre Region Council of Governments, Centre County Government, State College and Bellefonte Area School Districts, Schlow and the Centre County Libraries and Penn State.

Mr. Kirsten commented that C-NET is unique among access television organizations in two important ways; because of the large number of member organizations, C-NET's funding is diversified. This is in contrast to the vast majority of access organizations which depend on a single municipality or school district for financial support and the organization's staff produces over 500 programs a year – a number which far exceeds the number of programs produced by other cable access channels.

Mr. Kirsten stated one of the major projects of the last couple years has now been completed. Comcast has converted all of C-NET's remote origination points to fiber, and installation of the three new remote origination points requested by the Centre Area Cable Consortium is now complete. These new connections include the COG Building, the Ferguson Township Municipal Building and the College Township Municipal Building.

Mr. Kirsten commented that in looking ahead, some future projects which are being considered by the staff and board of directors for 2012 and into 2013 include; "Live" streaming of the channels on the C-NET website, re-design of the C-NET website to better support both future live streaming and archived programs "on-demand", consideration of additional services to be offered by CentreConnect to support County non-profits in their utilization of technology.

Ms. Hahn provided an overview of the programming for 2011 and over the last five years. Halfmoon Township sponsored 23 meetings and 30 bulletin board messages. Halfmoon Township's C-NET sponsorship equaled 5.2% of all programming sponsorship by all C-NET members in 2011. Ms. Hahn commented that this level of sponsorship would equal approximately 5.2% of total member sponsorship over the past five years. Ms. Hahn stated that all C-NET's original programming is available to view online at cnet1.org and are indexed by agenda item. Ms. Hahn provided viewership numbers for the first seven meetings. Ms. Hahn stated there is no allotment provided and dues are based on the amount of usage. Mr. Stevenson questioned what the bulletin messages are and how they get there. Ms. Hahn commented that C-NET staff pulls the agenda off of the township website and posts it to the bulletin board as well as any Port Matilda EMS hoagie sales, townhall meetings, etc. Ms. Hahn stated they are run a maximum of five days and the information loops around. Ms. Hahn stated that most all municipalities post their agendas and a majority of those post their Planning Commission agendas as well. Mr. Kirsten questioned who designs the splash screens. Ms. Hahn stated the producer designs the splash screens. Ms. Steele questioned whether other municipalities air their Planning Commission and other board/commission meetings along with the regular Board/Council meetings. Ms. Hahn stated that it is about a 50/50 split. Mr. Kirsten commented that the board can email pictures to C-NET to change the township screen.

5. **CONTINUED DISCUSSION REGARDING PARK ISSUES**

Townhall Meeting - Ms. Steele provided a copy of her notes taken at the Townhall meeting regarding parks/trails discussion. Ms. Liggett commented that many comments heard had to do with access between the neighborhoods. Ms. Liggett stated that certain areas of Smith Road posed problems for residents to cross

Secretary

between the neighborhoods. Ms. Liggett stated there were comments suggesting more activities, walking trails around the park perimeter, basketball court and upgraded park equipment at Autumn Meadow Park. Ms. Liggett stated that one concern with the walking trails was maintenance. Ms. Liggett commented the Planning Commission used the 2003 park plan to identify opportunities to begin to update the Official Map. The comments received from the townhall meeting can be considered as well. Ms. Liggett stated the Official Map creates future trails on a paper map. This can be done by the township approaching the landowner to see if there is any interest of allowing the township to purchase an easement or if the land is developed providing open space. Ms. Liggett commented that once the trail is on the map the township should try not to take it off. Ms. Liggett explained the township has one year if the developer develops to purchase an easement.

Mr. Stevenson stated that in addition to upgrading equipment the attendees of the townhall meeting would like to see more equipment at both parks. Ms. Liggett stated the Planning Commission questioned whether the comments would be posted on the website. The comments will be posted on the website.

Ms. Steele stated she had requested Mr. Franson provide alternatives and quotes for Smith Road. Ms. Steele stated she was encouraged by the citizens' passion and contributions and before the township does anything maybe some of these citizens could be used for a task force in the future. Mr. Kirsten commented that citizen volunteers are a good thing whether it is in labor or supplies. Ms. Steele commented that they could do fundraising where the township could not. Mr. Stevenson stated he is focused on Autumn Meadow. Mr. Kirsten stated Autumn Meadow is a priority for the Park & Recreation Board. Mr. Stevenson stated he would not like to get bogged down with task forces. Mr. Stevenson commented that trails can be done rapidly and he would like to move forward with the process in updating the official map. Mr. Stevenson stated he would like to see how to put supported walking areas along Smith Road in a multi-year plan.

Ms. Liggett commented there were some township roads that are not as heavily traveled that can be lined to give the perception that it is smaller so traffic is slower to provide safer walking. Ms. Liggett stated signs could be posted to show where the trails lead.

Tennis Court - Ms. Steele commented the tennis court is being utilized and she would like to purchase brooms and a squeegee for maintenance. Ms. Steele commented the court should be sealed as this preserves and helps maintain the surface. Ms. Steele stated this would cost about \$8,000 every two years. Ms. Steele commented some players requested that the out of bounds be painted which would cost approximately \$12,000. Ms. Steele stated that it was also suggested that the township screen the court which should be replaced every two years. Mr. Stevenson stated that they would like to make the tennis court usable but some of the requests sound like luxuries. There was discussion whether it could be sealed without painting the out of bounds area. Ms. Steele stated the painting in the out of bounds would help keep the asphalt from cracking and estimated this could be done every ten years. Mr. Kirsten commented he noticed some puddles on the court and feels the township should invest in a squeegee. Ms. Steele commented she would also like to purchase a leaf blower to keep the leaves off the court because this will cause mildew damage. Mr. Stevenson questioned whether it was an option to remove the tree. Ms. Steele stated the seal should have been done before the first use. Mr. Stevenson questioned when it should be sealed now. Ms. Steele stated she thought spring of next year. Mr. Pisoni stated he agreed that some of this sounded like luxuries that the township may not be able to afford and is concerned with putting 8,000-10,000 in it a year. Mr. Kirsten stated the seal would serve for two purposes. There was discussion on the cost of a replacement net and how often it needed replaced. Ms. Steele stated the old ice skating rink was donated to Centre Region COG to use.

Future Parks Capital Costs draft – Ms. Steele provided a reserve replacement plan that includes all vehicles & equipment, buildings, park facilities and office equipment with an approximate replacement cost and date. Ms. Steele stated the blue slide will need to be replaced soon as it is no longer repairable. Ms. Steele stated the merry-go-round & metal slide cannot be replaced as they are no longer allowed in parks. Once these need replaced they will be replaced with something else. There was discussion on grandfathering park equipment and safety concerns. Ms. Steele stated she can get some of the playground equipment at a cost savings through the DCNR grant program. Mr. Stevenson commented that this model will help with budget discussions and help future Board members. Ms. Steele commented the items highlighted in green will be replaced by Little League or Bulldogs per their request. There was discussion on what has been put aside for capital reserves for 2012. Mr. Pisoni pointed out that the capital reserves are behind. Ms. Steele commented that some municipalities collect a certain millage for just capital reserves and separate that millage. Mr. Stevenson commented that before the Board considers a tax increase he would like to see what impact it has on homeowners at different levels. Ms.

Steele stated she has already completed this information and also included the properties in the Clean & Green program.

There was discussion on the parking issues at the parks. Some suggestions for the Municipal Lane Park issues included; adding stone to enlarge the parking area, adding parking near the tennis court and along Municipal Lane to the tree line, removing sheds to make more room, adding cones and rope to make double parking in the middle of the parking lot, painting lines and using one entrance to enter and one to exit. Ms. Steele stated that the sheds are Little Leagues and cannot be moved and painted lines would wash away or get disturbed. Mr. Pisoni stated the Roadmaster has concerns that heavy vehicles may crush the pipe along Municipal Lane and suggested it may be used for compact cars only. There was discussion whether parallel parking or angled parking would work best along Municipal Lane. Mr. Kirsten questioned that beside emergency vehicle concerns were there any other concerns such as coolants or oils coming from the vehicles parked along Municipal Lane that could cause issues with the stream waters. Ms. Steele stated that is why they could only park to the tree line. Mr. Pisoni stated at Autumn Meadow Park the Centre Bulldogs paint lines in the grass to make more parking which serves well for them. Ms. Steele stated she could add this to the agreement and discuss it with the Park & Recreation Board.

6. MANAGER REPORT

Ms. Steele stated on May 31st township staff will attend a meeting that is being facilitated by Mr. Shuey regarding a maintenance agreement with the property owners along Morris Road. Ms. Liggett stated the Planning Commission requested a maintenance agreement or declaration be provided after reviewing the subdivision plan for Oakleaf Development. Ms. Steele stated Morris Road is a private road that is owned by Mr. Shuey. Mr. Pisoni commented that he is not sure it is appropriate for staff to be involved in private road matters. Ms. Liggett stated the Planning Commission would like to see something in place to ensure the property owners along Morris Road are able to maintain using the road. Ms. Steele stated she relayed to Mr. Shuey that the township would not get involved in private road matters and would only attend to answer questions the property owners may have and not negotiate on behalf of Mr. Shuey. Mr. Stevenson questioned whether staff could be available post meeting and answer any questions and not attend because he has concern as well. Ms. Liggett stated the Planning Commission approved this plan contingent upon either a road maintenance agreement or declaration being in place. There was discussion on what would happen if all the property owners were not agreeable and no agreement was reached. Ms. Liggett stated Mr. Shuey could then provide a declaration that would be noted on the plan. Ms. Steele discussed other private road issues and complaints received. There was discussion whether Mr. Shuey would be able to access Morris Road with either of the two lots he is proposing subdivision. Ms. Liggett stated both lots could access Towhill Road. Staff will attend the meeting which will be held at the township office but only to answer questions from the property owners.

7. CPI FY 2012 OPEN SPACE PRESERVATION PROGRAM ANNUAL LEASE PAYMENTS

- ***MOTION: Mr. Merritt moved to approve the CPI of 1.987 for Open Space Program for a price per acre of \$31.00 FY 2012 annual lease payments; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.***

8. PROCLAMATION DECLARING MAY 20-26, 2012 EMERGENCY MEDICAL SERVICES WEEK

Mr. Stevenson stated the Halfmoon Township Board of Supervisors would like to proclaim the week of May 20-26, 2012 as EMS Week. Whereas, Emergency Medical Services is a vital public service and it is appropriate to recognize the value and the accomplishments of Emergency Medical Services provided by designating Emergency Medical Services week as May 20-26, 2012. With the theme, EMS: Anytime, Anywhere, we'll be there, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

- ***MOTION: Mr. Merritt moved to declare May 20-26, 2012 Emergency Medical Week; Mr. Pisoni seconded; Mr. Merritt stated he has some students who are certified EMT's and wanted to state that he appreciates their commitment and dedication; Mr. Stevenson thanked the Port Matilda EMS for their services; Vote 4-0-0; Motion Carried.***

9. SALT SHED CONTRACT

Ms. Steele stated the salt shed bid has been awarded to A&K Pole Buildings and would like the Board to officially approve the contract.

Secretary

- **MOTION:** *Mr. Pisoni moved to approve the contract with A&K Pole Building to construct the salt shed; Mr. Kirsten seconded; Vote 4-0-0; Motion Carried.*

10. **ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 8:55 p.m.

- **MOTION:** *Mr. Kirsten moved to adjourn the meeting at 8:55 p.m.; Mr. Stevenson seconded; Vote 4-0-0; Motion Carried.*

Secretary